

Westview PAC

Minutes Nov. 14, 2024

Executive present: Alison Paul, Katya Gustafson, Lauren Inkster

PAC members present: Jill Dickson, Andrea Rogers, Jenn Maclean, Adrienne Bracket, Kelly Jensen

Principals present: Jennifer Kennedy

Teacher's Present:

1. Welcome/call to order at 7:05pm.
2. Approval of agenda
 - Add fundraiser survey to new business
3. Approval of previous meeting minutes
 - Approved by all.
4. Financial Report
 - Treasurer, Alena away. See treasurer's report. Income was \$4640, expenses amounted to \$6315. Account balance as of Sept. 30 \$79,696.
5. Principal's Report
 - Busy month with Halloween and transition to Remembrance Day. Thank you to PAC for impromptu hot dog lunch to cover for lack of hunt lunch on Wednesday from power outage. Christmas concert in the works, will be last week of school. Winter wonderland is booked. No band will be in Christmas concert, will do their own event.
6. Unfinished business
 - Hoodie design update (Sherry away)-We have a design brief we need to fill out. Jennifer will discuss with Sherry before we do that. She will make sure we have a staff perspective and Sherry will provide PAC perspective.
 - Update on kindy/grade 1 shade cover and playground updates/expansion-It is budgeted for and planned for. They have yet to go with a vendor for the shade sail. Trying to minimize the pieces involved. Plan is once it is acquired to install it late Spring before it

gets hot. Jennifer is unsure of size/percent of coverage it will provide. Any playground/updates currently not in budget.

7. New Business

- Last minute purchase of hot dog lunch to cover hot lunch Wed. November 13. Panago closed due to power outage.
 - Executive voted on spending the money for hot dog lunch on Nov. 13 due to Panago closure. Total cost was about \$450.
- Playground area trees (Adrienne)- One tree in the main area of the playground that has been chopped off (on big steps in back). Just wondering why it has not been replaced. Jennifer said adding greenery is on her to do list with SD maintenance.
- Kelly had idea to swap some bike racks with picnic tables to provide more shade or weather protection. Potentially more bike racks needed. Jennifer will keep track of usage.
- Kelly also brought up the danger of Quadra and kids crossing dangerously. There is a real need for more cross walks. Cross walk also lacking on Nootka. Jennifer aware.
- Christmas event (Operation Snowball)-currently no time to organize this. Winter concert will be Dec. 19 most likely. PAC can do a drink and popcorn if needed. The concert will be the whole school in one go this year. There will be a day time and evening concert.
- Pancake breakfast last day of school before winter break (Dec. 20)- Will do call for volunteers at next meeting. Will post on social media. Will put out call for volunteers Dec. 2, Alison will send reminder to Jennifer. Will also add the event to the WAG.
- Fundraiser survey-Hot lunch has been pizza for 10+ years. Was there ever a survey to parents about hot lunch or how they want to fundraise. Adrienne would like to put out a survey about what people want if numbers are still down this term. We are open to ideas but would need additional support from parents. Jennifer is willing to put something in the parent survey regarding fundraising.
- Teacher requests
 - Ms. Vincent - Sheet roll brass, metal tooling and brass wire to make brass ornaments total around \$130. Also requesting around \$450 to fill out class library specifically science based sets.
 - Motion to approve \$600 by Alison, Second by Katya. Approved by all

- Jessica Adam - Requesting additional funds for student and teacher requests. Specifically to replace damaged, add duplicates for high demand books, replace lost books, etc. Asking for \$1000 for books. Also, requesting \$250 for a "make do kit" (cardboard construction kit).
 - Motion to approve both by Alison. Approved by all.
 - Going forward we have requested that Jennifer relay to her that she needs to use up her school budget first and we will cover any surplus after that.
- Ms. Hart - \$1000 total for classroom supplies (homeschool readers, unifix cubes (for math), etc).
 - Motion to approve by Jenn, second by Alison. Approved by all.
- Ms. Sauve - around \$260 for some classroom supplies including Christmas craft stuff, flower press, fort building supplies, etc.
 - Motion to approve by Lauren. Approved by all.
- PE requests - Four portable 4ft mini nets for younger kids (K-3) total cost \$2600. Also requesting four sets of floor curling starter sets for the kids total cost \$2500.
 - Motion to approve \$2600 for the mini nets and \$1000 for the curling set (Jennifer said school budget will cover remaining \$1500) by Lauren. Approved by all.
- \$200 for carpets for the kindergarten classroom
 - Motion to approve by Katya, second by Adrienne. Approved by all.
- Reminder next meeting is Tues. December 10
- Tues December 3 at 6pm for Christmas PAC dinner.
 - Lauren to send e-mail to PAC members about this and make reservation for a dozen. Will do it at the Shinglemill this year.

8. Correspondence

Received thank you card from kindergarten class for hot dog lunch and a thank you card from Ms. Garrett (music teacher) for band instruments we purchased.

9. Adjournment at 8:51pm.