

SCHOOL DISTRICT NO. 47 (POWELL RIVER) BOARD OF EDUCATION
Committee of the Whole
12:00 pm, Wednesday, February 8, 2023
SCHOOL BOARD OFFICE

A G E N D A

1. APPROVAL OF AGENDA

- 1.a) **MOTION:** "THAT the Committee of the Whole Meeting Agenda of February 8, 2023, be adopted as circulated."

2. STANDING COMMITTEES

- 2.a) Education & Strategic Planning Committee
i) Strategic Planning – Superintendent Update (oral)
ii) Integrated Child & Youth Teams
 - [Government Announcement](#)
 - [Strategy Overview](#)iii) Draft Local School Calendar – 2025/2026
iv) Plans for Pink Shirt Day - Staff Update (oral)
- 2.b) Finance & Facilities Committee
i) 2022/2023 Amended Budget Information
- 2.c) Policy Committee
i) Policy 18 – Conveyance of Students

3. COMMITTEE REPORTS

- i) Minutes of Health Committee Meeting 20230201
ii) Minutes of JMC Meeting 20230130
iii) Minutes of French Education Meeting 20230131
iv) Minutes of OLC Meeting 20221207

4. OTHER INFORMATION

- 4.a) Climate Caucus Invitation – [Background](#) – [Event Information](#)
4.b) qathet Region Vital Signs – [2022/2023 Report](#) – For Information
4.c) Board Work Plan – For Information

ADJOURNMENT
SH/attachments

Overview of ICY Teams

Purpose, timing and what is different

- **Integrated Child and Youth (ICY) teams are part of *A Pathway to Hope*** – the provincial strategy for improved mental health and substance use care in B.C
- **ICY teams are multidisciplinary teams that deliver wraparound mental health and substance use services and supports for children and youth** with diverse abilities, backgrounds and situations. Service providers work collaboratively to ensure smooth and appropriate transitions, so families and caregivers do not have to navigate services and supports on their own, **making it easier for children and youth to connect to the care they need where and when they need it** – at school and in the community
- **Each ICY team supports children and youth within a school district area from early years to age 19** (for youth who are already receiving mental health or substance use services from ICY teams, services may be available to age 21, based on unique needs, strengths, developmental considerations, transition plan and best fit)
- **Team members share information** with permission, reducing the number of times that young people and their families re-tell their stories. With children, youth and families, ICY Teams will create individual integrated care plans and connect the young person and their family to the care they need, when they need it. Services are based on the strengths and needs of the individual child/youth and their family/care provider and are designed in partnership with Indigenous partners/Nations to ensure programming is culturally safer (as determined by recipients of the services, continuously improving cultural safety)

Team members

- **Core team members** will include the following positions, employed through health authorities, school districts, the Ministry of Children and Family Development as well as other employers (job titles may change): Administrative support roles; Child and youth mental health clinicians; Family/caregiver peer supports; ICY clinical counsellors; ICY program leaders; Indigenous child and youth support positions and/or multicultural positions; Substance use positions; and Youth peer supports
- **New and existing positions:** where positions already exist in the community, they are assigned to the teams (e.g., CYMH clinicians and substance use service providers), as appropriate. Where core positions do not exist in the community, positions will be added to ensure that each ICY team has minimum staffing of core members
- **Additional team members** identified by the child or youth may be included, such as cultural or religious/spiritual support, family, friends, family physicians, social workers, coaches, support people, Elders, other counsellors or professionals (this is not additional funding)

Physical locations

- **ICY teams will meet children, youth and families where they feel safe and comfortable, in outbound services** as well as regular care settings

Types of Services

- **ICY teams provide levels of support that can change to match the needs** of children, youth and families
- **Multi-cultural and culturally safer supports** may be available (as applicable in each community), including through Indigenous child and youth support positions
- The teams deliver **individual, parent, family and group services**

Access

- ICY teams receive [referrals from other service providers](#) such as early years services, school staff, primary care, mental health and substance use services, Foundry centres and Indigenous-led organizations
- Children, youth and families can also connect with ICY teams directly to request support and services

Services for Indigenous children and youth

- The teams work towards [culturally safer, distinctions-based, and child-, youth-, family-, community- and Nation-centred approaches](#) by continually engaging and communicating with Indigenous partners and Nations. Approaches are gender, diversity and trauma informed. Wherever possible, services for Indigenous children and youth are offered by Indigenous providers, and additional care members can be invited
- In addition, some children, youth and families may feel safer, more welcome and more likely to ask for help in a community-based setting. [ICY teams can provide services through community-based Indigenous service settings](#) such as Friendship Centres, drop-in centres or recreational programs as applicable per community. This is especially important for those who may feel uncomfortable in certain settings such as health care or government offices

Waitlists

- The multi-disciplinary approach expands the diversity of mental health supports so that children and youth may access services when they are needed, reducing wait time for services. [Young people may access support through other ICY team members while they are on the waitlist for specific services](#). For example, if a young person is waiting for an appointment with a CYMH clinician, they could see other team members (e.g., youth peer supports) individually or in a group setting

Catchment area and coverage

- [ICY Teams operate within school districts'](#) boundaries and maintain close ties with groupings of schools, serving all children, youth and families residing within the school district, including those attending First Nations operated schools, independent schools, alternative school environments or those not in school
- [Children and youth connect to ICY teams based on geographic location](#) if they are new to services
- [Children and youth may remain with their current service provider](#) if they already access ICY team services, even if not in the same geographical area, to continue relationships and attachments without disruption

Board of Education (School District 47)

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School District 47 (Powell River)
LOCAL SCHOOL CALENDAR
2025-2026

2025

Tuesday	September 2	Schools Open
Friday	September 19	Professional Development Day
Monday	September 30	Truth and Reconciliation Day
Monday	October 13	Thanksgiving Day
Friday	October 24	Professional Development Day (Provincial)
Tuesday	November 11	Remembrance Day
Friday	December 19 Dec. 22 to Jan. 4	Schools Close (end of day) for Winter Vacation Winter Vacation

2026

Monday	January 5	Schools Re-open
Friday	February 13	Professional Development Day
Monday	February 16	B.C. Family Day
Friday	March 13 March 16-27	Schools close (end of day) for Spring Break Spring Vacation – School District No. 47 <i>(March 26 & 27 - in lieu for two summer Pro-D days)</i>
Friday	April 3	Good Friday
Monday	April 6	Easter Monday
Tuesday	April 7	Schools Re-open
Monday	May 18	Victoria Day
Monday	June 1	Professional Development Day (District Planning Day)
Friday	June 26	Administrative Day, Schools Close

School District No. 47 (Powell River)

Schedule 2A

Amended Annual Budget - Schedule of Operating Revenue by Source
Year Ended June 30, 2023

