



**SCHOOL DISTRICT NO. 47 (POWELL RIVER) BOARD OF EDUCATION**  
**Committee of the Whole**  
**12:00 pm, Wednesday, January 11, 2023**  
**SCHOOL BOARD OFFICE**

**A G E N D A**

- 1. APPROVAL OF AGENDA**
  - 1.a) **MOTION:** “THAT the Committee of the Whole Meeting Agenda of January 11, 2023, be adopted as circulated.”
  
- 2. STANDING COMMITTEES**
  - 2.a) Education Committee
    - i) Review Process for 2023-2027 Strategic Plan (Discussion)
    - ii) Prospective Strategies for Public Engagement (Discussion)
    - iii) Plans for Recognition of Literacy Week (Oral)
  
  - 2.b) Operations Committee
    - i) 2022/2023 Amended Operating Grant Information
  
  - 2.c) Policy Committee
    - i) How to Help DPAC and PACs ie: Hot Lunches and Inclusivity (Discussion)  
Reference Material – [AP Hardship](#)
    - ii) Board Committees – Terms of Reference  
Reference Material – [Policy 8 Board Committees](#)
  
- 3. OTHER INFORMATION**
  - 3.a) Financial Disclosure Forms Reminder – (due date January 13, 2022 - for information)
  - 3.b) Board Work Plan – For Information

**ADJOURNMENT**

SH/attachments

### Summary of 2022/23 Interim Operating Grant Announcement

There are no changes to the operating grant rates or formulae for 2022/23; per student funding rates remain unchanged from 2021/22.

#### Enrolment Changes

- School districts have enrolled a total of 568,526 school-age FTE in September 2022, an increase of 11,020 FTE (or 2.0 percent) over the September 2021 total.
- This is the largest annual enrolment increase since 1996/97 and marks the seventh increase in the past eight years.
- Fifty-one (51) districts are serving more school-age students as of September 2022.
- Refugees from the ongoing conflict in Ukraine are not a significant contributor to the enrolment increase with only 329 Ukrainian and 111 Russian refugees being reported in September 2022.
- September Online Learning enrolment has declined by 2,051 FTE to 8,035 FTE but remains above pre-pandemic levels (approximately 7,000 FTE).
- Compared to September 2021 there were 1,215 more Indigenous students and 7,100 more English Language Learning students.
- Enrolment in Summer Learning continues to increase, and funding is approaching 2019/20 levels.

#### Operating Grant Changes

- The operating grant block exceeds \$6 billion for the first time and is \$148.8 million higher than the 2021/22 school year; September and July operating grants are \$160.6 million higher than the 2021/22 school year.
- Forty-eight (48) districts will see increases to their operating grants this year. The per student average, including all special grants, is \$11,562 for 2022/23, a 22.6 percent increase from 2016/17.
- Funding for Students with L1, L2 & L3 Special Needs has increased by \$46.8 million, or 6.7 percent, from \$696.6 million to \$743.4 million, mainly the result of an increase of 2,113 Level 2 students.
- A total of nine districts are receiving \$5.5 million in Funding Protection; this is a decrease of \$3.0 million or 35 percent less compared to 2021/22.
- In 2022/23 nine districts will receive \$2.0 million from the Supplement for Enrolment Decline compared to eight districts receiving \$2.2 million in 2021/22.

#### Special Purpose Grants

In addition to the operating grant block, the following amounts are being provided for school district operations:

- Classroom Enhancement Fund: \$574.6 million, up 9.4 percent from \$525.4 million in September 2021
- Student and Family Affordability Fund (new, one-time): \$60 million
- Learning Improvement Fund: \$20 million, unchanged
- CommunityLINK: \$55.2 million, unchanged
- Pay Equity: \$50.9 million, unchanged
- Student Transportation Fund: \$15.4 million, unchanged

#### Labour Settlement Funding

- The allocation of labour settlement funding associated with the BCTF and Support Staff collective agreements negotiated under the 2022 Shared Recovery Mandate, and funding for excluded compensation increases, will be announced in early-2023.

