



REGULAR BOARD MEETING

4:00 pm, Wednesday, February 21, 2024
School Board Office

A G E N D A

LAND ACKNOWLEDGEMENT

PRESENTATION: PRISMA for Kids – J. Scott
Brooks Gender & Sexuality Alliance – Teacher, W. Dunlop and participating students

QUESTION PERIOD

CHAIRPERSON'S REMARKS

1. ADOPTION OF AGENDA

MOTION: "THAT the Regular meeting agenda of February 21, 2024, be adopted as circulated."

2. ADOPTION OF MINUTES

MOTION: "THAT the Regular meeting minutes of December 20, 2023, be adopted as circulated."

3. REPORT OF CLOSED MEETINGS

3.a) December 20, 2023 – The Board met in-camera to discuss items which included property and personnel.

3.b) February 14, 2024 – The Board met in-camera to discuss items which included personnel.

4. INCOMING CORRESPONDENCE

4.a) BCSTA to B. Neufeld re: BCSTA Life Membership

4.b) SD74 to BCSTA re: BCSTA Trustee Academy

4.c) BCSTA to Minister Freeland re: Federal Budget 2024

4.d) BCSTA to MP Noormohamed re: National School Food Policy Program

4.e) Minister Singh to BCSTA re: Anti-SOGI Disruptions

4.f) PRISMA to SD47 re: Partnership 2024

MOTION: "THAT the correspondence listed in item 4.a) to 4.f) be received."

5. OUTGOING CORRESPONDENCE

- 5.a) Board to K. Peters and C. Piccinin – Ayajuthem Immersion Presentation
- 5.b) Board to M. Burnikell – Germany Exchange Presentation

6. SUPERINTENDENT OF SCHOOLS' REPORT

- 6.a) Suspension, Exclusion, and Seclusion Report – September 5, 2022, to January 31, 2024

MOTION: “THAT the Superintendent of Schools’ Report be received as presented.”

7. SECRETARY-TREASURER'S REPORT

- 7.a) Childcare Centre Development Update – J. Formosa (presentation)
- 7.b) Month End Financial Report as at January 31, 2024

MOTION: “THAT the Secretary Treasurer’s report be received as presented.”

8. COMMITTEE REPORTS

- 8.a) Committee of the Whole Report for January 10, 2024

Recommended motions arising from the Committee of the Whole Meeting:

MOTION: “THAT trustee remuneration be increased by 6.75% effective January 2024”.

MOTION: “THAT professional development resources be re-allocated in support of trustees who may wish to attend the NSBA Conference”.

- 8.b) Committee of the Whole Report for February 14, 2024

Additional Reference Documents:

- 8.b.i) 2023/2024 Amended Budget
- 8.b.ii) Emergent Bus Funding Letter

Recommended motions arising from the Committee of the Whole Meeting:

MOTION: “THAT the 2023/2024 Amended Budget be adopted as presented”.

MOTION: “THAT the 2023/2024 Capital Plan submission be amended to include the request for emergent funding in support of the early replacement of a school bus”.

MOTION: “THAT trustees support the lower coast in their interest to put forward to the BCSTA AGM a motion related to childcare funding on behalf of the South Coast Branch”.

9. OTHER BUSINESS

- 9.a) BCSTA considerations for 2026 AGM and CSBA Annual Conference in Whistler

QUESTION PERIOD

MEDIA QUESTION PERIOD

ADJOURNMENT

SH/attachments

PRISMA for Kids

February 21, 2024

PRISMA for Kids

*began in 2015 when School District #47
partnered with
Pacific Region International Summer Music Association
to celebrate
70 Years of liberation
of the Netherlands
by Canadian Forces.*





All students in the District had the opportunity to visit the Anne Frank exhibit in the foyer of the Evergreen Theatre.



Julie Couture
Co-ordinator of Canadian Tour
Anne Frank House

*Secondary students
learned
more about
the holocaust
from Julie Couture.*



Those who joined their parents for the celebration of PRISMA on the Beach heard the national anthem sung in ayʔajuθəm.



Since that time, the programme has expanded to include classroom visits from Maestro Arnold and other members of the PRISMA team.





Each year, there is an instructed orchestral rehearsal. Recent programmes have included music from Star Wars, the Harry Potter movie and excerpts from Rimsky-Korsakoff's Scheherazade which is based on the story of the One Thousand and One Nights.

Guest artists entertain students who arrive early.



Some lucky students are thrilled with the opportunity to conduct the orchestra.



Teachers who plan to bring their students are provided with teaching resource packages to use in their classrooms prior to and following the event.

Students have come to PRISMA 2022 from

Austria, Canada, China, Costa Rica, Germany,
Hong Kong, Hungary, Indonesia, Italy, Japan, Korea,
Mexico, Netherlands, Peru, Singapore, Spain, Taiwan,
U.S.A. and Venezuela.

How many continents are represented?



It involves a shipwreck.

Can you hear it?

<https://www.youtube.com/watch?v=OKNVVxoEyAg>

Another addition has been the storytimes at the library.



And the evening kids' concert with face-painting, popcorn ice cream and other activities before the music.





There might be story-telling.



Or even dancing.



Because of their obvious popularity with young people, PRISMA for Kids is offering two concerts with the visiting Cuore Piano Trio at the Max on March 6th.



And we are very excited to announce that we will be inviting students from qathet to participate in this amazing children's opera at the Festival in 2025.

Brundibár at PRISMA Festival 2025: An Opera of Hope and History



PRISMA would like to revive a piece of history that carries a profound message for our times. PRISMA Festival's 2025 production of "Brundibár" promises to be a beacon of education, peace, and resilience.