	2023 Amended Annual Budget	2023 Annual Budget
	\$	\$
Provincial Grants - Ministry of Education and Child Care		
Operating Grant, Ministry of Education and Child Care	35,675,455	34,671,021
ISC/LEA Recovery	(974,724)	(877,909)
Other Ministry of Education and Child Care Grants		
Pay Equity	243,304	243,304
Funding for Graduated Adults		2,500
Student Transportation Fund	91,754	91,754
FSA Scorer Grant	3,753	7,500
Early Learning Framework (ELF) Implementation	466	
Equity Scan	79,000	
Labour Settlement Funding	955,540	
Total Provincial Grants - Ministry of Education and Child Care	36,074,548	34,138,170
Provincial Grants - Other	100,000	125,000
Tuition		
Summer School Fees	10,182	
International and Out of Province Students	864,000	864,000
Total Tuition	874,182	864,000
Other Revenues		
Other School District/Education Authorities	120,009	118,275
Funding from First Nations	974,724	877,909
Miscellaneous		
Misc. Billings & Recoveries	50,000	50,000
Purchase Card Rebate	17,000	15,000
Tla'amin Service Contract	50,706	
Total Other Revenue	1,212,439	1,061,184
Rentals and Leases	125,900	115,900
Investment Income	100,000	35,000
Total Operating Revenue	38,487,069	36,339,254

Amended Budget Reconciliation - Draft

Operating Funds (Schedule 2A)

	Enrolment	Funding Level		
Operating Grant				
Regular Enrolment	75.6250	7,885	596,303	
Alternate	7.0000	7,885	55,195	
Online	73.5625	6,360	467,858	
Home Schooling	3.0000	250	750	
Course Challenges	-2.0000	246	-492	1,119,614
Enrolment Decline				-24,727
Level 1	3.0000	44,850	134,550	
Level 2	0.0000	21,280	0	
Level 3	-15.0000	10,750	-161,250	
ELL	4.0000	1,585	6,340	
Indigenous Ed	128.0000	1,565	200,320	
Adult Ed	0.0000	5,030	0	
Equity of Opportunity			8,251	188,211
Salary Differential				-278,664
Geographic Factors				0
Funding Protection				0
Summer Learning				0
Difference				1,004,434
LEA Recovery				-96,815
Other Min of Ed Grants				1,028,759
Other Prov Grants				-25,000
International Student				0
Summer School				10,182
Other Revenues				151,255
Rentals & Leases				10,000
Investment Income				65,000
Appropriation of Surplus				\$2,147,815

Budget Report

Powell River School District No. 47

2022/2023 Amended Budget

Powell River School District No. 47

Revenue and Allocations to Budget Center

Provincial Grants - Ministry of Education	2022/2023 Amended Budget	2022/2023 Preliminary Budget
Operating Grant - Ministry of Education	\$35,675,455	\$34,671,021
Miscellaneous Ministry of Education Funding	\$1,130,513	\$101,754
Pay Equity	\$243,304	\$243,304
Reduction for Local Education Agreement	(\$974,724)	(\$877,909)
Total Provincial Grants - Ministry of Education	\$36,074,548	\$34,138,170
% of Revenue and Allocations to Budget Center	86%	86%

Provincial Grants - Other	2022/2023 Amended Budget	2022/2023 Preliminary Budget
Grants - Other Ministries	\$100,000	\$125,000
Total Provincial Grants - Other	\$100,000	\$125,000
% of Revenue and Allocations to Budget Center	0%	0%

Other Revenue	2022/2023 Amended Budget	2022/2023 Preliminary Budget
Other School District/Education Authorities	\$120,009	\$118,275
Summer School Fees	\$10,182	\$0
International Student Fees	\$864,000	\$864,000
First Nations Funding - LEA	\$974,724	\$877,909
Miscellaneous Revenue	\$117,706	\$65,000
Total Other Revenue	\$2,086,621	\$1,925,184
% of Revenue and Allocations to Budget Center	5%	5%

Rentals And Leases	2022/2023 Amended Budget	2022/2023 Preliminary Budget
Facility Rentals	\$125,900	\$115,900
Total Rentals And Leases	\$125,900	\$115,900
% of Revenue and Allocations to Budget Center	0%	0%

Investment Income	2022/2023 Amended Budget	2022/2023 Preliminary Budget
Interest on Investments	\$100,000	\$35,000
Total Investment Income	\$100,000	\$35,000
% of Revenue and Allocations to Budget Center	0%	0%

Other Transfers	2022/2023 Amended Budget	2022/2023 Preliminary Budget
Prior Year Surplus	\$979,843	\$1,187,914
Special Purpose Funds	\$2,395,274	\$2,337,645
Total Other Transfers	\$3,375,117	\$3,525,559
% of Revenue and Allocations to Budget Center	8%	9%

Total Revenue and Allocations to Budget Center	\$41,862,186	\$39,864,813
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Expenditures

Educators	2022/2023 Amended Budget	2022/2023 Preliminary Budget
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Educators	2022/2023 Amended Budget	2022/2023 Preliminary Budget
Principal/Vice-Principal	\$2,734,020	\$2,696,200
Principal/Vice-Principal FTE	16.600 FTE	17.000 FTE
Principal/Vice-Principal Salary	\$2,241,000	\$2,210,000
Principal/Vice-Principal Benefits	\$493,020	\$486,200
Principal/Vice-Principal Total Salary and Benefits	\$2,734,020	\$2,696,200
Teacher	\$19,002,377	\$17,527,986
Teacher FTE	181.355 FTE	170.350 FTE
Teacher Salary	\$15,324,498	\$14,135,473
Teacher Benefits	\$3,677,879	\$3,392,513
Teacher Total Salary and Benefits	\$19,002,377	\$17,527,986
Total Educators	\$21,736,397	\$20,224,186
% of Expenditures	52%	51%

Support Staff	2022/2023 Amended Budget	2022/2023 Preliminary Budget
Accounting	\$221,335	\$221,335
Accounting Hours Per Week	105.00 Hrs	105.00 Hrs
Accounting Salaries	\$177,068	\$177,068
Accounting Benefits	\$44,267	\$44,267
Accounting Total Salary & Benefits	\$221,335	\$221,335
Bussing	\$450,080	\$354,438
Bussing Hours Per Week	320.00 Hrs	252.00 Hrs
Bussing Salaries	\$360,064	\$283,550
Bussing Benefits	\$90,016	\$70,888
Bussing Total Salary & Benefits	\$450,080	\$354,438
Custodial	\$860,308	\$847,779
Custodial Hours Per Week	515.00 Hrs	507.50 Hrs
Custodial Salaries	\$688,246	\$678,223
Custodial Benefits	\$172,062	\$169,556
Custodial Total Salary & Benefits	\$860,308	\$847,779
Secretarial	\$1,015,629	\$899,463
Secretarial Hours Per Week	612.00 Hrs	542.00 Hrs
Secretarial Salaries	\$812,503	\$719,570
Secretarial Benefits	\$203,126	\$179,893
Secretarial Total Salary & Benefits	\$1,015,629	\$899,463
Support Service Assistant	\$3,677,266	\$3,310,106
Support Service Assistant Hours Per Week	2,431.25 Hrs	2,188.50 Hrs
Support Service Assistant Salaries	\$2,941,813	\$2,648,085
Support Service Assistant Benefits	\$735,453	\$662,021
Support Service Assistant Total Salary & Benefits	\$3,677,266	\$3,310,106
Trades	\$905,242	\$964,869
Trades Hours Per Week	417.50 Hrs	445.00 Hrs
Trades Salaries	\$735,969	\$784,446
Trades Benefits	\$169,273	\$180,423
Trades Total Salary & Benefits	\$905,242	\$964,869
Total Support Staff	\$7,129,859	\$6,597,989
% of Expenditures	17%	17%

