



## **REGULAR BOARD MEETING**

**4:00 pm, Wednesday, January 22, 2025**  
**School Board Office**

### **MINUTES**

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Present: Jaclyn Miller, Dale Lawson, Maureen Mason, Kirsten Van't Schip  
Also in attendance: Vianne Kintzinger (Interim Superintendent), Steve Hopkins (Secretary-Treasurer)

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The meeting was called to order at 4:00 pm by Chairperson Miller.

#### **PRESENTATION:**

##### Pink Shirt Initiative – W. Dunlop, R. Cocksedge and N. Voghell

W. Dunlop was joined by students R. Cocksedge and N. Voghell, the winner of the Pink Shirt contest. The Brooks GSA developed the theme "Your Story Matters Too," highlighting the experiences of LGBTQ+ individuals and the impact of bullying. The initiative aims to raise awareness about transphobia, with 667 shirts sold, creating an anticipated "sea of pink." The Pink Shirt contest received 166 entries, which were narrowed to 15 finalists before the GSA selected N. Voghell, a grade 3 student at James Thomson Elementary, as the winner.

R. Cocksedge shared the appreciation for the support from staff and the board in fostering diversity. They also recognize the value of ongoing learning opportunities in high schools to help students better understand the impact of their actions on their peers. As part of the initiative, shirts were presented to the trustees in appreciation of their commitment to inclusion.

##### PIE School Growth Plan – S. Hall, A. Saugsted, I. Landry

Presenters S. Hall, A. Saugsted, and I. Landry outlined the PIE School Growth Plan, emphasizing a shared commitment to collaboration among staff, students, and families. Developed with input from the qathet, Comox, and Bowen communities, the school's values align with the district's strategic plan to foster unity and understanding. PIE was selected as a Provincial Online Learning School (POLS) and is accountable to the Accountability and Quality Assurance (AQA) framework, which ensures equitable access, student-centered approaches, and measurable outcomes. A three-year plan, submitted in the fall, focuses on supporting Indigenous students and those with disabilities or diverse abilities.

Brooks, Texada, Kelly Creek, Henderson, Edgehill, and Westview schools. Events like this showcase the incredible talent within our district while also strengthening our community connections.

Looking ahead to February, we're excited about Pink Shirt Day, an annual event that reminds us of the importance of kindness, respect, and standing up against bullying.

This year, in preparation for the event, we launched a T-shirt design contest for students in grades K-7. The winning design was created by a talented Grade 3 student at James Thomson Elementary. The contest was a collaborative effort between the Brooks GSA and the District SOGI Committee. Pink Shirt Day is a powerful reminder of our collective commitment to fostering safe, supportive, and welcoming environments for all students.

**1. ADOPTION OF AGENDA**

**MOVED: K. VAN'T SCHIP**

**SECONDED: M. MASON**

**THAT the Regular meeting agenda of January 22, 2025, be adopted as circulated.**

**STATUS: CARRIED**

**2. ADOPTION OF MINUTES**

**MOVED: D. LAWSON**

**SECONDED: M. MASON**

**THAT the Regular meeting minutes of December 11, 2024, be adopted as circulated.**

**STATUS: CARRIED**

**3. REPORT OF CLOSED MEETINGS**

3.a) December 11, 2024 and January 8, 2024 – The Board met in-camera to discuss items which include property, personnel and legal.

**4. INCOMING CORRESPONDENCE**

4.a) S. Fletcher to qathet School District – Mural Wall Project

Trustees expressed their support for the proposed mural wall project and shared suggestions for potential collaborations with local businesses, the Chamber of Commerce, and the qathet Art Group (above the library).

**MOVED: D. LAWSON**

**SECONDED: M. MASON**

**MOTION: THAT the Board of Education direct staff to draft a letter of support to S. Fletcher that echoes the board's discussion regarding the proposed Mural Wall project.**

**STATUS: CARRIED**

4.b) S. Murphy to J. Miller – School Calendar

S. Hopkins reported that an error was identified in **Administrative Procedure 130**, stemming from an issue in the template adopted by the board. Staff have responded to the individual on behalf of the board, with the correspondence included later in the agenda package. The proposed correction to the administrative procedure is also included in the agenda.

**MOVED: D. LAWSON**

**SECONDED: K. VAN'T SCHIP**

**THAT the correspondence listed in item 4.a) to 4.b) be received.**

**STATUS: CARRIED**

**5. OUTGOING CORRESPONDENCE**

5.a) Letter of Support - Mid Level Connector Project

The letter of support will be shared with the City. Trustees requested a follow-up report once the City has a clearer understanding of the usage of the new connector.

5.b) qSD to S. Murphy – Administrative Procedure 130

A response was provided to S. Murphy, as reported in item 4.b.

**6. SUPERINTENDENT OF SCHOOLS' REPORT**

6.a) Suspension, Exclusion, and Seclusion Report – September 3, 2024, to December 31, 2024

The report was provided for information and did not indicate any unusual trends. Superintendent Kintzinger noted that tracking repeat occurrences could provide valuable insights for future analysis.

**MOVED: D. LAWSON**

**SECONDED: M. MASON**

**THAT the Superintendent of Schools' Report be received as presented.**

**STATUS: CARRIED**

**7. SECRETARY-TREASURER'S REPORT**

7.a) N/A

**8. COMMITTEE REPORTS**

8.a) Committee of the Whole Report for January 8, 2025  
Recommended motions arising from the Committee of the Whole Meeting:

**MOVED: K. VAN'T SCHIP**

**SECONDED: M. MASON**

**THAT the Board of Education accept the Sustainability Program Report as presented at the meeting of January 8, 2025.**

**STATUS: CARRIED**

**MOVED: D. LAWSON**

**SECONDED: M. MASON**

**THAT annual trustee remuneration for 2025 be increased by 3 % effective January 1, 2025.**

**STATUS: CARRIED**

**MOVED: K. VAN'T SCHIP**

**SECONDED: M. MASON**

**THAT the Board of Education approve the revisions to:**

- **Policy 1 – Foundational Statements**
- **Policy 2 – Role of the Board**
- **Policy 2 – Appendix A – Board Work Plan**
- **Policy 3 – Role of the Trustee**
- **Policy 7 – Appendix – Trustee Election Bylaw**
- **Policy 9 – Board Representatives.**

**STATUS: CARRIED**



**9. OTHER BUSINESS**

- 9.a) Administrative Procedure 130 - Local School Calendar  
The Administrative Procedure was corrected to align with the current mandated hours of instruction.
  
- 9.b) Administrative Procedure 155 – Event Protocol  
The Administrative Procedure was updated to remove parking information following a suggestion from the board.

**QUESTION PERIOD**

No questions

**MEDIA QUESTION PERIOD**

A request was made for additional information regarding S. Fletcher’s letter on the Mural Project. Chair Miller provided clarification.

**ADJOURNMENT**

**MOVED: M. MASON**

**SECONDED: D. LAWSON**

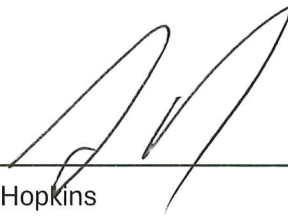
**THAT the Regular meeting of January 22, 2025, be adjourned.**

**STATUS: CARRIED**

The meeting adjourned at 4:47 pm.



J. Miller  
Chairperson



S. Hopkins  
Secretary-Treasurer

SH/attachments