REGULAR BOARD MEETING

4:00 pm, Wednesday, December 20, 2023
School Board Office

MINUTES

Present: Jaclyn Miller, Kirsten Van't Schip, Rob Hill, Dale Lawson, Maureen Mason

Also in attendance: Jay Yule (Superintendent), Steve Hopkins (Secretary-Treasurer)

PRESENTATION: 2023 Germany Exchange – M. Burnikell

During the presentation, Ms. Burnikell and the students reported on their 2023 exchange in Germany. The visit occurred in July, with partner students reciprocating in October. The students highlighted the following key points about their experiences:

- Formation of lasting bonds and connections with German students and their families.
- Exposure to and understanding of cultural differences and perspectives.
- Immersion in a different culture within a controlled environment.
- Development of an appreciation for travel.
- First-hand observation of the educational system in a foreign country.

Moreover, the students shared several distinctions between the German and home school experiences. Ms. Burnikell informed the board about the planning of another exchange for 2025. She emphasized that the exchange not only benefits students but also provides staff with an opportunity to understand education in diverse cultures. Informal conversations during the exchange shed light on different learning styles and curriculums, enriching the overall educational experience.

QUESTION PERIOD

No questions.

CHAIRPERSON'S REMARKS

Chairperson Miller expressed gratitude during her remarks, thanking schools and staff for extending invitations to trustees to participate in winter celebrations. She specifically acknowledged the commendable efforts of students in promoting kindness within schools. This included the creation and distribution of "Everyone Deserves a Smile" bags and Kindness Kritters. Ms. Miller also expressed appreciation for the mental health advocacy team's dedication to supporting initiatives aimed at enhancing student social and emotional well-being.

The meeting was called to order at 4:11 p.m. by Chairperson Miller.

1. ADOPTION OF AGENDA

MOVED: R. Hill

SECONDED: K. Van't Schip

THAT the Regular meeting agenda of December 20, 2023, be adopted as circulated.

STATUS: CARRIED

2. ADOPTION OF MINUTES

MOVED: K. Van't Schip

SECONDED: M. Mason

THAT the Regular meeting minutes of November 15, 2023, be adopted as circulated.

STATUS: CARRIED

3. REPORT OF CLOSED MEETINGS

3.a) November 15, 2023 – The Board met in-camera to discuss items which included personnel and property .

4. INCOMING CORRESPONDENCE

4.a) BCSTA to Minister Singh – Re Support for Youth Mental Health

4.b) BCSTA to Ministers Conroy and Singh – Re Pay Equity Supplement

4.c) MLA Sturko to BCSTA – Re Ensuring Inclusivity for all B.C. Students

4.d) Deputy Minister Zacharuk to BCSTA – Re Memorandum of Understanding

MOVED: R. Hill

SECONDED: M. Mason

THAT the correspondence listed in item 4.a) to 4.d) be received.

STATUS: CARRIED

5. OUTGOING CORRESPONDENCE

5.a) N/A

6. SUPERINTENDENT OF SCHOOLS' REPORT

6.a) Tla'amin Nation – First Nations Schools of Choice Policy

6.b) Suspension, Exclusion, and Seclusion Report – September 5, 2022, to November 30, 2023

J. Yule shared information on a ministerial change to legislation that supports First Nations in determining a school of choice.

MOVED: R. Hill

SECONDED: K. Van't Schip

THAT the Superintendent of Schools' Report be received as presented.

STATUS: CARRIED

7. SECRETARY-TREASURER'S REPORT

7.a) Director of Information Technology Position (oral)
During the update, S. Hopkins announced that Ben Grant has been chosen as the new Director of Information Technology and is set to join the district in February. Mr. Grant brings extensive experience, having previously worked with SD58 in a comparable capacity. It was further mentioned that Mr. Landy will transition to a position with PIE, following the retirement of D. Fairbairn.

7.b) Month End Financial Report as at November 30, 2023
The report was provided for information. S. Hopkins informed the board that the ministry had announced an amended operating grant on the day of the meeting. Further details regarding this adjustment will be presented to the Committee of the Whole in January. Subsequently, the amended budget reflecting these changes is scheduled to be shared at the February Committee of the Whole, with anticipated approval at the February Regular Meeting.

MOVED: K. Van't Schip

SECONDED: R. Hill

THAT the Secretary Treasurer's report be received as presented.

STATUS: CARRIED

8. COMMITTEE REPORTS

8.a) Committee of the Whole Report for December 13, 2023

Additional Reference Documents:

8.a.i) Statement of Financial Information

8.a.ii) Policy 8 – Borad Committees

8.a.iii) Policy 9 – Board Representatives

MOVED: K. Van't Schip

SECONDED: M. Mason

THAT Sloan Consultants be appointed to assist the Board in its evaluation of the Superintendent and to facilitate the Board in its Self-Evaluation process.

STATUS: CARRIED

MOVED: R. Hill

SECONDED: K. Van't Schip

THAT the Statement of Financial Information Report be received.

STATUS: CARRIED

MOVED: R. Hill

SECONDED: M. Mason

THAT the proposed amendments to Policy 8 - Board Committees and Policy 9 – Board Representatives be adopted as presented.

STATUS: CARRIED

9. OTHER BUSINESS

9.a) Annual Trustee Appointments

J. Miller announced trustee appointments to committees, based on the restructuring that took place at the Committee of the Whole. The appointments will be attached to these minutes for reference.

9.b) BCSTA Winter Academy – Trustees (oral)

J. Miller delivered an overview of the BCSTA Trustee Academy, attended by all trustees from November 23 to 25, 2025. Ms. Miller emphasized key elements, including presentations from students, sessions addressing good governance norms, and discussions on the relationships between boards and staff. Noteworthy addresses were provided by Kevin Lamoureux and Monique Gray Smith, contributing to the academy's stimulating content.

9.c) Financial Disclosure Reminder

Trustees were reminded to submit their financial disclosure documents to the Secretary-Treasurer prior to January 15, 2024.

QUESTION PERIOD

A question was received from A. O'Keefe regarding the status of a request for changes to Administrative Procedures 160, 175 and 170 that came through the District Health and Safety Committee.

J. Yule indicated that the request had not been received on his desk, however consideration will be given to the request.