Other Professionals	2022/2023 Amended Budget	2022/2023 Preliminary Budget
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Other Professionals	2022/2023 Amended Budget	2022/2023 Preliminary Budget
Exempt Staff	\$2,617,493	\$2,319,118
Exempt Staff FTE	20.870 FTE	18.900 FTE
Exempt Staff Salary	\$2,145,486	\$1,900,916
Exempt Staff Benefits	\$472,007	\$418,202
Exempt Staff Total Salary and Benefits	\$2,617,493	\$2,319,118
School Trustees	\$86,848	\$86,848
School Trustees FTE	5.000 FTE	5.000 FTE
School Trustees Indemnity	\$82,712	\$82,712
School Trustees Benefits	\$4,136	\$4,136
School Trustees Total Salary & Benefits	\$86,848	\$86,848
Total Other Professionals	\$2,704,341	\$2,405,965
% of Expenditures	6%	6%

Other Salaries & Benefits	2022/2023 Amended Budget	2022/2023 Preliminary Budget
Retirement Allowance	\$114,516	\$114,516
Total Other Salaries & Benefits	\$114,516	\$114,516
% of Expenditures	0%	0%

Replacement Staff	2022/2023 Amended Budget	2022/2023 Preliminary Budget
Substitute Teacher	\$1,210,265	\$914,488
Substitute Support Staff - Maintenance	\$100,000	\$100,000
Substitute Support Staff - Secretarial	\$50,500	\$95,500
Substitute Support Staff - Transportation	\$50,000	\$60,000
Substitute Support Staff - SSA	\$138,500	\$118,500
Total Replacement Staff	\$1,549,265	\$1,288,488
% of Expenditures	4%	3%

Services	2022/2023 Amended Budget	2022/2023 Preliminary Budget
Audit Services	\$33,000	\$30,000
Legal Services	\$20,000	\$20,000
Technical Services	\$100,000	\$100,000
Receptions, Meetings, Etc.	\$49,805	\$44,400
Medical Services	\$46,037	\$45,066
Permits	\$10,000	\$5,000
Other Services	\$2,970,534	\$3,480,987
Lease Costs	\$73,742	\$73,742
Software Maintenance	\$307,500	\$227,500
Telephone Service	\$137,800	\$140,300
Postage Service	\$22,350	\$20,350
Advertising	\$30,000	\$30,000
Photocopying	\$30,000	\$25,000
Other Telecommunications Costs	\$17,500	\$17,500
Student Transportation	\$5,200	\$5,200
Transportation Assistance	\$2,500	\$5,000
Professional Development & Travel	\$98,175	\$99,675
Travel	\$25,800	\$21,800
Professional Development	\$166,576	\$157,088
Bursaries	\$2,000	\$2,000
Elections	\$25,000	\$25,000
Rental, Buildings	\$203,000	\$200,000
Rental, Equipment	\$15,000	\$7,500

Services	2022/2023 Amended Budget	2022/2023 Preliminary Budget
Rental, Vehicle	\$6,587	\$6,900
Dues & Fees	\$343,883	\$345,600
Membership Fees	\$35,500	\$35,500
Insurance	\$105,000	\$85,000
Total Services	\$4,882,489	\$5,256,108
% of Expenditures	12%	13%

Supplies	2022/2023 Amended Budget	2022/2023 Preliminary Budget
Homestay Fees	\$60,000	\$30,000
Supplies	\$146,916	\$166,162
Instructional Supplies	\$1,027,948	\$1,278,762
Office Supplies	\$51,300	\$51,300
Copying & Printing(Paper)	\$55,100	\$52,100
Janitorial Supplies	\$102,501	\$125,000
Gas, Oil, & Propane (Vehicle)	\$188,000	\$182,500
Maintenance Supplies	\$205,000	\$185,000
Grounds Supplies	\$35,000	\$10,000
Other Supplies	\$115,212	\$138,494
Books & Guides	\$174,350	\$84,350
LRF - Other	\$4,000	\$4,000
Teacher Supplies	\$272,100	\$424,500
PAC Purchases	\$600	\$600
Student Supplies	\$33,984	\$33,984
Tire Supplies	\$7,500	\$7,500
Lube & Oil Supplies	\$10,000	\$5,000
Plumbing Supplies	\$50,000	\$35,000
Vehicle Maintenance	\$10,000	\$10,000
Chemical Supplies	\$0	\$50,000
Electricity	\$307,500	\$310,000
Gas Heat	\$112,000	\$145,000
Propane Heat	\$165,000	\$185,000
Water & Sewage	\$65,000	\$60,000
Garbage & Recycling	\$55,000	\$50,000
Furniture & Equip Replacement	\$80,008	\$84,308
Computer Equipment Replacement	\$411,301	\$269,000
Total Supplies	\$3,745,320	\$3,977,560
% of Expenditures	9%	10%

Total Expenditures	\$41,862,186	\$39,864,812
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Summary

	2022/2023 Amended Budget	2022/2023 Preliminary Budget
Total Revenues and Allocations To Budget	\$41,862,186	\$39,864,813
Total Expenditures	\$41,862,186	\$39,864,812
Variance	\$0	\$1



Policy 18

CONVEYANCE OF STUDENTS

Student transportation to school is a parental responsibility. The Board of Education may at its discretion offer transportation to and from school as well as for approved extra-curricular activities. Student transportation services are not mandatory services under the School Act and as such can be withdrawn should students not comply with the provisions established by the Board or Superintendent.

Specifically

1. Student transportation services shall be provided with due regard to safety, efficiency, and length of ride.
2. Only students who are enrolled in School District No. 47 schools may be considered as eligible for transportation on District buses.
3. Transportation to and from school by bus or through transportation assistance will be provided to students attending School District No. 47 schools as follows:
 - 3.1 Students who live outside the prescribed walk areas of parent responsibility of 3.2 KM as the crow flies for all students enrolled in Kindergarten through Grade 12 are eligible for transportation from the District bus stop nearest to their home to and from the school in their catchment area.
 - 3.2 Where bus transportation is not provided for students eligible under section 3.1 above, the Board may pay transportation assistance on application from the parent.
4. The catchment area for French Immersion students is the entire district.
5. Courtesy riders include those who are within prescribed walk limits or have chosen to attend a school outside of their normal catchment area (cross-boundary). Authorization for courtesy riders will only be considered once those students residing outside of the walk limits have been accommodated. Services to courtesy riders may be discontinued at any time should conditions change where extra regular riders require transportation.

Legal Reference: Section 65, School Act

Adopted: May 18, 2022
Reviewed:
Revised:



Downstairs Meeting Room- SBO 10:00am -12:00pm

ATTENDING: Tawnie Gaudreau, Rita John, Tanja Larkin, Gordon Hoffman (in place of Rachel LeBlanc), Jaclyn Miller, Meghan Molnar, Wendy Kerr, Gerry Brach, Shereen Russell, Students: Kiran Hollman -Prichard, Reeve Morwood, Nikki Specht, Emmy-Lou Corbet.