**TABLE A**  
**SUMMARY OF GRANTS TO DATE, 2022/23**  
Updated December 2022

School District	2022/23 Interim Operating Grant Block	Estimated Classroom Enhancement Fund Allocation	Learning Improvement Fund - Support Staff	Community- LINK	Annual Facility Grant (Total Oper. Portion)*	Pay Equity	Student Transportation Fund	Student & Family Affordability Fund
5 Southeast Kootenay	70,454,820	3,419,517	236,576	379,598	287,051	457,171	361,459	693,747
6 Rocky Mountain	42,739,200	3,532,204	141,776	399,482	195,843	207,823	369,399	417,507
8 Kootenay Lake	56,549,165	8,277,675	188,506	650,695	279,640	300,996	419,602	553,554
10 Arrow Lakes	9,849,713	134,008	32,474	105,817	62,466	40,560	42,675	250,000
19 Revelstoke	13,049,394	568,538	43,314	100,783	65,380	101,498	49,847	250,000
20 Kootenay-Columbia	44,968,508	5,417,903	150,180	701,860	193,904	248,239	242,977	443,114
22 Vernon	93,452,045	7,199,668	315,740	646,292	356,577	85,865	361,094	925,658
23 Central Okanagan	242,493,753	24,043,285	817,636	1,258,789	785,498	1,238,323	600,000	2,396,709
27 Cariboo-Chilcotin	55,699,652	4,019,974	186,094	683,828	311,807	665,837	739,024	547,562
28 Quesnel	36,641,972	2,116,918	121,559	498,881	179,130	379,632	274,209	357,657
33 Chilliwack	152,298,541	11,206,486	518,027	728,611	456,617	864,624	329,456	1,526,471
34 Abbotsford	195,332,714	14,777,991	658,128	1,251,167	692,103	118,014	313,969	1,924,762
35 Langley	225,666,579	40,414,860	738,921	2,110,919	680,306	551,875	260,000	2,163,240
36 Surrey	755,987,818	53,267,559	2,528,082	4,067,572	2,362,474	6,861,224	72,999	7,385,112
37 Delta	155,859,898	11,272,802	516,620	596,455	615,060	2,171,545	41,933	1,509,498
38 Richmond	204,948,739	41,492,003	672,030	785,631	829,289	2,215,706	21,608	1,960,126
39 Vancouver	491,450,154	35,423,462	1,614,618	9,581,867	2,238,404	7,294,124	53,423	4,712,638
40 New Westminster	70,664,421	7,004,815	239,010	1,580,583	235,916	521,853	6,073	697,152
41 Burnaby	250,229,768	15,329,142	816,752	2,450,104	931,106	1,441,995	24,841	2,377,676
42 Maple Ridge-Pitt Meadows	161,462,729	19,431,395	542,481	577,430	517,597	1,874,965	185,990	1,588,729
43 Coquitlam	311,216,802	44,002,952	1,033,399	1,550,630	1,139,837	706,353	81,641	3,001,720
44 North Vancouver	150,867,019	18,785,119	502,028	1,160,768	626,391	2,966,047	40,566	1,472,288
45 West Vancouver	67,807,152	2,694,966	223,871	274,634	267,433	678,422	84,722	656,881
46 Sunshine Coast	43,528,058	3,639,783	143,514	516,271	196,625	510,381	380,465	422,210
47 Powell River	35,675,455	2,277,262	118,012	209,303	122,953	243,304	91,754	343,568
48 Sea to Sky	56,184,135	6,519,091	188,375	306,901	191,174	371,793	265,534	550,909
49 Central Coast	6,796,040	491,150	23,132	252,460	60,303	42,403	80,277	250,000
50 Haida Gwaii	10,681,478	850,686	35,643	113,083	110,411	139,874	149,851	250,000
51 Boundary	18,600,660	1,000,591	62,570	150,143	113,371	105,245	153,588	250,000
52 Prince Rupert	24,598,028	2,787,344	83,726	529,342	135,659	706,027	117,597	250,000
53 Okanagan Similkameen	31,246,162	2,422,898	103,178	236,028	125,870	233,703	209,099	298,786
54 Bulkley Valley	23,762,479	1,285,988	79,798	234,198	141,686	225,459	163,737	250,000
57 Prince George	146,188,794	9,676,848	488,553	2,197,842	667,343	2,271,692	687,663	1,439,982
58 Nicola-Similkameen	24,530,519	4,023,514	84,517	300,011	125,854	120,216	170,292	250,000
59 Peace River South	46,111,425	3,716,642	156,745	380,505	285,789	944,395	441,458	459,079
60 Peace River North	70,759,203	5,193,682	236,646	583,311	299,020	241,350	425,785	687,149
61 Greater Victoria	197,597,845	20,212,877	662,315	3,998,998	810,431	2,896,617	20,027	1,953,010
62 Sooke	129,597,913	20,340,122	428,877	768,299	336,877	931,052	358,365	1,251,529
63 Saanich	76,774,842	10,684,163	256,925	423,776	305,872	377,315	280,000	737,162
64 Gulf Islands	21,080,957	2,245,590	71,754	162,064	103,649	102,398	328,264	250,000
67 Okanagan Skaha	61,965,774	4,875,755	205,915	389,730	268,518	441,194	167,035	604,177
68 Nanaimo-Ladysmith	147,298,662	11,724,721	498,816	2,361,778	555,746	160,000	244,630	1,458,182
69 Qualicum	46,708,130	4,183,420	155,134	391,995	199,383	936,176	426,341	448,698
70 Pacific Rim	42,081,234	3,935,835	146,180	948,283	211,812	595,220	71,717	427,481
71 Comox Valley	101,681,310	12,156,886	344,907	611,364	350,494	451,831	421,375	980,354
72 Campbell River	61,786,658	3,639,580	206,429	551,048	263,177	75,322	316,860	607,563
73 Kamloops-Thompson	169,632,769	12,821,440	566,254	1,619,927	701,984	575,959	666,817	1,656,248
74 Gold Trail	19,825,597	592,625	67,481	393,181	139,683	376,093	366,932	250,000
75 Mission	68,627,245	7,476,872	235,547	412,254	249,559	725,901	188,900	689,814
78 Fraser-Cascade	23,454,217	2,912,382	78,900	362,397	107,288	229,516	184,576	250,000
79 Cowichan Valley	90,007,165	10,627,429	300,101	681,913	384,142	363,682	283,524	880,984
81 Fort Nelson	9,944,734	710,302	33,849	139,061	64,624	79,311	32,744	250,000
82 Coast Mountains	50,882,019	5,885,884	172,924	623,672	308,323	1,160,795	557,786	510,045
83 North Okanagan-Shuswap	78,476,995	7,547,528	262,710	334,417	342,495	641,286	561,925	771,098
84 Vancouver Island West	9,657,222	989,409	32,871	134,907	79,225	55,087	57,593	250,000
85 Vancouver Island North	19,136,195	1,423,687	65,135	329,761	148,405	115,216	118,179	250,000
87 Stikine	5,773,485	401,485	19,652	571,181	60,762	124,935	51,181	250,000
91 Nechako Lakes	54,025,152	3,105,380	179,888	524,892	289,483	1,096,373	503,247	515,019
92 Nisga'a	8,586,712	858,311	28,023	141,027	54,315	116,874	130,091	250,000
93 Conseil scolaire francophone	97,750,086	7,487,177	337,179	133,009	277,866	100,251	750,415	995,152
Provincial Total	5,990,705,910	574,557,581	20,000,000	55,160,728	23,500,000	50,876,937	15,403,131	60,000,000