MEDIA QUESTION PERIOD

There were no questions from the media.

ADJOURNMENT

MOVED: M. Mason

THAT the Regular Board Meeting be adjourned at 4:25 p.m.

STATUS: CARRIED.

BOARD OF EDUCATION REPRESENTATIVES

SCHOOL LIAISONS

School Name	Trustee
Brooks Secondary	Jaclyn Miller
Edgehill Elementary	Rob Hill
Henderson Elementary	Dale Lawson
James Thomson Elementary	Kirsten Van't Schip
Kelly Creek Community	Maureen Mason
Partners in Education	Dale Lawson
Texada Elementary	Rob Hill
Westview Elementary	Maureen Mason

BOARD COMMITTEES

Committee Name	Trustee
Committee of the Whole	All Trustees

REPRESENTATIVES TO INTERNAL ADMINISTRATIVE COMMITTEES

Administrative Committees	Trustee	Alternate
Environmental and Sustainability Committee	Maureen Mason	
Health Committee	Jaclyn Miller	
Justice, Equity, Diversity, Inclusion	Kirsten Van't Ship	
SOGI	Rob Hill	

REPRESENTATIVES TO EXTERNAL COMMITTEES, ORGANIZATIONS AND AGENCIES

External/Sectoral Committees	Trustee	Alternate
BCPSEA Representative	Jaclyn Miller	
BCSTA Provincial Council Representative	Rob Hill	
South Coast Branch	All Trustees	
District Parent Advisory Council	Dale Lawson	
Indigenous Education Council (TEA)	TBA	



British Columbia
School Trustees
Association

January 18, 2024

Barry Neufeld



Dear Mr. Neufeld,

Subject: Membership in the BC School Trustees Association

I am writing at the direction of the board of directors of the British Columbia School Trustees Association.

At its meeting on December 14, 2023, the board of directors passed the following resolution:

Whereas:

Barry Neufeld is an honorary life member of the British Columbia School Trustees Association;

On October 21, 2023, Barry Neufeld made a speech at a "Million March for Children," in which he identified himself as a "Lifetime member of the BC School Trustees Association."

In that speech, he said, among other things:

School boards are redundant and just rubber stamp what the Ministry tells Superintendents to do; and

The Ministry of Education is "controlled by the Globalist vision of the United Nations."

He further stated (wrongly) that the B.C. Government had been ordered by the United Nations to add gender identity to the B.C. Human Rights Code.

He concluded by stating that: "If we demand that School Boards be abolished, it will scare the boards into listening to the public instead of

insulting them and shutting off their mikes,”, and saying “Get rid of School Boards in BC!”

And Whereas:

The mission of the British Columbia School Trustees Association is driven by the following beliefs:

A high-quality public education system is the foundation of a democratic society.

Improving student achievement is the key work of locally elected boards of education.

The interests of B.C. students are best met through local decision-making with an engaged community.

Providing a strong, representative voice for boards of education throughout the province is important.

Helping to build effective boards of education by providing development, communications and support services continues to be a vital role.

Accordingly, having considered the factors above, the board of directors of the BCSTA hereby resolves as follows:

The views expressed by Barry Neufeld are inconsistent with the values of and membership in the British Columbia School Trustees Association.

In accordance with Bylaw 1.(c) of the BCSTA bylaws, the Life Membership of Barry Neufeld in the British Columbia School Trustees Association is hereby rescinded on the basis that his conduct, in the opinion of the board of directors, is not in the best interest of the Association and which brings the reputation of the Association into disrepute.



British Columbia
School Trustees
Association

Accordingly, BCSTA's board of directors has voted unanimously to rescind your honorary life membership effective immediately.

Sincerely,

A handwritten signature in black ink that reads "Carolyn Broady". The signature is written in a cursive, flowing style.

Carolyn Broady

President

British Columbia School Trustees Association

CC: The Honourable Rachna Singh, Minister of Education and Child Care
Christina Zacharuk, Deputy Minister, Ministry of Education and Child Care
Ray Velestuk, president, British Columbia Association of School Business Officials
Laura Ward, president, BC Confederation of Parent Advisory Councils
Brian Leonard, president, British Columbia Principals' and Vice-Principals' Association
Alan Chell, chair, British Columbia Public School Employers' Association
Rohan Arul-pragasam, president, British Columbia School Superintendents Association
Clint Johnston, president, British Columbia Teachers' Federation
Karen Ranalletta, president, Canadian Union of Public Employers BC
BCSTA board chairs
Suzanne Hoffman, CEO, BCSTA
BCSTA Board of Directors



School District No. 74 (Gold Trail)

Our Goals: Success ♦ Reconciliation ♦ Team ♦ Communication ♦ Sustainability

January 11, 2024

Professional Learning Committee
British Columbia School Trustees Association
bcsta@bcsta.org

RE: BCSTA Trustee Academy
November 23 – 25, 2023

At the January 9th Board meeting, trustees reflected on their experience and the learning provided at the BCSTA Trustee Academy. Each trustee reflected on their appreciation for the opportunity to attend the event, the learning that they participated in and the impact it has had on their work. As part of the discussion, it was agreed that the Board wanted to express their thanks through a letter. The Professional Learning Committee has done an outstanding job in creating the conditions for rich and meaningful opportunities for trustees to engage in learning from experts and from our peers.

The Gold Trail Board of Education gives thanks the Professional Learning Committee and BCSTA staff for the 2023 BCSTA Academy.

Sincerely,

Co-Chair Carmen Ranta

Co-Chair Larry Casper

Gold Trail respectfully acknowledges that the land on which we gather is the unceded and traditional territory of the Nlaka'pamux, St'at'imc and Secwépemc First Peoples.



