



School District No. 47 (Powell River)

After School Care Assistant (13.20)

Texada Elementary School

External Posting

School District No. 47 is seeking an After School Care Assistant for its child care program located at Texada Elementary School.

School District No. 47 serves the educational needs of approximately 3000 students through elementary and secondary (Gr. 8-12) schools and other educational programs and employs approximately 400 staff.

Located on the Sunshine Coast, combining the natural beauty, amazing outdoor recreation opportunities associated with the Powell River lifestyle, and an exciting and fulfilling work environment, it is ideal for those pursuing a healthy balance both professionally and personally.

Summary

Under the direction of the District Principal of Early Learning and School Principal, the After School Care Assistant will provide general supervision to children in the classroom and on the school property as described under BC's Licensed child care program for School Age Care of School Grounds. The After School Care Assistant will be developing relationships, providing encouragement and focusing on student's cognitive, physical, social and emotional development.

DUTIES AND RESPONSIBILITIES

- Collaborates with the District Principal, School Principal and other school staff to create a seamless transition for students moving between the child care program and the school day.
- Establishes positive working relationships with school staff, community partners, families, and children.
- Supports the transition of information between children, families, and classroom colleagues.
- Helps to plan and deliver a quality licensed school-age group child care program for elementary students.
- Endeavours to provide a learning environment that promotes the health, security and well-being of children.
- Attends meetings/workshops as requested Administration Officers.
- Helps to maintain statistics for child care reports, if requested.
- Maintains the confidentiality of sensitive information seen or heard.
- Understands and acts in accordance with relevant policies and procedures from the School District, Ministry of Education, Child Care Licensing Regulations, and WorkSafeBC.
- Performs other assigned comparable duties, which are within the scope of knowledge, skills and ability of this position.

QUALIFICATIONS AND EXPERIENCE

- High School Graduation
- Completion of either Responsible Adult Course or Post-Secondary Certificate in early childhood or related fields.
- Experience within an Elementary School or Childcare setting.
- Valid first aid and CPR certificate

- Cleared criminal record check
- Proficiency with basic digital literacy, internet safety and the ability to maintain confidentiality of sensitive information is required.
- Experience implementing educational learning programs.
- Demonstrated evidence of strong communication skills (verbal, written and electronic formats) and ability to work as part of a team with colleagues, parents and children.
- Strong problem-solving and organizational skills, ability to work with minimal supervision.
- FoodSafe Level 1 would be an asset.

Applications can be submitted to:

School District 47 (Powell River) - Human Resources
Via email - hr@sd47.bc.ca

Application closing date: August 7th, 2023, at noon

Starting date: September 5th, 2023

Further Position Details

This is a unionized CUPE L476 position. It offers an hourly wage rate of \$28.93 per hour. The schedule is Monday to Friday from 2:30 – 5:00pm (2.5 hours per day) at Texada Elementary School. This is a temporary position until June 30th, 2024 or further notice.

Interested qualified applicants should submit a cover letter and resume which must include three professional supervisory references familiar with your professional performance. Please also include any supporting documents and transcripts.

For further information regarding this position, please contact the Principal of Early Learning, Raun Rainbow, at 604-4875-5660 extension 2244.

We appreciate all interest in this position however, only those selected for an interview will be contacted by the District.