\*Includes total operating portion only; see Table D for capital portion

**TABLE B**  
**CLASSROOM ENHANCEMENT FUND ALLOCATION, 2022/23 ESTIMATED**  
Updated December 2022

School District	FTE	Staffing Cost	Overhead Cost	Annual Remedies	Total 2022/23 Estimated Classroom Enhancement Fund Allocation
5 Southeast Kootenay	27.9	3,135,488	148,845	135,184	3,419,517
6 Rocky Mountain	29.5	3,338,734	193,470	0	3,532,204
8 Kootenay Lake	72.2	7,855,418	207,086	215,171	8,277,675
10 Arrow Lakes	0.7	72,111	55,201	6,696	134,008
19 Revelstoke	4.6	497,843	66,735	3,960	568,538
20 Kootenay-Columbia	44.2	5,079,054	332,137	6,712	5,417,903
22 Vernon	58.4	6,327,831	696,607	175,230	7,199,668
23 Central Okanagan	230.0	23,461,039	549,237	33,009	24,043,285
27 Cariboo-Chilcotin	30.2	3,412,651	568,263	39,060	4,019,974
28 Quesnel	17.1	1,902,473	214,445	0	2,116,918
33 Chilliwack	101.5	10,685,276	390,638	130,572	11,206,486
34 Abbotsford	121.3	13,304,690	434,835	1,038,466	14,777,991
35 Langley	357.5	36,023,454	906,082	3,485,324	40,414,860
36 Surrey	566.4	49,216,652	1,328,788	2,722,119	53,267,559
37 Delta	89.7	9,627,503	767,671	877,628	11,272,802
38 Richmond	338.1	36,389,193	4,841,324	261,486	41,492,003
39 Vancouver	265.0	30,081,772	4,037,077	1,304,613	35,423,462
40 New Westminster	55.5	6,276,254	373,060	355,501	7,004,815
41 Burnaby	123.9	12,641,070	2,428,607	259,465	15,329,142
42 Maple Ridge-Pitt Meadows	155.6	16,605,414	726,809	2,099,172	19,431,395
43 Coquitlam	322.9	38,525,874	2,194,412	3,282,666	44,002,952
44 North Vancouver	104.7	11,670,346	6,101,085	1,013,688	18,785,119
45 West Vancouver	23.1	2,511,436	183,530	0	2,694,966
46 Sunshine Coast	31.1	3,293,583	193,196	153,004	3,639,783
47 Powell River	18.4	1,793,821	120,435	363,006	2,277,262
48 Sea to Sky	58.0	6,185,281	332,352	1,458	6,519,091
49 Central Coast	4.3	437,471	53,679	0	491,150
50 Haida Gwaii	6.5	779,393	71,293	0	850,686
51 Boundary	8.4	939,224	25,098	36,269	1,000,591
52 Prince Rupert	21.4	2,320,260	193,366	273,718	2,787,344
53 Okanagan Similkameen	21.2	2,226,376	66,112	130,410	2,422,898
54 Bulkley Valley	10.5	1,111,138	81,660	93,190	1,285,988
57 Prince George	88.0	9,281,437	395,411	0	9,676,848
58 Nicola-Similkameen	31.3	3,710,545	301,887	11,082	4,023,514
59 Peace River South	29.1	3,221,289	293,013	202,340	3,716,642
60 Peace River North	33.8	4,112,196	365,296	716,190	5,193,682
61 Greater Victoria	195.0	18,111,482	702,459	1,398,936	20,212,877
62 Sooke	173.9	18,910,249	1,429,873	0	20,340,122
63 Saanich	79.7	8,471,911	848,635	1,363,617	10,684,163
64 Gulf Islands	17.8	1,697,010	324,480	224,100	2,245,590
67 Okanagan Skaha	32.3	3,683,016	212,891	979,848	4,875,755
68 Nanaimo-Ladysmith	91.9	9,939,372	1,402,180	383,169	11,724,721
69 Qualicum	34.0	3,674,569	400,019	108,832	4,183,420
70 Pacific Rim	28.3	3,296,758	119,835	519,242	3,935,835
71 Comox Valley	94.2	10,499,497	1,471,710	185,679	12,156,886
72 Campbell River	33.1	3,285,242	291,660	62,678	3,639,580
73 Kamloops-Thompson	114.9	12,298,348	463,687	59,405	12,821,440
74 Gold Trail	5.3	583,690	8,935	0	592,625
75 Mission	60.0	6,362,879	259,203	854,790	7,476,872
78 Fraser-Cascade	25.7	2,652,668	103,010	156,704	2,912,382
79 Cowichan Valley	79.6	8,757,417	877,071	992,941	10,627,429
81 Fort Nelson	4.9	529,546	176,508	4,248	710,302
82 Coast Mountains	53.0	5,477,141	307,493	101,250	5,885,884
83 North Okanagan-Shuswap	54.8	5,799,600	318,656	1,429,272	7,547,528
84 Vancouver Island West	8.0	738,095	212,074	39,240	989,409
85 Vancouver Island North	11.9	1,217,611	122,970	83,106	1,423,687
87 Stikine	3.7	395,200	6,285	0	401,485
91 Nechako Lakes	25.5	2,839,163	255,844	10,373	3,105,380
92 Nisga'a	6.0	747,659	110,652	0	858,311
93 Conseil scolaire francophone	68.9	7,104,714	335,128	47,335	7,487,177
<b>Provincial Total</b>	<b>4,804.3</b>	<b>505,126,427</b>	<b>41,000,000</b>	<b>28,431,154</b>	<b>574,557,581</b>

**TABLE C**  
**LEARNING IMPROVEMENT FUND - SUPPORT STAFF, 2022/23**  
Updated March 2022

School District	2022/23 Estimated Operating Grant Block	% of Total Operating Grants	2022/23 Learning Improvement Fund - Support Staff
5 Southeast Kootenay	69,504,540	1.2%	236,576
6 Rocky Mountain	41,653,009	0.7%	141,776
8 Kootenay Lake	55,381,880	0.9%	188,506
10 Arrow Lakes	9,540,549	0.2%	32,474
19 Revelstoke	12,725,426	0.2%	43,314
20 Kootenay-Columbia	44,122,054	0.8%	150,180
22 Vernon	92,762,376	1.6%	315,740
23 Central Okanagan	240,216,078	4.1%	817,636
27 Cariboo-Chilcotin	54,673,278	0.9%	186,094
28 Quesnel	35,713,305	0.6%	121,559
33 Chilliwack	152,192,848	2.6%	518,027
34 Abbotsford	193,353,791	3.3%	658,128
35 Langley	217,090,262	3.7%	738,921
36 Surrey	742,733,930	12.6%	2,528,082
37 Delta	151,779,706	2.6%	516,620
38 Richmond	197,438,134	3.4%	672,030
39 Vancouver	474,364,156	8.1%	1,614,618
40 New Westminster	70,219,618	1.2%	239,010
41 Burnaby	239,956,488	4.1%	816,752
42 Maple Ridge-Pitt Meadows	159,377,294	2.7%	542,481
43 Coquitlam	303,605,979	5.2%	1,033,399
44 North Vancouver	147,492,430	2.5%	502,028
45 West Vancouver	65,771,790	1.1%	223,871
46 Sunshine Coast	42,163,357	0.7%	143,514
47 Powell River	34,671,021	0.6%	118,012
48 Sea to Sky	55,343,319	0.9%	188,375
49 Central Coast	6,796,040	0.1%	23,132
50 Haida Gwaii	10,471,629	0.2%	35,643
51 Boundary	18,382,750	0.3%	62,570
52 Prince Rupert	24,598,028	0.4%	83,726
53 Okanagan Similkameen	30,313,000	0.5%	103,178
54 Bulkley Valley	23,444,127	0.4%	79,798
57 Prince George	143,533,836	2.4%	488,553
58 Nicola-Similkameen	24,830,439	0.4%	84,517
59 Peace River South	46,050,799	0.8%	156,745
60 Peace River North	69,524,990	1.2%	236,646
61 Greater Victoria	194,583,765	3.3%	662,315
62 Sooke	126,001,327	2.1%	428,877
63 Saanich	75,482,943	1.3%	256,925
64 Gulf Islands	21,080,957	0.4%	71,754
67 Okanagan Skaha	60,496,486	1.0%	205,915
68 Nanaimo-Ladysmith	146,548,774	2.5%	498,816
69 Qualicum	45,577,501	0.8%	155,134
70 Pacific Rim	42,946,787	0.7%	146,180
71 Comox Valley	101,331,334	1.7%	344,907
72 Campbell River	60,647,353	1.0%	206,429
73 Kamloops-Thompson	166,361,877	2.8%	566,254
74 Gold Trail	19,825,597	0.3%	67,481
75 Mission	69,202,320	1.2%	235,547
78 Fraser-Cascade	23,180,300	0.4%	78,900
79 Cowichan Valley	88,167,807	1.5%	300,101
81 Fort Nelson	9,944,734	0.2%	33,849
82 Coast Mountains	50,804,029	0.9%	172,924
83 North Okanagan-Shuswap	77,182,629	1.3%	262,710
84 Vancouver Island West	9,657,222	0.2%	32,871
85 Vancouver Island North	19,136,195	0.3%	65,135
87 Stikine	5,773,485	0.1%	19,652
91 Nechako Lakes	52,850,064	0.9%	179,888
92 Nisga'a	8,233,111	0.1%	28,023
93 Conseil scolaire francophone	99,061,124	1.7%	337,179
<b>Provincial Total</b>	<b>5,875,869,977</b>	<b>100.0%</b>	<b>20,000,000</b>