British Columbia
School Trustees
Association

February 8, 2024

The Honourable Chrystia Freeland
Minister of Finance & Deputy Prime Minister
House of Commons
Ottawa, O.N. K1A 0A6
chrystia.freeland@parl.gc.ca

Dear Minister Freeland,

Subject: Federal Budget 2024 – National School Food Program

With the federal government conducting pre-budget consultations, I wish to add support to calls from other [provincial public education associations](#) to request that \$1 billion over five years, with a minimum of \$200 million per year, be included in Budget 2024 for a National School Food Program.

My concern is similarly rooted in the lack of mention in last year's budget, as a National School Food Program was introduced as part of Budget 2019 and subsequently reaffirmed in the 2022 budget's reference to mandate letters to related ministers. Including the National Food Program in Budget 2024 is a vital signal to all Canadians that the federal government intends to fulfil its commitment to improving student nutrition nationwide.

As you know, provinces and territories across Canada are prepared to work toward agreements with the federal government on a cost-shared National School Food Program, and we are confident that federal funding will positively influence student outcomes as proper nutrition provides a vital base for learning and success. This funding would also go far in combating affordability issues that many families struggle with.

I am proud to support Member of Parliament Serge Cormier's Bill C-322 (an act to develop a national framework to establish a school food program). As president of the British Columbia School Trustees Association, I regularly communicate with our members about their advocacy priorities, and concerns related to food insecurity are a consistent topic of conversation. While we have advocated provincially as an association, I must emphasize that it is also a national concern. Children cannot learn effectively when hungry and cannot properly develop into the leaders and change-makers we need if we do not help them meet their most basic needs.



British Columbia
School Trustees
Association

BCSTA will continue to advocate for change at the provincial level, and while we intend to pursue more for B.C. families and students, we know that federal support would contribute to our goal.

I hope to see the inclusion of dedicated funding to support a National School Food Program in Budget 2024. Thank you for your consideration.

Sincerely,

A handwritten signature in black ink that reads "Carolyn Broady". The signature is written in a cursive, flowing style.

Carolyn Broady
President
British Columbia School Trustees Association

Motion: A20237

CC: The Honourable Jenna Suds, Minister of Families, Children and Social Development
The Honourable Lawrence MacAulay, Minister of Agriculture and Agri-food
BCSTA member boards of education
Suzanne Hoffman, CEO, BCSTA
BCSTA Board of Directors



British Columbia
School Trustees
Association

February 8, 2023

Taleeb Noormohamed

Member of Parliament

100-3077 Granville St.

Vancouver, B.C. V6H 3J9

taleeb.noormohamed@parl.gc.ca

Dear Mr. Noormohamed,

Subject: Bill C-322 – National Framework for a School Food Program Act

I am writing to you to add support, as president of the British Columbia School Trustees Association, to Member of Parliament Serge Cormier's Bill C-322, to develop a national framework to establish a school food program. I ask that you work with your caucus colleagues to seek unanimous consent of this bill.

While I am pleased to hear that the bill has passed second reading and has been sent to committee, further support from the Standing Committee on Human Resources, Skills and Social Development and the Status of Persons with Disabilities is needed. The concept of a universal national school food policy and program for all public schools has wide appeal as too many children enter schools daily while lacking the nutrition needed to learn effectively. Canada remains the only country in the G7 that does not have a national school food program or national standards, and we cannot allow that to continue.

Providing nutritious food frees students to focus on learning, and addressing food insecurity has the potential to reduce related anxiety and mental health challenges. Promoting healthy eating habits and increasing food literacy will provide young people with a foundation for a healthier life and future. A program such as this would also benefit local agriculture and create opportunities to highlight local traditions, all leading to a healthier and more sustainable food system.

We lend our support to previous feedback that any federally supported program meets the following minimum requirements:

- Be present at every publicly funded school.
- Be accessible at no cost to students, caregivers, school or boards of education, school districts or related authorities.
- Be offered in a stigma-free way.
- Support culturally appropriate and local food producers.
- Avoid any marketing to children and youth.



British Columbia
School Trustees
Association

It is clear that there is a need for the federal government, in partnership with provincial ministries and boards of education, to commit to a National School Food Policy.

I share the view that the potential policy should be followed by the rollout of a National School Nutritious Meal Program along with the \$200 million per year that the Government of Canada committed to in 2021. Investing in a national school food program through Budget 2024 will alleviate affordability issues and support students, families and school food providers, who have all faced adversity in recent years.

As our membership has passed resolutions related to universal food programs in B.C. at our association meetings, I look forward to continuing advocacy on this important issue of national concern. I invite you to contact me directly should you wish to discuss additional details.

Sincerely,

A handwritten signature in black ink that reads "Carolyn Broady". The signature is written in a cursive, flowing style.

Carolyn Broady

President

British Columbia School Trustees Association

CC: BCSTA member boards of education
Suzanne Hoffman, CEO, BCSTA
BCSTA Board of Directors



February 9, 2024

Ref: 295686

Carolyn Broady, President
British Columbia School Trustees Association
4th Floor – 1580 W Broadway
Vancouver, BC V6J 5K9
Email: cbroady@bcsta.org

Dear Carolyn Broady:

Thank you for your letter of November 1, 2023, in follow up to your meeting with Premier Eby to discuss disruptions and protests in school districts. I apologize for the lengthy delay in responding formally. BC's school system is expected to create and maintain conditions that foster success for all students and promote fair and equitable treatment for all, and I deeply appreciate your partnership in this work.

The Ministry of Education and Child Care continues to track anti-Sexual Orientation Gender Identity (SOGI) disruptions on and around school grounds and at board or education meetings, as well as reaching out to districts to make sure they have the supports and safety plans in place as needed. Please continue to share with us any disruptions or planned disruptions of which you are aware. We appreciate you providing these examples of the disruptions that are happening in the province, and the personal impacts trustees have experienced.

In response to a marked increase in disruptions such as those mentioned in your letter, and to help ensure safe and inclusive learning environments, the Province is considering your request for measures to protect children, parents/guardians, educators, and staff working in K-12 schools.