Chair: Tawnie Gaudreau

Minutes: Rita John

Land Acknowledgement:

We acknowledge the Tla'amin Nation and people, on whose land we are privileged to live, work, play and learn.

-- ADDITIONS TO THE AGENDA

- None

-- ADOPTION OF PREVIOUS MINUTES

Previous minutes from October 6, 2022, were adopted by Jaclyn

- Corrections in Minutes- Tuesday intake at Child and Youth Mental Health (not Wednesday). Mike Hilleren is now VP at Brooks (not at Edgehill). Tanja will be representing the SD47administration team at the Health Committee.

-- OLD BUSINESS:

-- NEW BUSINESS:

- Brooks has a Mental Health Advocacy group. Weekly meetings. Mission Statement drawn up. Working to destigmatize mental health at school. Involved in mental health resource fair. Mental Health survey done. Work started last school year- work will continue this school year.

- This year biggest project is wellness lounge. Mental health peers. Listen and talk to students who are struggling. Empathic listening skills training. Wendy involved. Applied for a McCreary grant. Will purchase some furniture and lamps for the lounge with money. Fundraisers are planned. The work is evolving and changing all the time. The students are directing the work.
- Mental Health Survey- Reeve and Kiran took control of getting the survey done last year. Mental Health Fair took place in the library. 200 students did the survey (a 5 minute survey)- mostly grade 10. Anxiety and Social Anxiety were the top things people were experiencing. Next two issues were depression and eating disorders. Who do peers go to when they are struggling? The survey suggest they are most likely to go to friends before

teachers or other adults. Most students were aware of mental health supports but were hesitant to use them. Might be a good idea to do another survey to get to more detail about the student's experience. Thinking it could happen in the new year. Hope to open the lounge after being back at school in January. Hope to open one day per week. Emmy takes care of Instagram and a bulletin board as you walk through the door of Brooks. The bulletin board is evolving all the time.

- Grade 11 students will do the YDI survey this year. This might provide some great input as well. Student Learning Survey is also done. Survey questions can be added to the Student Learning Survey, if follow-up question are considered.
- Nikki- Hosting a circle this weekend. Sunday 11am-2pm. Connecting youth with resources in town. Peer support-based group. Ages 13-25 at the Arc Centre. 3 questions and lunch at the end. Get a chance to know each other. Annie- local artist in recovery- will host an art session at the end of the circle. Will also be hosting art circles in the new year. Create a peer support form through volunteer Powell River. There is a gap in connection once youth leave Brooks. This will create a place to connect.

REPORTS

SCHOOL BOARD

Jaclyn Miller

There is a school affordability fund received by the Board.

- PACs at all schools were asked what would best serve their population. Schools have received \$100 per student. There is money left. The board is interested in hearing ideas from the committee.
- The fund is also being used to pay fees for school trips. One-time funding.
- On the Sunshine Coast- Fridges bought (by school) where food can be stored for anyone to take. High school might benefit from a fridge with food available for students- anyone can access.
- Back-pack buddies- Elementary schools. Kids get a backpack full of food to take home for the weekend. School identifies the student. Meghan can connect Jaclyn with the person who heads the program on the Sunshine Coast.
- Maybe running camps with food during breaks (spring break).
- Bins in classrooms, with basic items, for students to take when needed. Email ideas to Jaclyn:

Jaclyn.miller@sd47.bc.ca

HEALTH UNIT

Shereen Russell/Meghan Molnar

Shereen Russell acting team leader while Tanja Hanson is away.

- There is a new tobacco reduction coordinator-Laurie Chiasson is the new/covering T&V Reduction Coordinator. She is based out of Sechelt but will be providing Powell River/qathet coverage. Email:laurie.chiasson@vch.ca; Tel:(604) 366-3624
- There will be a shift in the mass COVID clinic. The clinic at the complex will be shutting down. Adults will go to pharmacies. Children would get service at the Health Unit.
- School immunizations are all done.

-VCH has put together a Winter Campaign. Try to encourage less use of the hospital emergency department . The poster gives options. Poster attached to minutes (See the last page of the minutes).

Meghan Molnar

- Great to be at the meeting in person.
- The nutrition team updated a resource that supports positive body image- resource is for teachers. K-grade 8 resource. [Link](#) to the resource. Hoping to support teachers in after school meetings.
- Updated lunches-to-go handouts. [Link](#) to resource.

YOUTH & FAMILY SERVICES

Rachel LeBlanc

- Gord Hoffman in attendance for Youth and Family Services.
- Busy! Lots of programming going on. Winding down for Christmas. Will close the office in alignment with the school district. Close on Thursday December 22, then re-opening January 9th, 2023.
- Early Years craft night coming up- December 15th.
- Wrapping up YRC Teen Zone and Pride Circle for the holidays.
- Circle of Security parenting starting January 16th. Gord is facilitating this program. There are a couple of spaces.
- How To Talk So Kids Will Listen- Delyth Harper is putting this on. Early Years and Middle Years.
- Tricia McTaggart- Early Trauma workshop coming up in the new year. Working with 4 Pillars Daycare on this topic.
- Starting a waitlist for Gabor Matte’s “The Myth of Normal” to do a book club. This is being done as a follow-up to the movie showing- “The Wisdom of Trauma”.

CHILD & YOUTH MENTAL HEALTH

Wendy Kerr

- Intake still running. The waitlist is 4-6 months.
- There are posting for 1) an integrated practice clinician- supports children in care and 2) Wendy’s position.
- Increase in intake when 1) there are IEP meetings and 2) at the end of the year. Meetings at school might be encouraging families to access service at Child and Youth Mental Health.
- Flexibility at intake has helped families access service where there are barriers.
- Service is provided to moderate to severe mental health.

M.C.F.D

Jaclyn Miller

- Busy- steady. Gets busier when there are upcoming breaks and teachers are concerned about children being away from school.
- CYSN HUBS are being put on hold for the province. The four pre-existing pilot hubs will still be operating and will inform next steps.

- Protection is still operating with two positions vacant. One more person is retiring in February.
- Lots of housing, food insecurity, family violence issues.

FOOD LITERACY COORDINATOR

Vanessa Sparrow

- All is going well with Food Literacy program. There is some room for cooking classes and growing microgreens. Contact Vanessa if there is interest.

STUDENT SUPPORT SERVICES- SD47

Tawnie Gaudreau- Student Support Services

- We continue to explore Psychiatry in School (Pilot Program on the Sunshine Coast). The service is designed to support mild to moderate mental health needs and would be offered through Helen Rosenauer (Child and Youth Psychiatrist). Referral through a physician.
- EDI data collection will be done in February. MDI will be done in January. YDI data collection will be in February.
- Dean Thorsell – Has been working with teachers and coordinating district initiatives. Supporting Mental Health- EASE program. School mapping activity- done with students to see where they feel safe in school. He will also be piloting Elementary Mental Health Literacy in 2 grade 6/7 classes.
- Sexual Health Education- target group is grade 5. Out-In-Schools presentation for all grade 5 students.
- We have seen an increase in VTRA requests/ queries over the past month
- Want to run a mental health conference for Grade 7 students this year at the end of May. Keynote and group presentations.
- Affordability funds- schools sent in proposals. DPAC also put forward some suggestions.
- Destination Imagination will happen this year. Could happen in March.
- Just hired another Family School Liaison Worker- Jan Riddell. Comes with great skill and experience.
- Starting Preschool Transition meetings in the new year.