**TABLE D**  
**ANNUAL FACILITY GRANT, 2022/23**

Updated March 2022

School District	Total Operating Portion	Capital Portion	Total 2022/23 Annual Facility Grant	Operating Portion			Total Allocation to Districts
				Gross	Withheld	Net	
					Capital Asset Mgmt System		
5 Southeast Kootenay	287,051	1,184,849	1,471,900	287,051	24,430	262,621	1,447,471
6 Rocky Mountain	195,843	808,373	1,004,216	195,843	16,667	179,176	987,549
8 Kootenay Lake	279,640	1,154,260	1,433,900	279,640	23,799	255,841	1,410,101
10 Arrow Lakes	62,466	257,838	320,304	62,466	5,316	57,150	314,987
19 Revelstoke	65,380	269,868	335,248	65,380	5,564	59,816	329,684
20 Kootenay-Columbia	193,904	800,370	994,274	193,904	16,502	177,402	977,772
22 Vernon	356,577	1,471,830	1,828,407	356,577	30,347	326,230	1,798,060
23 Central Okanagan	785,498	3,242,270	4,027,768	785,498	66,851	718,648	3,960,918
27 Cariboo-Chilcotin	311,807	1,287,033	1,598,840	311,807	26,537	285,270	1,572,304
28 Quesnel	179,130	739,387	918,517	179,130	15,245	163,885	903,272
33 Chilliwack	456,617	1,884,760	2,341,377	456,617	38,861	417,756	2,302,516
34 Abbotsford	692,103	2,856,767	3,548,870	692,103	58,902	633,201	3,489,968
35 Langley	680,306	2,808,071	3,488,377	680,306	57,898	622,407	3,430,478
36 Surrey	2,362,474	9,751,490	12,113,964	2,362,474	201,064	2,161,413	11,912,896
37 Delta	615,060	2,538,758	3,153,818	615,060	52,346	562,714	3,101,472
38 Richmond	829,289	3,423,021	4,252,310	829,289	70,578	758,711	4,181,732
39 Vancouver	2,238,404	9,239,370	11,477,774	2,238,404	190,502	2,047,901	11,287,271
40 New Westminster	235,916	973,783	1,209,699	235,916	20,078	215,838	1,189,621
41 Burnaby	931,106	3,843,290	4,774,396	931,106	79,243	851,863	4,695,153
42 Maple Ridge-Pitt Meadows	517,597	2,136,463	2,654,060	517,597	44,051	473,546	2,610,009
43 Coquitlam	1,139,837	4,704,859	5,844,696	1,139,837	97,007	1,042,830	5,747,689
44 North Vancouver	626,391	2,585,528	3,211,919	626,391	53,310	573,081	3,158,609
45 West Vancouver	267,433	1,103,873	1,371,306	267,433	22,760	244,673	1,348,546
46 Sunshine Coast	196,625	811,601	1,008,226	196,625	16,734	179,891	991,492
47 Powell River	122,953	507,508	630,461	122,953	10,464	112,489	619,997
48 Sea to Sky	191,174	789,101	980,275	191,174	16,270	174,904	964,005
49 Central Coast	60,303	248,911	309,214	60,303	5,132	55,171	304,082
50 Haida Gwaii	110,411	455,739	566,150	110,411	9,397	101,014	556,754
51 Boundary	113,371	467,956	581,327	113,371	9,649	103,722	571,678
52 Prince Rupert	135,659	559,953	695,612	135,659	11,545	124,113	684,067
53 Okanagan Similkameen	125,870	519,550	645,420	125,870	10,712	115,158	634,708
54 Bulkley Valley	141,686	584,831	726,517	141,686	12,058	129,627	714,458
57 Prince George	667,343	2,754,563	3,421,906	667,343	56,795	610,548	3,365,111
58 Nicola-Similkameen	125,854	519,480	645,334	125,854	10,711	115,143	634,623
59 Peace River South	285,789	1,179,639	1,465,428	285,789	24,322	261,466	1,441,105
60 Peace River North	299,020	1,234,253	1,533,273	299,020	25,449	273,572	1,507,825
61 Greater Victoria	810,431	3,345,183	4,155,614	810,431	68,973	741,458	4,086,641
62 Sooke	336,877	1,390,515	1,727,392	336,877	28,670	308,207	1,698,722
63 Saanich	305,872	1,262,535	1,568,407	305,872	26,032	279,840	1,542,375
64 Gulf Islands	103,649	427,827	531,476	103,649	8,821	94,828	522,654
67 Okanagan Skaha	268,518	1,108,349	1,376,867	268,518	22,853	245,665	1,354,014
68 Nanaimo-Ladysmith	555,746	2,293,931	2,849,677	555,746	47,298	508,449	2,802,380
69 Qualicum	199,383	822,986	1,022,369	199,383	16,969	182,414	1,005,401
70 Pacific Rim	211,812	874,286	1,086,098	211,812	18,027	193,785	1,068,072
71 Comox Valley	350,494	1,446,719	1,797,213	350,494	29,829	320,665	1,767,384
72 Campbell River	263,177	1,086,305	1,349,482	263,177	22,398	240,779	1,327,084
73 Kamloops-Thompson	701,984	2,897,550	3,599,534	701,984	59,743	642,241	3,539,791
74 Gold Trail	139,683	576,565	716,248	139,683	11,888	127,795	704,360
75 Mission	249,559	1,030,096	1,279,655	249,559	21,239	228,320	1,258,417
78 Fraser-Cascade	107,288	442,848	550,136	107,288	9,131	98,157	541,005
79 Cowichan Valley	384,142	1,585,607	1,969,749	384,142	32,693	351,449	1,937,057
81 Fort Nelson	64,624	266,744	331,368	64,624	5,500	59,124	325,868
82 Coast Mountains	308,323	1,272,651	1,580,974	308,323	26,240	282,082	1,554,733
83 North Okanagan-Shuswap	342,495	1,413,702	1,756,197	342,495	29,148	313,346	1,727,048
84 Vancouver Island West	79,225	327,013	406,238	79,225	6,743	72,482	399,496
85 Vancouver Island North	148,405	612,567	760,972	148,405	12,630	135,775	748,342
87 Stikine	60,762	250,805	311,567	60,762	5,171	55,591	306,395
91 Nechako Lakes	289,483	1,194,888	1,484,371	289,483	24,637	264,846	1,459,735
92 Nisga'a	54,315	224,194	278,509	54,315	4,623	49,693	273,887
93 Conseil scolaire francophone	277,866	1,146,938	1,424,804	277,866	23,648	254,218	1,401,156
Provincial Total	23,500,000	97,000,000	120,500,000	23,500,000	2,000,000	21,500,000	118,500,000