We recognize that there is a lot of misinformation specifically on what SOGI-Inclusive Education is and is not. In response, the Ministry has published a [SOGI non-truths and truths document](#) that has been translated into multiple languages that is available on the *erase* website.

.../2

The Ministry will continue to collaborate with education partners to prioritize the safety and respect of students, educators, school staff, elected officials and their families. I appreciate you taking the time to share your concerns, and highly value your continued support. As always, I am glad to meet and talk further as we work together to build safe, caring, and inclusive school environments across BC.

Sincerely,

A handwritten signature in black ink, appearing to read 'R Singh', with a horizontal line underneath the 'h'.

Rachna Singh
Minister

cc: Honourable David Eby, Premier
Suzanne Hoffman, CEO, BCSTA Board of Directors
Teresa Downs, President, British Columbia School Superintendents Association
Ray Velestuk, President, British Columbia Association of School Business Officials



Pacific Region International Summer Music Academy

Suite 9- 4313 Alberta Ave.
Powell River, BC, V8A 5G7
Toll-free: 1-855-5 PRISMA
604-262-2775

To: qathet School District Board of Trustees
c/o qathet School District,
4351 Ontario Avenue,
Powell River,
BC V8A 1V3

February 16, 2024

Dear Board of Trustees,

On behalf of the Pacific Region International Summer Music Association (PRISMA), I would like to thank you for the support from the School District since the start of PRISMA.

PRISMA is gearing up for its 2024 season, which runs June 17 - 29 in Powell River. PRISMA is now in an official partnership with the Vancouver Symphony Orchestra (VSO), and PRISMA will be at the VSO from June 13 to 15. This exciting development provides new learning opportunities for PRISMA's international students.

PRISMA is well on its way to planning and executing the PRISMA for Kids program 2024. This year we offer additional opportunities for SD47 students, which includes two spring concerts at the Max Cameron Theatre, one for elementary students and one for high school students.

Music education is very important to us, and we truly enjoy spreading the benefits of live music to the youth in the qathet region. Research shows that music has a tremendous positive impact on emotional well-being, improving mood, and decreasing anxiety. PRISMA's partnership with SD47 allows us to bring world-class music and the associated mental health benefits into the classroom and beyond.

Here is the full content of PRISMA for Kids:

- Spring visits to local SD47 schools by Maestro Arthur Arnold
- Wednesday March 6 (afternoon): Concert designed for youth, featuring two performances by the Cuore Piano Trio from Vienna at the Max Cameron Theatre <https://www.cuorepianotrio.com/>
- Saturday, June 22: PRISMA on the Beach, a free family-friendly community celebration
- Tuesday, June 25: Open rehearsal of the PRISMA Festival Orchestra
Students will learn about orchestra instruments and the rehearsal process. Select students are invited to conduct.
- Tuesday, June 25th – P4K Evening Concert, "Rhythmic Rangers" (early start)
A free family-friendly event that starts with a funfair and includes an instrument petting zoo.

PRISMA kindly asks that SD#47 provides the following requests as partnership for PRISMA for Kids 2024:

- Access to musical instruments (as required and with oversight by Mr. Paul. Cummings)
- Use of School Busses (with arrangements the same as in previous years)
- Advertising on the reader board at Brooks.
- Financial contribution of \$5000.00

www.prismafestival.com

Since its inception, PRISMA has received \$ 3000 annually to assist in providing PRISMA for Kids programming. Due to inflation and the added costs for enhanced programming including this year's spring concerts, we kindly ask for this increased support. Thank you for considering our request. The partnership with SD 47 helps PRISMA to continue and expand the PRISMA for Kids program in the community. We look forward to working together to continue spreading the joy of music to our youth in the qathet Region.

Yours sincerely,

Melanie Munroe

Melanie Munroe
Executive Director, executivedirector@prismafestival.com

CC: Erica Reimer, SD#47, Executive Assistant erica.reimer@sd47.bc.ca

Attached: PRISMA 2023 Annual Report



January 12, 2024

Karina Peters
Claudia Piccinin

Via School District Email

Dear Ms. Peters and Ms. Piccinin,

I extend my sincere apologies for the delayed expression of gratitude. On behalf of the board, I would like to convey our appreciation for your presentation at the November 15, 2023, board meeting. The insights shared regarding the history of the ɣayɣajuθəm language program were enlightening, and we were especially moved by the student presentation of a poem in the ɣayɣajuθəm language.

The board is truly grateful for the positive impact the program has had on students. The immersive experience has evidently sparked a transformation in their enthusiasm for learning, and we commend your efforts in cultivating such a valuable educational initiative.

The poignant moment when your students shared the poem in the ɣayɣajuθəm language, accompanied by Ms. Peters' drumming, left a lasting impression on us.

Your dedication to the students of qathet School District and the ɣayɣajuθəm immersion program is commendable, and we are grateful for your contributions.

Please extend our heartfelt thanks to the students who played a significant role in the meeting.

Yours truly,

A handwritten signature in black ink that reads "J Miller".

Jaclyn Miller
Chairperson
Board of Education
qathet School District

JM/er

cc: Bill Rounis, Principal, James Thomson Elementary School



January 12, 2024

Maranda Burnikell

Via School District Email

Dear Ms. Burnikell,

I am writing to convey our sincere gratitude to you and the students who actively participated in the enlightening presentation to the Board of Education on Wednesday, December 20, 2023. The insights shared about the trip to Germany, the meaningful connections forged by the students, and the evident impact on their learning left a lasting impression on us.

We were particularly impressed by the diverse and positive reflections made by the students regarding their experiences. Your commitment to fostering such impactful educational opportunities is truly commendable.

We appreciate your dedication to the students of qathet School District and eagerly anticipate hearing more about your upcoming adventures in the planned 2025 exchange.

Kindly extend our heartfelt thanks to the students who contributed to the meeting.

Yours truly,

A handwritten signature in black ink that reads "J Miller".