EARLY LEARNING-SD47

Rita John

-All information about SD47 Early Learning programming can be found on the school district early learning webpage: [Click here](#)

- StrongStart-

- **StrongStart- In Class Programs-** all running smoothly.

-**StrongStart- SD47 ORCA Neighbourhood StrongStart-** The new van has arrived! Our schedule is online at: [CLICK HERE](#)

-**StrongStart DO** (Discover Online)- The December publication was sent out this week- the focus- Traditions. Find this month's and all previous publications online here: [CLICK HERE](#)

- **StrongStart GO** (in the Great Outdoors)- We will offer our monthly outdoor program the first Tuesday of the month. We visited Palm Beach last Tuesday (December 6, 2022). We had 10 children and their families attend.

- **CR4YC (Changing Results for Young Children)** – name change: Changing Possibilities for Young Children- CP4YC). The CP4YC team has attended one in person and one virtual meeting. Alison Bledsoe continues to facilitate these meetings.

- **ECE Support**- Early Years Educator's Network (EYE Network) meetings continue to provide a venue for educators caring to children to meet. The second virtual meeting was last night (December 7, 2022). Meriko Kubota (Meriko has changed jobs and now works for VCH as Senior Policy Lead, Healthy Public Policy), Kristal Gordon (ECE), Lisa Heavenor (CCRR) and Rita have hosted these events. There was also an in-person meeting on Saturday October 15th, 2022. There will be a mix of virtual and in-person informal meetings throughout the year. Virtual meetings will take place every two months. There will be 4 in-person meetings.

- - **Ready, Set, Learn/K Transitions**- work in this area are planned for the spring.
- -**NEW District Capacity Building Funds**- Two of the three new programs are up and running.
 - 1) Seamless Day- This program is running well at Edgehill, in the Kindergarten classroom.
 - 2) Just B4 Preschool Program is running well at both Henderson and Westview. We have 9 children attending at Henderson with one ECE and an EA supporting a child. We have 17 children attending at Westview (one more students starting in December) with 2 ECEs, with an ECE from inclusion supporting a child.
 - 3) A provincial meeting and two virtual meetings for school districts new to the process have taken place for Strengthening Early Years to Kindergarten Transitions (SEY2KT). Planning for our district will start in January.
- - Rita is retiring at the end of December 2022.

ADMINISTRATORS

Tanja Larkin (VP Brooks) reporting for K-12 Administration

- Lots of food available around Brooks through the school day.

- Warm breakfast available in the morning

- Throughout the school on random tables there are snacks

-At lunch- get a card and get soup and bun- come a grab one- take the card to the cafeteria.

-In Hub, there is a variety of food available.

- Henderson had an evening spaghetti dinner utilizing Affordability funds. Great way to foster community connections

- Emmy (student Rep) and her friends at Brooks have an extra locker they fill with food. They make this food available to friends who are in need of food. They fill this locker themselves. Tanya noted they can connect with her for additional food resources

- Beyond Brooks will be offered again. Workshops will be available for students and families to sign up for. Will take place in February.

- Classrooms are open for activities during lunch.
- Banff Film Festival is back.
- Student Support Services wrapping up IEP updates
- Job and volunteer board up. Community sends in requests for services.
- December 18th- Jingle Jog.
- Skating is offered to all Brooks students next week
- Fine arts reach for the top happening.
- ADST- All skilled courses- Joel Nordman is running this program- totes full of tools for each of these areas of learning. Elementary school activities. There is a trailer filled with tools.
- Continuing Ed Teacher- James Hanson continues to work with VIU.

Future meeting dates:

- February 2, 2023
- April 6, 2023
- June 1, 2023

NEED HEALTH CARE?

This winter, know where to go for the right care.

Vancouver Coastal Health



NON-URGENT HEALTH CONCERN?

Visit your doctor, nurse practitioner or local walk-in clinic. Virtual appointments may also be available.



SAME-DAY CARE FOR A NON-LIFE THREATENING HEALTH CONCERN?

Visit an Urgent and Primary Care Centre. For locations and hours visit vch.ca/UPCC. Check EDWaitTimes.ca for approx. wait times.



TRUSTED HEALTH ADVICE?

Contact HealthLinkBC at 8-1-1, available 24/7 or go to healthlinkbc.ca.



URGENT MEDICATION REFILL / RENEWAL?

Speak with your pharmacist. They have the ability to renew most medications.



MENTAL HEALTH CONCERN.

Please visit vch.ca/mentalhealth.



OTHER HEALTH RESOURCES:

- Flu Shot? Visit ImmunizeBC.ca/influenza for more info.
- For COVID-19 vaccination information, visit BCCDC.ca/Covid19.



CRITICAL OR LIFE THREATENING CONDITION? DO NOT WAIT.

Call 9-1-1 or go to the nearest emergency department.

Stay safe and healthy this winter.
For info on preventing injury and illness,
visit vch.ca/wintercare.





Downstairs Meeting Room- SBO 10:00am -12:00pm

Land Acknowledgement:

We acknowledge the Tla'amin Nation and people, on whose land we are privileged to live, work, play and learn.

PRESENT: Laurie Chiasson, Tawnie Gaudreau, Gord Hoffman, Wendy Kerr, Meriko Kubota, Tanya Larkin, Jaclyn Miller, Meghan Molnar, Raun Rainbow
Gerry Brach and students Adria Mitchell and Emmy Lou Corbett
Youth CAT - Rachel Driedger and Nikki Specht

ADDITIONS TO THE AGENDA

No additions

ADOPTION OF PREVIOUS MINUTES

Moved: Jaclyn Miller

Seconded: Tanya Larkin

OLD BUSINESS:

NEW BUSINESS:

Youth CAT update: Nikki Specht and Rachel Driedger

- Just hosted a youth harm reduction circle in Tla'amin.
- Working with qCJ – substance use and youth experiential data (anonymous circle shares), will share in spring with community and school to help advocate for services in the future.
- qathet Youth Peer Support Form – Nikki's school capstone project – google form on volunteer PR and qathet Youth CAT pages, and is asking youth what needs they may have. Looking to establish talks and supports, and online resources.
- Next Blade runners opening soon, applications due mid Feb, starts February 20th (cohort of 6). Blade Runners runs through Lift and based out of Work BC.

Brooks Mental Health Advocacy Group update: Emmy Lou Corbett, Adria Mitchell and Gerry Brach

- Two wellness lounge sessions at lunch on Thursday, thus far (approx. 20 students attended)
- Instagram Account has 70 followers.
- Bake sale raised \$300 and this funding went into the lounge.
- Affordability funding now supporting food.
- \$500 grant from McCreary, to make the space more inviting.
- Gerry and Jan Riddell (FSLW) are supporting.