## Interim Operating Grant Summary Following the September 2022 Enrolment Count - 2022/23 School Year

School District 47 Powell River

### September 2022 Enrolment Count

	School-Age Enrolment	Funding Level	Funding	Total Supplement
Standard (Regular) Schools	1,930.6250	\$7,885	\$15,222,978	
Continuing Education	0.0000	\$7,885	\$0	
Alternate Schools	27.0000	\$7,885	\$212,895	
Online Learning	1,073.5625	\$6,360	\$6,827,858	
Home Schooling	5	\$250	\$1,250	
Course Challenges	0	\$246	\$0	
<b>Total Enrolment-Based Funding (September)</b>	<b>3,031.1875</b>			<b>\$22,264,981</b>

	Total Enrol. Change	Funding Level	Funding	Total Supplement
1% to 4% Enrolment Decline	120.8125	\$3,943	\$0	
4%+ Enrolment Decline		\$5,914	\$0	
Significant Cumulative Decline (7%+)	422.5625	\$3,943	\$0	
<b>Supplement for Enrolment Decline</b>				<b>\$0</b>

	Enrolment	Funding Level	Funding	Total Supplement
Level 1 Special Needs	10	\$44,850	\$448,500	
Level 2 Special Needs	300	\$21,280	\$6,384,000	
Level 3 Special Needs	135	\$10,750	\$1,451,250	
English Language Learning	19	\$1,585	\$30,115	
Indigenous Education	403	\$1,565	\$630,695	
Adult Education	1.5000	\$5,030	\$7,545	
Equity of Opportunity Supplement			\$215,496	
<b>Supplement for Unique Student Needs</b>				<b>\$9,167,601</b>

Variance from Provincial Average	-\$2,413	
Estimated Number of Educators	168.483	-\$406,549

	Enrolment	Funding Level	Funding	Total Supplement
FTE Distribution	3,032.6875	\$180.33	\$546,885	
<b>Supplement for Salary Differential</b>				<b>\$140,336</b>

<b>Supplement for Unique Geographic Factors</b>				<b>\$3,573,984</b>
<b>Funding Protection</b>				<b>\$0</b>
<b>Curriculum and Learning Support Fund</b>				<b>\$26,193</b>

**September 2022 Enrolment Count, Total** **\$35,173,095**

### July 2022 Enrolment Count

	Enrolment	Funding Level	Funding	Total Supplement
Summer Learning Grade 1-7	74	\$224	\$16,576	
Summer Learning Grade 8-9	4	\$224	\$896	
Summer Learning Grade 10-12	51	\$448	\$22,848	
Supplemental Summer Learning Funding			\$0	
Cross-Enrolment, Grade 8 and 9	5	\$448	\$2,240	
<b>Summer Learning, Total</b>				<b>\$42,560</b>

### February 2023 Enrolment Count

	Enrolment	Funding Level	Funding	Total Supplement
School-Age FTE - Continuing Education	20.0000	\$7,885	\$157,700	
Adult FTE - Continuing Education	0.0000	\$5,030	\$0	
K-Grade 9 School-Age FTE - Online Learning	35.0000	\$3,180	\$111,300	
Grade 10-12 School-Age FTE - Online Learning	25.0000	\$6,360	\$159,000	
Adult FTE - Online Learning	0.0000	\$5,030	\$0	
Level 1 Special Needs Enrolment Growth	0	\$22,425	\$0	
Level 2 Special Needs Enrolment Growth	0	\$10,640	\$0	
Level 3 Special Needs Enrolment Growth	0	\$5,375	\$0	
Newcomer Refugees	0.0000	\$3,943	\$0	
ELL Supplement - Newcomer Refugees	0	\$793	\$0	
<b>February 2023 Enrolment Count, Total*</b>				<b>\$428,000</b>

### May 2023 Enrolment Count

	Enrolment	Funding Level	Funding	Total Supplement
School-Age FTE - Continuing Education	0.0000	\$7,885	\$0	
Adult FTE - Continuing Education	0.0000	\$5,030	\$0	
K-Grade 9 School-Age FTE - Online Learning	0.0000	\$2,120	\$0	
Grade 10-12 School-Age FTE - Online Learning	5.0000	\$6,360	\$31,800	
Adult FTE - Online Learning	0.0000	\$5,030	\$0	
<b>May 2023 Enrolment Count, Total*</b>				<b>\$31,800</b>

**2022/23 Full-Year Estimated Operating Grant Total** **\$35,675,455**

Estimated 2022/23 Operating Grant from Indigenous Services Canada	\$974,724
Estimated 2022/23 Operating Grant from Ministry of Education	\$34,700,731

\*Note: Highlighted sections are estimated and will be updated following the February and May enrolment counts



### **EDUCATIONAL AND CURRICULUM CHANGE COMMITTEE**

- a) An ongoing Educational and Curriculum Change Advisory Committee shall be established to advise the Board on educational and/or curriculum change in the District.
- b) The Committee shall be composed of four (4) representatives chosen by the Board and four (4) representatives chosen by the PRDTA and (1) chosen by CUPE and shall be chaired by the District Principal of Learning and Innovation.
- c) The committee will meet as agreed to by consensus of appointees. The chair will send out monthly updates for members to review and determine if a meeting should be held.
- d) The committee shall be responsible for making recommendations to the Superintendent related to program and curriculum change issues, such as the following:
  - a. Implementation, collaboration, assessment and evaluation
  - b. Appropriate and adequate in-service and retraining
  - c. Program support materials
  - d. Space, facilities and equipment
  - e. Pilot testing of new programs
- e) Minutes will be taken and distributed to the Board, PRDTA and CUPE



# **Health Committee 2021-2022**

## **School District no. 47 (Powell River)**

The Health Committee is an independent committee dedicated to the health of school aged children and youth. It will meet at the School District Board Office the first Thursday of the month from 10:00 am - 12 noon in October, December, February, April and June. Additional meetings and subcommittees will be scheduled as required. The committee is chaired by a representative from the School District (Student Support Services will take minutes and distribute).

### **Mission Statement**

Better Health for Children and Youth in the quathet Region

### **Purpose**

Using a comprehensive school health framework to focus on school health issues for school age youth by collaborating, communicating and networking with community agencies.

### **Terms of Reference**

1. Co-ordinate joint Health/Mental Health and Education initiatives.
2. Advocate for best practices concerning:
  - health related policy, regulations and procedure
  - health services
  - safe schools
  - Healthy Living Curriculum Development and Implementation
3. Establish and monitor subcommittees as warranted
4. Decisions are made by consensus
5. Consider proposals for establishing new school health services or new school health service directions and ensure that the need is documented.