Jaclyn Miller
Chairperson
Board of Education
qathet School District

JM/er

cc: J. Marshman, Principal of Brooks Secondary School

SCHOOL DISTRICT 47 - SUSPENSION, EXCLUSION AND SECLUSION REPORT YEAR TO DATE 2023-2024

SUSPENSIONS (BY INCIDENT)	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	YEAR TO DATE
10 days or less (non-violent)	2	3	3	3	3						14
10 days or less (violent)		2	1		3						6
11-20 days (non-violent)					1						1
11-20 days (violent)											0
20 days or more (non-violent)											0
20 days or more (violent)											0
Indefinite (non-violent)											0
Indefinite (violent/threats of violence)					1						1
Indefinite (first drug offence)											0
Less than 20 days (first drug/alcohol offence)											0
Less than 20 days (second + drug/alcohol offence)											0
20 + days (first drug offence)											0
20 + days (second + drug offence)											0
Indefinite (second + drug/alcohol offence)											0
In-school suspension											0
TOTAL SUSPENSIONS	2	5	4	3	8	0	0	0	0	0	22
EXCLUSIONS											
Exclusions - Elementary											0
Exclusions - Secondary											0
SECLUSIONS											
Seclusions - Elementary											0
Seclusions - Secondary											0

*(Violent incidents include: fighting, physical altercations, threats of bodily harm, etc.
Verbal is considered violent if threatening)*