- Meriko suggested there is a new grant available – resiliency fund from community foundation community service recovery fund” – closes Feb 21 for additional funding.
- So far, most students attending are in Gr 11 and 12.
- Brooks Mental Health Advocacy group would like to support Gr 7 Health Conference

UPDATES

SCHOOL BOARD

- Powell River will be one of 7 sites getting an Integrated Child and Youth Team. – providing multidisciplinary supports and services to youth (mental health and substance use) as part of [A Pathway to Hope](#) roadmap for mental health and addictions care.
[Press Release: Mental Health and Addictions](#)
- Tla’amin Education Agreement has been finalized and signed.
- Undergoing the process for a name change for the school district. Will be collaborating with Tla’amin as an initial step.

HEALTH UNIT

- Feb. 3, 10, 17 there are COVID/Flu Clinics for 6mos-11yrs at Public Health. Call the Provincial Call Line or register online to book an appointment:
1-833-838-2323 (7 days a week, 7am-7pm)
<https://www2.gov.bc.ca/gov/content/covid-19/vaccine/register#book>
- 12 years and older COVID/Flu vaccines: Book at local pharmacy by calling Provincial Call Line or registering online
1-833-838-2323 (7 days a week, 7am-7pm)
<https://www2.gov.bc.ca/gov/content/covid-19/vaccine/register#book>
- Kindergarten Health Fair Dates:
May 4, 5, 8, 2023
Call Public Health to book: 604-485-3310
- Youth Clinic continues to run every Tuesday 3:15-5:15pm no appointment needed Held at Public Health 3rd Floor 5000 Joyce Ave.
- Meghan shared that she is available to support schools and groups in any way.
- It is Provincial Eating Disorders Week and will Meghan share out Jesse’s Legacy information.

YOUTH & FAMILY SERVICES

- Handout – youth and family programs (many), available on website
- Trauma book club – Trisha McTaggart
- Strength & Self – going well, no waitlist, will be part of the CARF process and will an ongoing offering through Youth and Family
- Orca Bus – went to Texada 10 total – looking at regular schedule and locations TBD
- CARF Accreditation starting, March 6 & 7th looking for stakeholder feedback, this can go to Rachel or Gord. May have feedback form, Gord share if available through Tawnie.
- Stakeholder feedback: Please share your feedback with rlebalc@youthandfamily.ca

Thank you for your connection with Youth & Family Powell River and for taking the time to respond to these three (3) questions regarding our programs and services. Your input helps to shape the way we support our clients and other stakeholders in this community and is much appreciated!

Based on your experience:

Question 1: *What are we doing well?*

Question 2: *What would improve the services we deliver?*

Question 3: *How do you see us working together over the next year?*

CHILD & YOUTH MENTAL HEALTH

- One person at the front of the office, but hiring new staff (be patient).
- Been busy as usual and with the change of semester at school, they have seen increased intake.
- Connect Parent Group – access virtually and province wide. Want to offer out of the CYMH PR office twice per year, also virtual.
- Virtual Foundry – ample family supports.

[Groups & Workshops - Foundry - \(foundrybc.ca\)](http://foundrybc.ca)

[Connect \(connectattachmentprograms.org\)](http://connectattachmentprograms.org)

[Programs and Services \(cmha.bc.ca\)](http://cmha.bc.ca)

M.C.F.D

- Youth Advisory Counsel for Children and Youth in Care is looking for more members – virtual participation. For current or previous children and youth in care ages 17-29.

FOOD LITERACY COORDINATOR

- Vanesa is starting a Garden Educators Network that will meet three times a year to facilitate communication between schools and the Food Literacy Program. Meetings will be held in February, June and September to allow schools to identify their garden-related and food literacy needs (materials and programming) and get what they need to support their goals. The first meeting is Feb 2 at 3:30pm at the School Board office (downstairs) and representatives from all elementary schools have been invited to attend. Anyone who would like to come is welcome (though it's very short notice!).
- Kids in the Kitchen, a six-week food skills program for students with special needs, is now being run at Westview (in its third round) and Edgehill (for the first time). Students make a variety of recipes that allow them to try new foods, learn basic kitchen skills, and talk about what good food and healthy eating mean to them. The intention is to expand this program into all elementary schools.
- The Landed Learning (garden-based education) program continues in all elementary schools, and is in need of one or two more volunteers to help out at James Thomson for the remaining 6 sessions there (roughly one morning per month). Please put anyone who might be interested in touch with Vanessa.

STUDENT SUPPORT SERVICES- SD47

- MOE and Child Care – Anti-racism Framework released -Looking at next steps.
- Applied for an E.R.A.S.E mentorship grant – gang related activity /mentorship – allocation of \$10K. Put towards supporting our FSLW (support students with barriers around school).
- MDI – Gr 5's, YDI – Gr 11 at Brooks, EDI – Kindergarten teachers.
- McCreary – Gr 7 at WV school & a class at each grade at Brooks.
- Destination Imagination – hosted at Henderson on March 3-Kate Boyd in coordinating.
- Sexual Health Educator is providing session in Gr 5 classes.
- SOGI – looking to start advisory group, deadline for application Feb 5th.
- Allison engaged Brooks students and PHE department in talking circles regarding Mental Health. Allison and Dean will be hosting a similar talking circle with DPAC. Feedback has been similar across groups. PHE department at Brooks is working collaboratively to review resources and lesson plans.
- Time to Listen Group is wrapping up.
- Gr7 mental health conference –Thursday, May 25th @ Town Centre Hotel. Looking for guest speakers. Topics: prep for high school, mental health, sexual health, and more. Will invite Brooks Mental Health Advocacy group.
- Mental and Physical Health – Dean Thorsell, focusing on mental health literacy and SEL until spring break, supporting classroom teachers.
- Decriminalization – MOE and Child Care recognizes that youth need to know more about decriminalization, and implications. Jan 31st was the implementation date. Resources to be shared with schools as they are available.

EARLY LEARNING-SD47

- Raun is the District Vice Principal for Early Learning
- Piloting several programs this year (Seamless K, Just before)
- Strengthening the Early Years Transition to Kindergarten at JT with Tla'amin Nation. Making sure students feel connected prior to starting kindergarten. Looking at also supporting Lund members prior to starting Kindergarten to foster a connection to school.
- 0.2 new support in Early Learning for office administrative tasks/ duties– Liza Millar

ADMINISTRATORS

Brooks:

- Thunderbird Café – supporting all students with access to food, and students doing career prep skills and selling coffee.
- Tuesday/Thursday school for those needing extra time / supports.
- Clubs up and running, sports going well (basketball).
- Lunch ping pong – students vs teachers/admin.
- Capstone project wrapping up and some are continuing into second semester.
- Post Secondary Institution exploratory visits.
- Vancouver Island Post Secondary presentations Gr 11/12.
- Find Your Fit – Feb 22 <https://www.workbc.ca/jobs-careers/find-your-fit-tour.aspx>

- Gravity Cars February 7th - Gr 7 Tournament at Brooks.
- Skills Canada Regionals February 24th NIC (Gr 7-12).
- PARTY Program – had a meeting with all stakeholders, looking at 3 tiered offerings, so students can partake in a presentation they feel comfortable with.
- Beyond Brooks -positive event for parents and students re: transitions and next steps.