### **Representatives**

The Health Committee shall consist of local representatives from Health and Education. Health representatives will include: Public Health, Child/Youth and Family Services, Child and Youth Mental Health, Tla'amin Health, Concurrent Disorders Clinical (mental health/ substance use) , Physicians, and as required Regional Community Nutritionist and Healthy Community Coordinator. Education representatives will include: District Parent Advisory Council, director of Student Support Services, School District Early Learning Coordinator, School Administration, and School Trustee. Minutes only will be sent to Supervisor-Child Protection for the Ministry for Children and Families, and School District Psychologist.

**NOTE: If members are unable to attend, please send a representative from your agency/department.**

## Membership Contact Information:

### Members :

1. Rachel LeBlanc (Child, Youth and Family Services)
2. Brendan Behan (School Trustee)
3. Rob Hill (School Trustee)
4. Jill Lundgren (Concurrent Disorders Clinician)
5. Rita John (Early Learning Coordinator)
6. Tanya Larkin ( School Administrator)
7. Tanja Hanson (Program Leader Public Health and Prevention)
8. Meghan Molnar (Community Nutritionist)
9. Tla'amin Health
10. Pat Rycroft (Child and Youth Mental Health)
11. Jaclyn Miller (Ministry of Children and Family Development)
12. Leta Burechailo (Family Tree Medical / Youth Clinic)
13. Tawnie Gaudreau (Director of Student Support Services/ chair)
14. (Brooks Student- vacant)
15. (Brooks Student- vacant)
16. PAC Representative (vacant)

### contact #:

604-485-3090  
604-485-6271  
604-485-6271  
604-485-3300 ext 4415  
604-485-6271 ext. 2244  
604-483-3171  
604-485-3310  
604-741-1425  
604-483-3009  
604-413-0101  
604-413-0133  
604-485-9213  
604-414-2607

### Address/Fax/e-mail:

- |                        |  |
|------------------------|--|
| 1. Rachel LeBlanc      | 202-7373 Duncan Street, V8A 1W6<br>Fax: 604-485-4215<br><a href="mailto:rleblanc@prcyfss.com">rleblanc@prcyfss.com</a>                   |
| 2. Brendan Behan       | 4351 Ontario Avenue, V8A 1V3<br>Fax: 604-485-2886<br><a href="mailto:Brendan.Behan@sd47.bc.ca">Brendan.Behan@sd47.bc.ca</a>              |
| 3. Rob Hill            | 4351 Ontario Avenue, V8A 1V3<br>Fax: 604-485-2886<br><a href="mailto:Rob.Hill@sd47.bc.ca">Rob.Hill@sd47.bc.ca</a>                        |
| 4. Jill Lundgren       | 5000 Joyce Avenue, V8A 5R3<br>Fax: 604-485-3303<br><a href="mailto:Jill.Lundgren@vch.ca">Jill.Lundgren@vch.ca</a>                        |
| 5. Rita John           | 4351 Ontario Avenue, V8A 1V3<br>Fax: 604-485-2886<br><a href="mailto:Rita.John@sd47.bc.ca">Rita.John@sd47.bc.ca</a>                      |
| 6. SD 47 Administrator | 54 Marine Avenue , V8A 2L6<br>Fax: 604-483-3127<br><a href="mailto:Tanya.Larkin@sd47.bc.ca">Tanya.Larkin@sd47.bc.ca</a>                  |
| 7. Tanja Hanson        | 3 <sup>rd</sup> Floor- 5000 Joyce Avenue, V8A 5R3<br>Fax: 604-485-3305<br><a href="mailto:Tanja.Hanson@vch.ca">Tanja.Hanson@vch.ca</a>   |
| 8. Meghan Molnar       | 3 <sup>rd</sup> Floor- 5000 Joyce Avenue, V8A 5R3<br>Fax: 604-485-3305<br><a href="mailto:Meghan.Molnar@vch.ca">Meghan.Molnar@vch.ca</a> |
| 9. Tla'amin Health     | 4895 Salish Drive, V8A 0B6<br>Fax: unknown<br><a href="mailto:@tlaaminhealth.com">@tlaaminhealth.com</a>                                 |

10. Pat Rycroft  
6944 Alberni Street, V8A 2C1  
Fax: 604-485-5498  
[Pat.Rycroft@gov.bc.ca](mailto:Pat.Rycroft@gov.bc.ca)
11. Jaclyn Miller  
6944 Alberni Street V8A 2C1  
Fax: 604-485-5498  
[Jaclyn.Miller@gov.bc.ca](mailto:Jaclyn.Miller@gov.bc.ca)
12. Leta Burechailo  
7019 Alberni Avenue, V8A 2C2  
Fax: 604-485-9306  
[l\\_burechailo@yahoo.ca](mailto:l_burechailo@yahoo.ca)
13. Tawnie Gaudreau (Chair)  
4351 Ontario Avenue, V8A 1V3  
Fax: 485-2886  
[Tawnie.Gaudreau@sd47.bc.ca](mailto:Tawnie.Gaudreau@sd47.bc.ca)

**School District No. 47 (Powell River)**

**REGULATIONS**

**BY-LAWS FOR THE JOINT MANAGEMENT COMMITTEE (JMC)  
2018-2019**

**I. Aims**

We believe that the main responsibility for Professional Development rests with the individual teacher acting along with others. In addition, the Board has a responsibility to provide for the needs of students by maintaining a competent professional staff.

- A. The Committee's specific functions are:
  - i) to actively communicate, organize, and encourage Professional Development activities
  - ii) to disburse PD funds equitably
  - iii) to manage PD resources in keeping with the contract
  - iv) to encourage individuals or groups to apply for external funding for activities

**II. Operation of the JMC**

- A. The professional development year shall run from September 1 to August 31 of the following year
- B. The JMC shall hold meetings once a month
- C. A quorum shall be four (4) voting members, with equal representation from the board and the union
- D. The JMC shall issue a statement of its proposed activities (Provincial PSA Day and District Day) in Professional Development for the following school year before the Administrative Day
- E. A budget for professional development shall be prepared by the JMC by June 30th of each year. A final budget shall be presented by the JMC at its October meeting

**III. Coordinator**

- A. The PD Coordinator will be appointed by the PRDTA and acts as chairperson of the JMC
- B. The PD Coordinator will be given a vote on the Joint Management Committee in situations where there is a tie vote

- C. In addition, the JMC will contract with the PRDTA and pay a fee for executive and managerial services rendered by the PD Coordinator

**IV. PD Fund**

- A. The Board and the PRDTA shall pay their respective contribution to the PD fund after September 30th at the request of the JMC
- B. The PD Coordinator shall be responsible for keeping the account(s) and records of the funds
- C. The account(s) and records shall be subject to audit at the request of the Board or the PRDTA
- D. Fees for locally organized workshops will be paid by non-School District No. 47 employees at a rate set by the JMC

**V. Guidelines for Disbursement of Funds**

**A. Annual School Professional Development**

**Procedure:**

- a. Annual School PD plans must be submitted for review by the JMC and will be subject to revision following the coordination of PD activities
- b. PD Plans must be submitted to the JMC in June
- c. Funding provided for school plans will be based on the availability of funding
- d. Such activities funded by the JMC must be open to other PRDTA members upon approved application
- e. The bills or receipts for expenses incurred as a result of the activity must be submitted to the PD coordinator within thirty (30) days

**B. Local Specialist Associations Professional Development**

**Procedure:**

- a. Annual Local Specialist Association/Chapter PD plans must be submitted for review by the JMC and will be subject to revision following the coordination of PD activities
- b. PD Plans must be submitted to the JMC in June

- c. Funding provided for local specialist association plans will be based on the availability of funding
- d. Such activities funded by the JMC must be open to other PRDTA members upon approved application
- e. The bills or receipts for expenses incurred as a result of the activity must be submitted to the PD coordinator within thirty (30) days

**C. Personal PD Funding**

The maximum annual reimbursement per teacher is up to \$375.00 based on available funding.