Edgehill Daycare Construction

February 21, 2024



DAYCARE CAPACITY

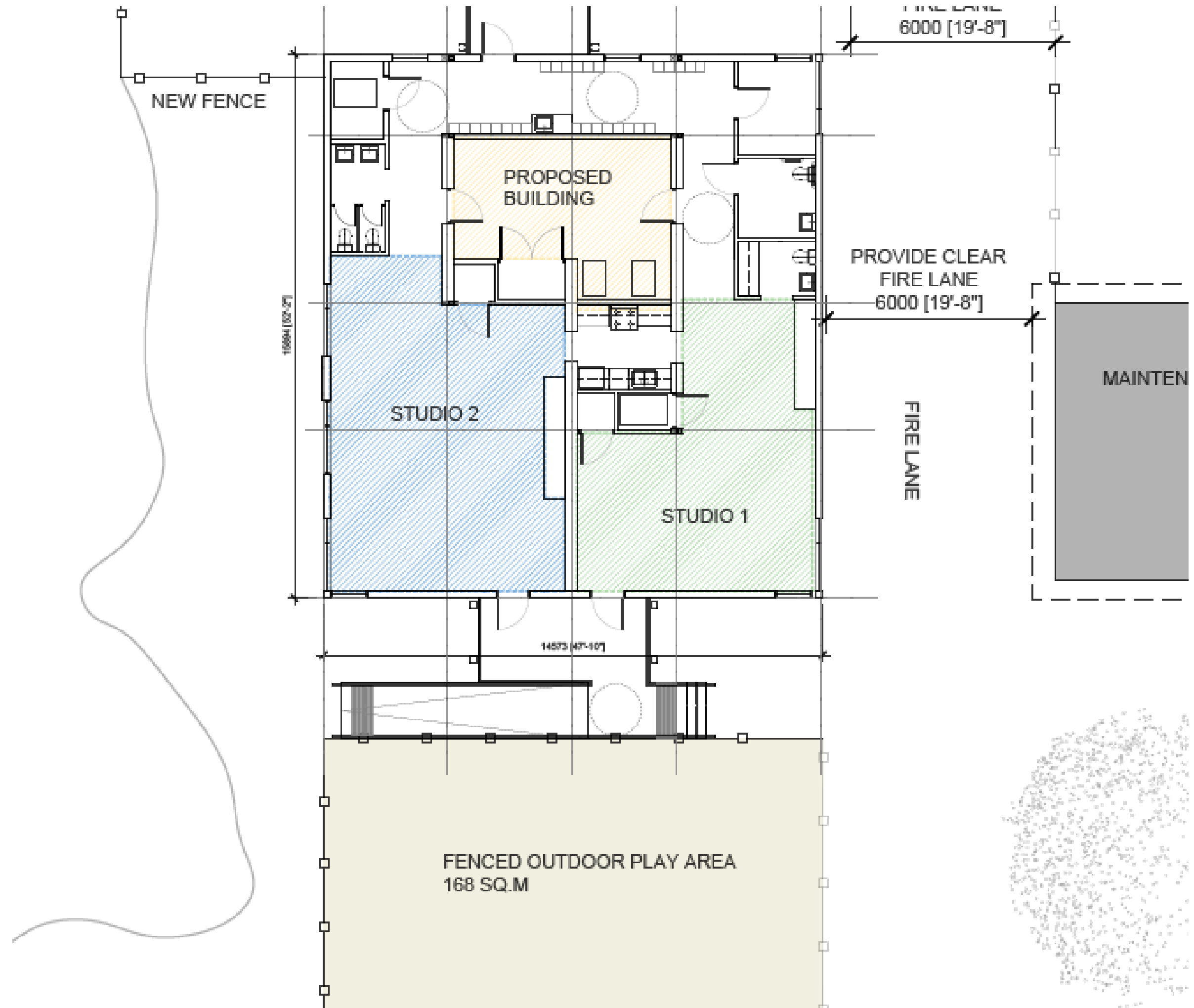
28 Children

STUDIO #1

12 Children
Infant & Toddler

STUDIO #2

16 Children
30-month to School Age



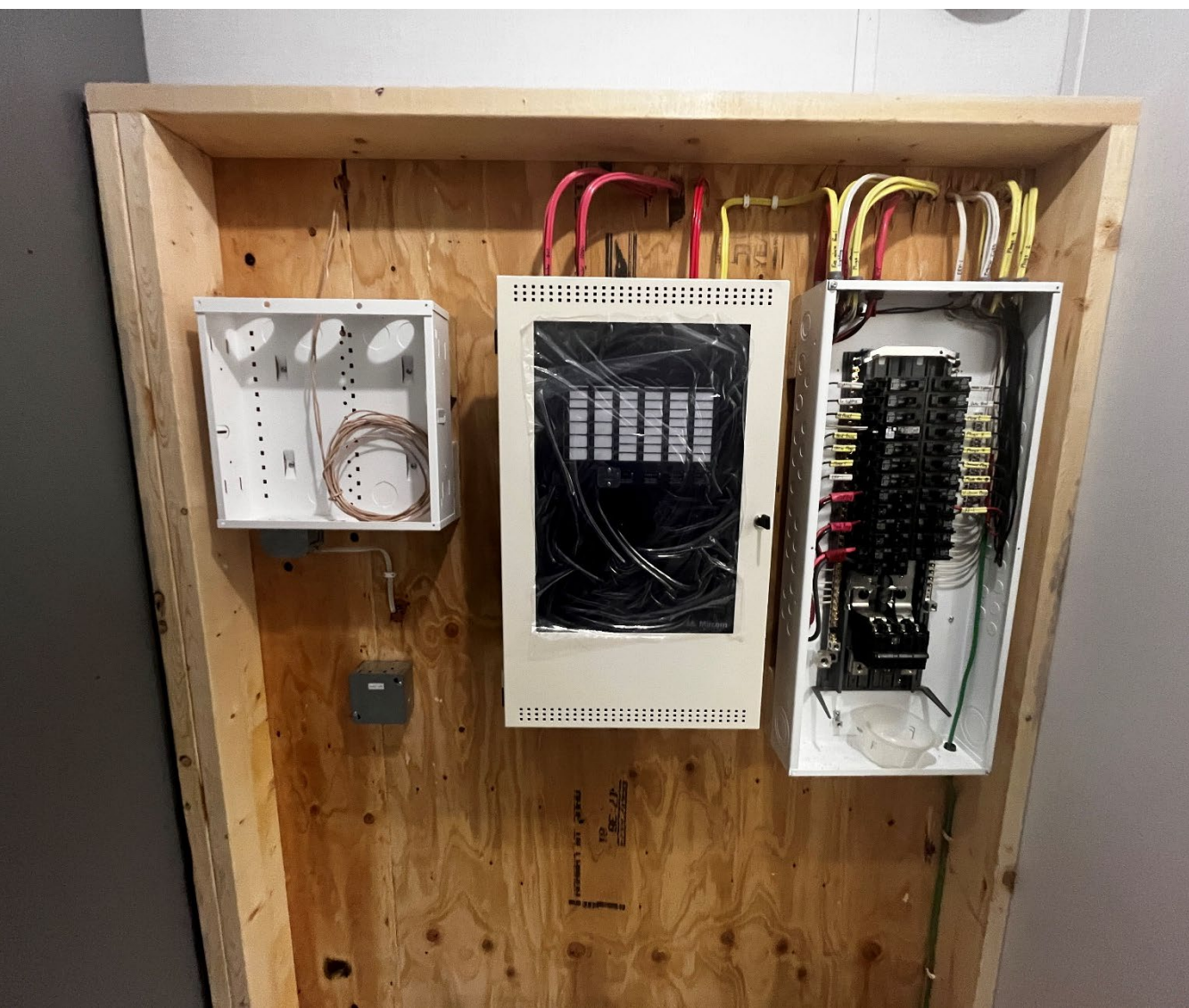


Progress Update

- Foundation completed locally, including building services, drainage, and site grading
- Modular units (4) substantially complete, including Structure, Electrical, Plumbing, HVAC, and Fire Protection.
- Modular units expected to arrive on-site March 4th

