

# Westview PAC

## Minutes Sept. 10, 2024

**Executive present:** Alison Paul, Katya Gustafson, Alena Devlin, Lauren Inkster

**PAC members present:** Jill Joslin, Jenn Maclean, Jill Dickson, Sherry Hannon, Carrie Stewart, Adrienne Barcker, Krislynn Storry, Gretchen Conti

**Principals present:** Jennifer Kennedy, Michelle Shipley

1. Welcome/call to order at 7:05pm

2. Approval of agenda

- Add "Updated code of conduct"
- Approved by all

3. Approval of previous meeting minutes

- Approved by all

4. Financial Report

- This will be Alena's last year as PAC Treasurer. Budget June-August expenses were Panago, PAC dinner, teacher retirement gifts, kitchen supplies and invoices owed to school. Current balance \$73,795.07. Year end gaming grant report has been submitted and application for this year was done last May. Expecting gaming grant in October around \$20/student. Will continue with just hot lunch as a fundraiser for now as still have a surplus of funds.
- Climbing wall funds (didn't end up getting for fun day but was in last years budget). Money is paid and we will have to sort out invoices. Money may have been used for fun day life guards.

5. Principal's Report

- Student enrolment at 361, 15 divisions. Michelle has transitioned to vice principal. New music teacher this year. New PE teacher. Starting next week bike club, inter murals. Looking for volunteers for the gardens, breakfast program and ground pounders. Big change on class placements this year.
- Student code of conduct changes: regarding personal digital devices. They are to be stored in silent mode from bell to bell (morning to afternoon, so not during recess/lunch). May be used in classroom occasionally at teachers discretion. Progressive disciplinary measures will be implemented for students refusing to comply.

6. Unfinished business

- Hoodie design update (Sherry) - Student we were lining up to do the indigenous design was supposed to do it over the summer but unfortunately it

didn't happen. Other idea is have a contest where kids can submit drawings to use for the houses, but still have the hoodie design idea in the background. Jennifer says she has contacts through the school district for indigenous art to do hoodies.

- Breakfast program (update/start date) - Andrea will still run it. Sue is going to take care of all the ordering this year. Andrea will only volunteer as needed. No peanut or almond butter due to allergies. Firefighters will drop off gift cards monthly. EA has been hired to run the program. Sherry will still be doing Fridays. Breakfast program hours will be shorter due to staffing (EA starting at 8:30. Then window will open at 8:40 and run until first bell). Will be more grab and go snacks that are healthy. Still need volunteers. Multipurpose room will only be used for before school. Will setup some tables in hall if kids want to sit down. Program has already started. When the plan is solidified parents will be notified.

## 7. New Business

- Volunteer forms: to go out ASAP and sign up sheet will be at welcome BBQ
- Welcome BBQ/Open house: PAC table, contest for volunteers that sign up, 5-6pm (5-5:15pm classes will be open then everyone will be outside) on Wed. Sept 18. Dinner not decided yet but potentially pizza. PAC will fund after the fact. Encourage people to bring own water bottles. School will provide fruit and veggie trays. Will have a donation bin for Terry Fox. If we raise >\$3000 3 teachers have volunteered to get a pie in the face.
  - Motion to approve \$1000 for open house by Alison, second by Katya. Approved by all.
- Hot lunch start up: Continue encouraging online ordering but also will provide paper form just in case and as a reminder for parents. Will start Sept. 18, doing 4 terms 9 weeks each. Have all the volunteers we need at this point.
- DQ correspondence: Received an e-mail from DQ on special pricing for students. They did mention that they have done Henderson and Assumption but those are much smaller schools, so concern that they may not be able to warm food for our size of school. Also concerns with dietary restrictions as not much gluten free/dairy free/vegetarian.
- Teacher requests:
  - Library donation for \$500, already in budget
  - Natasha Sauve - planning outdoor activities. Requesting "sit spot" that are outdoor specific \$436 for 22
    - Motion to approve by Allison, Second by Alena, approved by all
    - Amendment that we will pay for whatever 25 costs, so they have a few extra. Expecting around \$500. Approved by all
  - Bodie/Culos - picasso tiles, calico critters, more diverse books, writing tablets total \$700 \*motion to approve by Allison, second by Katya, approved by all
  - Mr. Mike (PE) - 3 portable disc golf nets \$530
    - Motion to approve by Allison, second by Alena. Approved by all.

- Mr. Elliott - requesting two 3D printers, one to be located in public location such as library and one for his classroom. \$920 for both (supplies would be covered by the school)
  - Motion to approve by Allison, second by Lauren. Approved by all.
- Jennifer requesting rain coats and boots for student temporary use on rainy days. Requesting \$500 to start. 2 or 3 of four different size ranges.
  - Motion to approve by Allison, second by Alena. Approved by all.
- Next meeting Thursday Oct. 17

8. Correspondence - None

9. Adjournment at 8:30pm

\*\*Sept. 18,2024 amendment - JT PAC president sent an email about helping to pay for the anti bullying speaker Alain Pelletier. The DPAC has agreed to pay \$400 towards the \$2000 speaking fee and we as an executive board have agreed to match that \$400 contribution. Presentation is for October 7, 2024 and the Max Cameron Theatre has been tentatively booked.