**Out of District**

Any member of the PRDTA may be given approval to receive up to the \$375.00 of funding for eligible out of district PD activities per professional development year, September 1 - August 31 subject to available funding. Reimbursement of up to \$375.00 will be paid upon proof of registration with the submission of 'Report on Professional Development Activity and Proof of Registration' form.

or

**In District**

Any member of the PRDTA may be given approval to receive up to the \$375.00 of funding for eligible in district PD activities per professional development year, September 1 - August 31 subject to available funding. Reimbursement of up to \$375.00 will be paid upon proof of registration based on actual cost of registration and submission of 'Report on Professional Development Activity and Proof of Registration' form.

**Criteria:**

- i. Professional Development must be connected to classroom practice.
- ii. To be eligible for funding, the teacher must be a member of the PRDTA both at the time of approval and the time of request for payment.
- iii. Teachers on leaves are not eligible for funding.
- iv. The following are eligible for Personal PD funding:
  - Out of District Conferences
  - Workshops (Local, Summer, etc.)

- Credit Courses & Certificates
  - Non-credit Courses
  - PSA Memberships
  - Professional resources (limited to \$150.00 per year)
- v. Teachers presenting one hour or more at local activities are entitled to an honorarium of \$150.00 (limited to one (1) per year) on application and prior approval of the JMC, based on available funding.
- vi. Teachers on Call are entitled to additional PD funding of up to \$100.00 per year. These funds are in addition to the \$375.00 of personal PD funding as defined by the bylaws.
- vii. The following are eligible for these additional TOC funds:
- Out of District Conferences
  - Workshops (Local, Summer, etc.)
  - Credit Courses & Certificates
  - Non-credit Courses
  - PSA Memberships
  - Professional Resources
  - Teaching Supplies

## **Procedure**

### **a. Activities requiring a TOC**

- i. Approval for leave must be granted by the school administrator and an appropriate Teacher on Call be available.
- ii. The proper application, signed by the School Administrator must be in the hands of the PD Coordinator at least two (2) weeks prior to the activity.
- iii. In order to receive financial assistance, a completed 'Report on Professional Development and Proof of Registration' form must be submitted to the PD coordinator within thirty (30) days after the activity

### **b. Activities that do not require a TOC**

- i. Approval for leave must be granted by the school administrator.
- ii. The PD application form must be in the hands of the PD Coordinator at least two (2) weeks prior to the commencement of the activity or by June 15th for summer activities

- iii. In order to receive funding a completed 'Report on Professional Development and Proof of Registration' form must be submitted to the PD Coordinator within thirty (30) days after the activity

NOTE: Transcripts will be accepted in lieu of a written report, if applicable

### **c. PSA Memberships & Professional Resources**

- i. The PD application form must be submitted to the PD Coordinator including details of the proposed purchase
- ii. Receipts must be submitted to be eligible for reimbursement
- iii. Professional Resources are limited to \$150.00 per year

### **D. Special Projects and Inquiry Projects**

The Joint Management Committee will encourage and may fund projects which enhance professional learning. Subject to available funding, financial support will be provided as start-up money. Where projects continue beyond the start up phase, funding should be requested through other budget categories and be subject to the annual PD planning process.

Special Projects are new and innovative plans proposed by a teacher or a group of teachers.

Inquiry Projects are a process that involves a group of teachers, working together to pose a question about their practice and proceed to find answers. Inquiry Projects are to be facilitated by a trained district facilitator.

- i. The maximum amount available to an individual teacher will be \$500.00 and \$1250.00 for a group.

#### **Procedure**

- a. A Special Projects proposal, including a detailed budget, shall be submitted to the Joint Management Committee two (2) weeks prior to the JMC meeting where the project will be considered.
- b. To be reimbursed, a report shall be submitted to the JMC within thirty (30) days upon completion of the project. This report will include an expense report.



**E. Teacher Collaboration/Peer Coaching**

The JMC will provide an ongoing teachers' professional development program that is designed to provide essential support and encouragement to teachers. In addition, this program will provide support for all teachers wishing to partake in classroom observations with their colleagues.

**Teacher Collaboration/Peer Coaching is:**

- i. Voluntary
- ii. A formalized partnership between an experienced teacher and a colleague in which the experienced teacher is available to guide and support their colleague
- iii. Not evaluative

**Procedure**

- a. A completed application form indicating the goals for the partnership must be submitted to the JMC two (2) weeks prior to the JMC meeting. Approval will be subject to available funding
- b. Annually combined release time of up to four (4) days may be granted by the JMC

**F. Curriculum Implementation**

- i. The JMC will consider funding individual or group initiatives that will further the implementation of curriculum or locally-developed curricula.

**Activities that might be included are:**

- Content related workshops, summer institutes or courses.
- Collaboration, planning and/or short-term study leave.

- ii. These funds are not to be used for instructional materials
- iii. The maximum amount available to an individual teacher will be \$500.00 and \$2,000.00 for a group
- iv. Funds allocated in the collective agreement for Curriculum Implementation should not be designated to other categories of the budget

## **Procedure**

- a. Requests for funding will be submitted with complete plans for the project two (2) weeks prior to the JMC meeting. Approval will be subject to available funding
- b. The JMC may initiate Curriculum Implementation activities

## **G. Contingency Fund**

The JMC will allocate money to provide a fund to take care of unexpected expenditures after the budget has been finalized

## **VI. Revision of Bylaws**

- A. The JMC shall review these By-Laws by May 1st each year. Changes will be to the Powell River Board of Education and the River District Teachers' Association for ratification
- B. If it is discovered that any one of these bylaws contravenes the School Act, School Act Regulation, or Contract, the necessary changes will be made

Last updated September 2018/ab

# School District 47

## Outdoor Learning, Sustainability Advisory Group

### Terms of Reference

#### **Purpose**

The advisory group has been established to provide leadership advice and planning on the operations of the OLC, sustainability and environmental issues in the School District. The group will make recommendations for improvements to support student learning and engagement. The committee will review, evaluate, comment, report and make recommendations to the board.

