

Westview PAC

Minutes June 9, 2026

Executive present: Katya Gustafson, Lauren Inkster, Jen Maclean, Alison Paul

PAC members present: Alena Devlin, Carrie Stewart, Sandy Swanson, Jill Dickson

Principals present: Jennifer Kennedy

1. Welcome/call to order at 7:05pm.

2. Approval of agenda

- Add school supplies

- Approved by all

3. Approval of previous meeting minutes

- Approved by all

4. Financial Report - see monthly report

- We spend a lot of money the last month. Started at \$106,000 and \$11,000 in gaming. Not much in income this month. Several invoices were paid to the school. Pizza invoice paid and larger invoice for sensory room. Paid out student activity fees (\$18/student). Ended month at around \$84,000 and \$10,000 gaming grant. We still have money in the budget for beach day life guards, under budget on student activities, winter wonderland and grade 7 hoodies. Tried to pull things out of teacher requests that we could add to the budget for next year. Expenses came to around \$55,000 for the year but budget was for \$83,000 but still have some expenses to go through. \$10,000 of gaming grant going to kindergarten playground structure we approved at the May meeting. Teacher requests and playground equipment came to \$27,400 for the year.

- Motion to approve by Katya. Second by Alena. Approved by all.

5. Principal's Report - see report

6. Unfinished business

- Spirit wear update - see handout

- Sensory room update - a second round of ordering was done. We are waiting for all those pieces to arrive. Hoping for it to launch this Fall.

- Year end PAC dinner - reservation confirmed for June 19 6pm at The Seaside

- This date no longer works. We are rescheduling June 15 at 6pm. Lauren will book a new reservation at Coastal Cookery.

7. New Business

- Fun day - Ordering 68 boxes dilly bars and 6 boxes non-dairy dilly bars from DQ. Total cost is \$888 (\$2 per bar) and he will help with delivery.

- Motion to approve by Lauren. Second by Alena. Approved by all.

- We would like to do pizza as well this year for up to a cost of \$1000.
Approved by all.
- Palm Beach day - nothing is needed. Lifeguards are already allotted for in the budget. Jennifer will bill us.
- Budget meeting - select date
- Hot lunch planning for 2026/2027 - Executive will figure out the dates.
Approved by all.
- AGM elections
 - Katya Gustafson will remain treasurer
 - Lauren Inkster will remain secretary
 - Jen Maclean will remain vice president
 - Alena Devlin will be the new president
 - Positions unanimously approved by all present.
- Teacher requests
 - Ms. Wightman - \$1000 for classroom books
 - Motion to approve by Alena. Second by Lauren. Approved by all.
 - Ms. Adams - Book replacement and high circulation, refresh her chess sets and puzzles, bean bag chairs
 - Total cost \$2000
 - Alena motion to approve \$1000 plus this will use the \$1000 budget for next year. Second by Lauren. Approved by all.
 - Ms. Vincent - Theme Terry Fox, Canada, and communities: puzzles, post office play area, etc
 - Total cost \$900
 - We would like her to submit this request again next year as we have already spent a lot of her requests this year.
 - Kirsten Roberts - Small world play story workshop supplies
 - Total cost \$1100
 - Approved by all.
 - Mr. Mike - New dodgeballs, rubber outside balls, soccer balls, etc.
 - Total cost for everything is around \$4000.
 - We are offering to approve \$2000 right now and then see what is needed after the school budget next year. Approved by all.
 - Mr. Mike - Would like to order 35 more jerseys, mostly in smaller sizes.
 - Approved by all for up to \$1500. Won't be ordered until the next school year. We will sort out where it will come out of the budget in the September meeting.
- September meeting date - September 22
- Addition: School supplies - As a district they would like to offer to purchase school supplies for you at a set cost. Cost would be \$30 and the school will provide the kids with everything they need.

8. Correspondence

9. Adjournment at 8:32pm.