PIE:

- Zoom Interaction Day event today at the Toucan Rescue Ranch in Costa Rica. The kids asked some excellent questions and really enjoyed seeing the toucans, monkeys, sloths and parrots.
- PIE blended learners visited Westview Elementary to read with the kindergarten class. During their visit they shared their writer workshop books.

Texada:

- Literacy Week - Board game demos and prototypes, story time with Grandma Linn, and s'mores and a story around a fire with principal.
- Rock wall: PAC has a shipment with rocks to finish the rock wall on its way to the school. Coming next week Gravity Cars at Brooks.

TOBACO REDUCATION VCH

Laurie Chiasson [The ABCs of Youth Substance Use \(google.com\)](#)

- Sharing practices that are not punitive around safety in schools or learning practices when caught smoking / vaping at school. Looking at coping mechanisms and strategies. Tier 1, parent engagement / awareness and students do projects to support awareness. Foundry has tier 2 strategies that can be used, again parent awareness and strategies for students. Tier 3 (often cessation programs), “quash” is another 6-stage awareness, reflective and planning program for tier 3.
- Survey outlined that youth are starting to recognize that it isn't just something fun to do, but awareness they are addicted.
- Vapes in BC contain nicotine, so students who think they are just vaping with plain juice are still inhaling nicotine (it's hidden in vape).
- Nicotine replacement therapy is available in some places, and social therapy is available as well in some places but not here on Sunshine Coast, seeing a need for this.
- Survey found that presenters are not the best way to connect with youth, what they (youth) need real conversations and real topics, Laurie wants to work with teacher prior to her coming in around a clear plan and topics, so they have meaningful conversations.

SENIOR POLICY LEAD – HEALTHY PUBLIC POLICY VCH

Meriko Kubota

- SPEAK survey coming out Feb 21st – COVID related questions – was formerly known as “My Health My Community”. Will share SPEAK survey link with Tawnie. The survey will be live for 4 weeks, will keep open an extra 4 weeks if not a viable survey sample size.
- Child Youth Mental Health Advocacy – help connect health authority to local government. Leanne Carly hosting session with city and regional district.

- New medical health officer will invite her to this next meeting on April 6th. She has a rural lens, so we are excited to have her expertise in our region.

Future meeting dates: Please note the April date change.

- April 20, 2023
- June 1, 2023

MINUTES

Joint Management Committee (JMC)

Date: Jan 30/23

Present

Vanessa Coray, PD Chair

Michelle Doyle, Ashley Nordman, Roseann Dupuis, Maranda Burnikell, Jay Yule, Leanne Gahan

1. Call to Order

Time: 3:53pm Chairperson: Vanessa Coray

Land Acknowledgement

2. Adoption of Agenda

MOTION: Moved by: Rosie/Ashley:

THAT the agenda be adopted as is.

CARRIED

3. Approval of Minutes

MOTION: Moved by: Rosie/Ashley:

THAT the minutes of the Nov 28/22 meeting be approved as circulated.

CARRIED

4. Financial Report

Still awaiting increase from Steve Hopkins (increase from \$492.54). Adjusted FTE budget figure will be confirmed for next meeting.

Reserve of \$37 000 could be divided amongst other lines; expectation of the board that this should be spent. Intent wasn't that we have such a huge reserve. Ideally, the reserve should be 10% of the overall budget. Need increase for the District Day, asking for \$2000 to cover increases in cost to come out of reserve. Leave the reserve for the moment. Keep track of where applications are in demand, so that in the spring, JMC and PD reps can see where pressure is and adjust the proposed budget for 2023/24 school year.

Inquiry projects has seen no requests thus far.

Motion to approve the budget as presented: Ashley/Leanne. – Approved.

5. Admin. Report

The School Board's Four-Year Strategic Plan is up this school year and the new board will be coming up with a new four year strategic plan. Does the Pro D Committee/JMC Committee want to create a four year strategic plan that aligns, somewhat, with the School Board's plan? Or are there recommendations about where the district teachers want PD to go and to be accomplished in the next four years (or some other time frame)? This is potentially an opportunity to ask the school board for matching funds, given the reserve that the JMC budget has, and to do things with board and district support.

6. Coordinator's Report

See email from Anna

7. Other Business

- a) District Day
 - a. Attached conference package
 - b. CUPE to get an email from Brett today. He is arranging PD for CUPE, but they still need to register in order to get lunch
 - c. Admin requested to register, for lunch numbers
 - d. Review of workshop registrations for district day
- b) EDAS (Everybody Deserves a Smile) report. To be sent via email
- c) PIE ID Pro D: more discussion about aligning their PD days with SD 47. School will pay for travel, but not accommodation. Teachers should talk to their principals.
- d) PD Coordinator's time. Increase of 0.1 approved by JMC and PRDTA.
- e) JMC Applications
 - a. Teacher Collab – Kathleen Konar & Calico Clark 0.4 release time for Kathleen. Approved
 - b. Teacher Collab – Natalie Kreter & Calico Clark 3 afternoons at 0.4. Approved for the three afternoons.

8. Adjournment

MOTION: Moved by: Leanne:
THAT the meeting be adjourned at 4:40 pm.

CARRIED

Next Meeting: Feb 27/23



French Advisory Steering Committee Meeting

January 31, 2023

3:45 pm

Present: Megan Kaukas, Christal Hueston, Rob Hill, Denise Little, Nancy Hewlett; Jasmin Marshman, Caroline Brennan, Kristen Brach

Absent: none

Welcome

1. Committee of the Board vs. committee discussion
 - What is a trustees role on a committee?
 - K-12 represented
 - Committee recommends that it stays a Board Committee
2. Terms of Reference
 - Changing the title to be French Advisory Steering Committee
 - District administrator changed to chair
 - James Thomson administrator
3. Budget
 - Schools reminded that budget reports will need to be filled out at the end of the year
 - Discussion around extra staffing possibilities for Brooks from the elementary grant leftover funds – Brooks is still working through how to move forward
4. School Reports
 - Brooks
 - senior students locked into certain blocks – will look at timetable next year and are working with PIE to try to problem solving
 - Tried to partner with SD 93 but there were too many obstacles
 - Inviting the first cohort who completed K-12 Immersion last year to recognize them at this year's grad
 - Will be hosting a day of Franco-fun and invite grade 7's – important to tie the grade 7's to the current graduation students
 - Planning a grad lunch for an evening
 - Hosting an evening for grade 7 parents French Immersion
 - James Thomson