#### **Term**

The Advisory Group will be expected to meet three times during the school year (2<sup>nd</sup> week in September, 2<sup>nd</sup> week in January and first week back after spring break).

#### **Membership :**

Teachers: 1 elementary, 1 secondary

Outdoor Teachers: 4

Indigenous Education: 1

Landed Learning – V. Sparrow

School Admin: 1 Principal

Senior Admin (Chairperson): 1

Trustee: 1

PRDTA President

CUPE President

**School District (47) Powell River  
French Advisory Committee**

**TERMS OF REFERENCE**

**1. Objectives**

The role of the French Advisory Committee is to provide stakeholder feedback and discuss the priorities for the continuation of quality French Immersion and Core French programming.

**2. Roles and Responsibilities**

The Committee is not a decision-making group. The Committee will discuss issues pertinent to the French Immersion program and provide direction, recommendations, and analysis to the Board of Education for consideration. The Board will make all final decisions based on the balance of the interest of all programs, students, and staff in the District.

**3. Membership**

The French Advisory Committee is comprised of:

- A District Administrator (Chair)
- James Thomson Principal
- Brooks Principal
- Elementary teacher representative
- Secondary teacher representative
- A Board of Education Trustee
- Two Parent representatives

**4. Meeting Schedule**

The French Advisory Committee will meet 3 times in the school year:

1. October
2. January
3. April



## Liabilities – s. 3 (e)

List all creditors to whom you owe a debt. Do not include residential property debt (mortgage, lease or agreement for sale), money borrowed for household or personal living expenses, or any assets you hold in trust for another person:

*creditor's name(s)*


*creditor's address(es)*


## Income – s. 3 (b-d)

List each of the businesses and organizations from which you receive financial remuneration for your services and identify your capacity as owner, part-owner, employee, trustee, partner or other (e.g. director of a company or society).

- Provincial nominees and designated employees must list all sources of income in the province.
- Local government officials, school board officials, francophone education authority directors and designated employees must list only income sources within the regional district that includes the municipality, local trust area or school district for which the official is elected or nominated, or where the employee holds the designated position

*your capacity*


*name(s) of business(es)/organization(s)*


## Real Property – s. 3 (f)

List the legal description and address of all land in which you, or a trustee acting on your behalf, own an interest or have an agreement which entitles you to obtain an interest. Do not include your personal residence.

- Provincial nominees and designated employees must list all applicable land holdings in the province
- Local government officials, school board officials, francophone education authority directors and designated employees must list only applicable land holdings within the regional district that includes the municipality, local trust area or school district for which the official is elected or nominated, or where the employee holds the designated position

*legal description(s)*


*address(es)*


## Corporate Assets – s. 5

Do you individually, or together with your spouse, child, brother, sister, mother or father, own shares in a corporation which total more than 30% of votes for electing directors? (Include shares held by a trustee on your behalf, but not shares you hold by way of security.)

no  yes

**If yes, please list the following information below & continue on a separate sheet as necessary:**

- the name of each corporation and all of its subsidiaries
- in general terms, the type of business the corporation and its subsidiaries normally conduct
- a description and address of land in which the corporation, its subsidiaries or a trustee acting for the corporation, own an interest, or have an agreement entitling any of them to acquire an interest
- a list of creditors of the corporation, including its subsidiaries. You need not include debts of less than \$5,000 payable in 90 days
- a list of any other corporations in which the corporation, including its subsidiaries or trustees acting for them, holds one or more shares.

\_\_\_\_\_ *signature of person making disclosure*

\_\_\_\_\_ *date*

### Where to send this completed disclosure form:

#### Local government officials:

**... to your local chief election officer**

- with your nomination papers, and

**to the officer responsible for corporate administration**

- between the 1st and 15th of January of each year you hold office, and
- by the 15th of the month after you leave office

#### School board trustees/ Francophone Education Authority directors:

**... to the secretary treasurer or chief executive officer of the authority**

- with your nomination papers, and
- between the 1st and 15th of January of each year you hold office, and
- by the 15th of the month after you leave office

#### Nominees for provincial office:

- with your nomination papers. If elected you will be advised of further disclosure requirements under the *Members' Conflict of Interest Act*

#### Designated Employees:

**... to the appropriate disclosure clerk (local government officer responsible for corporate administration, secretary treasurer, or Clerk of the Legislative Assembly)**

- by the 15th of the month you become a designated employee, and
- between the 1st and 15th of January of each year you are employed, and
- by the 15th of the month after you leave your position



## ANNUAL BOARD WORK PLAN 2022-2023

### JULY

- CSBA Conference-perspective attendance

### SEPTEMBER

- Receive Enhancing Student Learning Report
- Review School Growth Plans
- Review Audit Findings Report
- Adopt Annual Financial Statements
- Adopt Multi Year Capital
- Review Executive Compensation Disclosure
- Approve Power to Suspend
- Approve Maintenance of Order
- Recognize Orange Shirt Day – Every Child Matters

### OCTOBER

- Recognize World Teachers' Day

### NOVEMBER

- Election of Board Chairperson & Vice Chairperson
- Election of Provincial Council and BCPSEA Representatives

### DECEMBER

- Receive Statement of Financial Information
- Approve Trustee Appointments to Committees and Community Liaison Groups
- Represent Board at BCSTA Provincial Council
- Attend BCSTA Trustee Academy

### JANUARY

- Receive Strategic & School Growth Plan Interim Report
- Review Process for 2023-2027 Strategic Plan
- Review Trustee Remuneration
- Submit Financial Disclosure Forms by January 15<sup>th</sup>
- Represent Board at BCPSEA AGM
- Recognize Literacy Week

### FEBRUARY

- Adopt Amended Annual Budget
- Review School Calendar Consultation Information
- Chairperson – Represent Board at Ministry of Education Annual Partner Liaison Meeting
- Represent Board at BCSTA Provincial Council
- Recognize Pink Shirt Day – Anti Bullying

### MARCH

- Approve School Calendar Submission
- Review Provincial Motions for BCSTA AGM
- Approve Budget Process

### APRIL

- Review Government Grant Information
- Attend BCSTA AGM
- Recognize Anniversary of Tla'amin Treaty
- Recognize Education Week

### MAY

- Review Annual Facility Grant Plans
- Recognize Mental Health Week

### JUNE

- Adopt Annual Budget
- Receive Carbon Neutral Action Report
- Review Strategic Plan
- Review Board Meeting Calendar
- Review Board Work Plan
- Recognize National Indigenous Peoples Day
- Recognize Children and Youth in Care Week

### OTHER ITEMS SCHEDULED AS NEEDED

- Review Board Policies and Bylaws
- Review and Approve Capital Project Bylaws
- Trustee & Superintendent Evaluations
- Hear Appeals as needed
- Ratify Collective Agreements
- Represent Board at BCSTA Branch Meetings
- Attend School Functions
- Attend Employee Recognition Events