

School District #47 (Powell River)
Class Specification
Garage Shop Assistant (4.03)

DESCRIPTION

Under the direction of the Operations Manager, this position performs semi-skilled work pertaining to the maintenance of District vehicles and equipment. Some initiative and independent judgment may be needed in devising procedures and solving problems.

DUTIES AND RESPONSIBILITIES

- Successfully performs semi-skilled work relative to the maintenance of District vehicles and equipment
- Assist and take direction from a certified mechanic to perform the necessary tasks.

EQUIPMENT USED

- All appropriate garage tools and equipment

QUALIFICATIONS AND EXPERIENCE

Education

- High School graduation
- Two years of mechanical apprenticeship training

Experience

- Two years experience performing mechanical work

Knowledge

- Current knowledge of regulations, codes and safety standards pertaining to motor vehicles.
- Current working knowledge of the principles, practices, methods, tools and materials and equipment used in the applicable trade or maintenance work.

Skills & Abilities

- Ability to effectively perform a variety of semi-skilled tasks related to the work
- Ability to understand and carry out written and oral instructions
- Skill in the use of a variety of tools and equipment

Occupational Requirements

- Sufficient vision and hearing to perform all job duties
- Able to perform physical and mental activities related to the job duties
- Able to occasionally lift up to 18 kg (40 lbs) and operate related equipment
- Good manual dexterity

Revised: November 25, 2009