- EA help in French Immersion has been extremely helpful
 - French DIBEL's scores improved significantly
 - Je Vous Plus Assessment – considering something different
 - Justine has been a great addition to the school – Kristen will continue to advocate with the Odyssey program
 - Looking at a French Immersion theatre performance at JT
 - French Immersion Speech Arts
 - Planning Francophone week involving the whole school
 - Working on getting a French movie at Patricia Theatre
 - Looking at a culture performance that is a circus
 - DELF (educational diploma for French recognized worldwide) for the future – Caroline is exploring and could present to Brooks team and students if interested in pursuing
 - French Immersion meetings – would love to invite an Immersion teacher from Brooks to attend the JT meeting
 - Teachers will get textbooks from Brooks to share with grade 7 students to prepare them for the transition
5. Parent Feedback
- More flexibility in scheduling options for Brooks – don't know solutions yet but are working on it
 - Would like more noticeably French culture within schools
 - Attraction and retention of French Immersion teachers
 - Is there a way for French Immersion students to also continue to take Ayajuthem language
 - French Immersion support teacher – coordinator K-12
 - Loved the article in qathet
6. Ideas moving forward
- The committee supports hiring a French Immersion and core French support teacher/coordinator for K-12
7. Set date for April meeting – April 25 at 3:45
8. Future topics:
- Transfer process
 - Vision statement



OUTDOOR LEARNING CENTER MEETING
3:30 pm, Wednesday, December 7, 2022
SCHOOL BOARD OFFICE

MINUTES

In attendance: J. Yule, D. Lawson, I. Loveluck, A. Shostak, T. Larkin, M. Landry, R. Gibson, H. Prichard, F. Krykorka, V. Sparrow

Regrets: K. Westland, R. Barfoot, J. Dyck

1. Introduction – J. Yule

J. Yule reviewed how and when the committee was formed (it is in its 11th year) and how the work has evolved over the years.

Many programs are in place however, the committee is now tasked to look at all programs and development of outdoor education and sustainability within the District. This has been formed to Bring stakeholders together to drive recommendations to the Board and to bring cohesion to the many things taking place. If there are issues, they can now come to this committee to discuss, decide, or bring to the Board.

J. Yule reviewed how the OLC has been funded using Island Economic Trust Funds not School District funds.

2. Review of Terms of Reference – J. Yule

This committee is now responsible for the Terms of Reference. J. Yule will chair the meetings and in his absence Steve Hopkins will chair. S. Hopkins will be invited should there be financial topics on the agenda.

Question asked if there could be a rep for each school. The PRDTA Pres will be sending the minutes to all the staff reps which in turn are made available to all staff. A list of this committee members will also be included in their next newsletter.

It was suggested that other members be added as determined by the Committee.

3. Outdoor Learning Centre Update – H. Prichard

H. Prichard thanked the District for the support over the years to develop outdoor education and provided the committee with an overview of the last 11 years, and outlined what is taking place presently at the centre.

- This last year, cleaned up some projects that were ongoing. Built a big gazebo, outdoor kitchen.
- One of the challenges for group is how to bookend a school year with a memory that they will remember for ever and a learning experience they will remember forever.
- Summers –OLC always available to non-profit groups for a nominal fee. Joint use agreement with City who this year ran a program.

- There is a conflict with Kathaumixw and LEAP both requesting use of the OLC at the same time next summer.
- Looking forward to working with group and plan for at least the next 10 years.
- OLC is now closed for next few months (until Feb 15). Business/rentals still taking place.
- Vessel donated a few years ago, but boat is not suitable and looking at possibly selling and purchasing other transportation vessel(s).

Question asked re: how many days there was a problem getting to the OLC. Response was that there are approximately five days a year that we have a bus issue where it can't get to the centre.

- Certifications, knowledge – experience – discussed. Minority have lots and the rests does not. Reviewed comparison of OLC vs Strathcona.

Many of things mentioned are items that newly formed committee will work on

4. Administrative Procedure for Field Trips – J. Yule

Proposed AP was reviewed. Those from this committee who are interested will now be tasked with taking on the review of the AP and presenting it for finalization. H. Prichard will be part. A. Shostak has volunteered. Important that we have a consistent process; one that is user friendly. Anyone who is interested in being part of this, please email Jay or Anna.

An email will be sent with the link to the proposed policy.

J. Yule reviewed the Family Affordability Fund which is meant to offset costs for parents. Asked for any ideas - should we have a free summer camp – what would that look like? Think about ways this could take place.

5. Round Table Discussion

- OLC Calendar – how it works on next agenda.
- Could we offer a Spring break camp? There are high school students who are required to have completed 30 hours of work experience for graduation – could they help?
 - Doesn't need to be at the OLC – could be elsewhere.
- Question asked if volunteers were requested to sit on this committee. An email to join group went out to all teachers including PIE.
- Issues for further discussion
 - Transportation resolution
 - Calendar
 - Booking process
 - Permanent support positions at the OLC
 - Private/public bookings
 - Program coordination
 - Field trips
 - Expanding opportunities
 - Building capacity

Next meeting ~~February 8, 2023~~ February 6, 2023, at 3:30 pm – School Board Office.



ANNUAL BOARD WORK PLAN 2022-2023

JULY

- CSBA Conference-perspective attendance

SEPTEMBER

- Receive Enhancing Student Learning Report
- Review School Growth Plans
- Review Audit Findings Report
- Adopt Annual Financial Statements
- Adopt Multi Year Capital
- Review Executive Compensation Disclosure
- Approve Power to Suspend
- Approve Maintenance of Order
- Recognize Orange Shirt Day – Every Child Matters

OCTOBER

- Recognize World Teachers' Day

NOVEMBER

- Election of Board Chairperson & Vice Chairperson
- Election of Provincial Council and BCPSEA Representatives

DECEMBER

- Receive Statement of Financial Information
- Approve Trustee Appointments to Committees and Community Liaison Groups
- Represent Board at BCSTA Provincial Council
- Attend BCSTA Trustee Academy

JANUARY

- Receive Strategic & School Growth Plan Interim Report
- Review Process for 2023-2027 Strategic Plan
- Review Trustee Remuneration
- Submit Financial Disclosure Forms by January 15th
- Represent Board at BCPSEA AGM
- Recognize Literacy Week

FEBRUARY

- Adopt Amended Annual Budget
- Review School Calendar Consultation Information
- Chairperson – Represent Board at Ministry of Education Annual Partner Liaison Meeting
- Represent Board at BCSTA Provincial Council
- Recognize Pink Shirt Day – Anti Bullying

MARCH

- Approve School Calendar Submission
- Review Provincial Motions for BCSTA AGM
- Approve Budget Process

APRIL

- Review Government Grant Information
- Attend BCSTA AGM
- Recognize Anniversary of Tla'amin Treaty
- Recognize Education Week

MAY

- Review Annual Facility Grant Plans
- Recognize Mental Health Week

JUNE

- Adopt Annual Budget
- Receive Carbon Neutral Action Report
- Review Strategic Plan
- Review Board Meeting Calendar
- Review Board Work Plan
- Recognize National Indigenous Peoples Day
- Recognize Children and Youth in Care Week

OTHER ITEMS SCHEDULED AS NEEDED

- Review Board Policies and Bylaws
- Review and Approve Capital Project Bylaws
- Trustee & Superintendent Evaluations
- Hear Appeals as needed
- Ratify Collective Agreements
- Represent Board at BCSTA Branch Meetings
- Attend School Functions
- Attend Employee Recognition Events