Expected Completion

May 2024





Kelly Creek Daycare Construction

February 21, 2024



DAYCARE CAPACITY

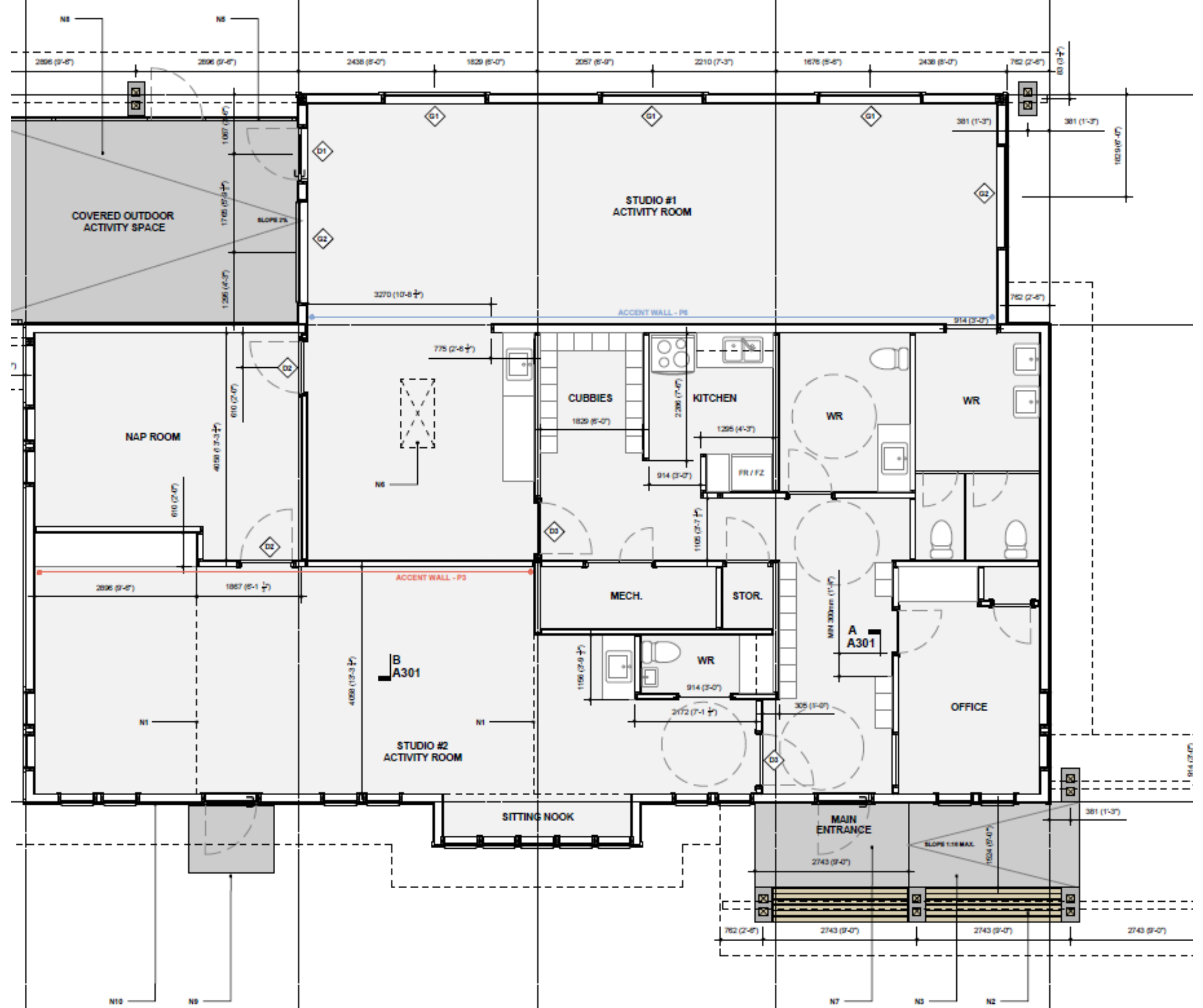
28 Children

STUDIO #1

12 Children
Infant & Toddler

STUDIO #2

16 Children
30-month to School Age





Progress Update

- Building envelope addition completed (Flat roof sections)
- Roof replaced with new Metal/Torch-on SBS Membrane
- Exterior timber framing completed and exterior siding ongoing
- Interior walls, HVAC, electrical, plumbing, perimeter drainage, and envelope waterproofing completed.

Expected Completion

May 2024





REPORT TO TRUSTEES
FOR THE PERIOD ENDING: January 31,2024

	<u>EXPENDITURES</u>	<u>COMMITMENTS</u>	<u>TOTAL</u>	<u>BUDGET</u>	<u>BALANCE</u>	<u>AVAIL %</u>
INSTRUCTION						
100 Salaries	13,698,887	0	13,698,887	26,185,096	12,486,209	48
200 Employee Benefits And Allowances	2,929,686	0	2,929,686	5,879,241	2,949,555	50
300 Services Purchased	1,839,443	2,288	1,841,731	3,683,362	1,841,631	50
500 Supplies And Materials	1,223,971	0	1,223,971	2,176,097	952,126	44
	-----	-----	-----	-----	-----	-----
Total For INSTRUCTION	19,691,987	2,288	19,694,275	37,923,796	18,229,521	48
DISTRICT ADMINISTRATION						
100 Salaries	817,760	0	817,760	1,556,284	738,524	47
200 Employee Benefits And Allowances	145,036	0	145,036	333,813	188,777	57
300 Services Purchased	249,689	0	249,689	372,205	122,516	33
500 Supplies And Materials	18,488	0	18,488	74,179	55,691	75
	-----	-----	-----	-----	-----	-----
Total For DISTRICT ADMINISTRATION	1,230,973	0	1,230,973	2,336,481	1,105,508	47
OPERATIONS AND MAINTENANCE						
100 Salaries	872,237	0	872,237	1,827,830	955,593	52
200 Employee Benefits And Allowances	173,639	0	173,639	398,560	224,921	56
300 Services Purchased	621,381	0	621,381	880,000	258,619	29
500 Supplies And Materials	560,994	0	560,994	1,168,802	607,808	52
	-----	-----	-----	-----	-----	-----
Total For OPERATIONS AND MAINTENANCE	2,228,251	0	2,228,251	4,275,192	2,046,941	48
TRANSPORTATION & HOUSING						
100 Salaries	363,988	0	363,988	664,717	300,729	45
200 Employee Benefits And Allowances	83,837	0	83,837	149,424	65,587	44
300 Services Purchased	48,434	0	48,434	54,087	5,653	10
500 Supplies And Materials	225,281	0	225,281	265,000	39,719	15
	-----	-----	-----	-----	-----	-----
Total For TRANSPORTATION & HOUSING	721,540	0	721,540	1,133,228	411,688	36
	-----	-----	-----	-----	-----	-----
Grand Total	23,872,751	2,288	23,875,039	45,668,697	21,793,658	48



COMMITTEE OF THE WHOLE

12:00 pm, Wednesday, January 10, 2024
School Board Office

NOTES

Present: Jaclyn Miller, Kirsten Van't Schip, Rob Hill, Dale Lawson, Maureen Mason

Also in attendance: Jay Yule (Superintendent), Steve Hopkins (Secretary-Treasurer)

The meeting was called to order at 12:01 p.m. by Chairperson Miller.

1. APPROVAL OF AGENDA

A request was made to add "2024 National School Board Association Conference for Public Education Leaders" as item 4.d.

MOVED: R. HILL

SECONDED: D. LAWSON

THAT the Committee of the Whole Meeting Agenda of January 10, 2024, be adopted as amended.

STATUS: CARRIED

2. STANDING COMMITTEES

2.a) Education & Strategic Planning Committee

2.a.i) Interim Strategic Plan & School Growth Plan Report (Presentation)

In their update to the board, A. Burt, K. Brach, J. Johnson, and T. Gaudreau discussed various aspects of the operational plan supporting Learning and Student Support Services. Key points included:

- First student reporting period for 2023-24 showed 56% proficiency in reading, viewing, listening.
- Emphasis on reflective reporting practices.
- Development of assessment strategies for Kindergarten students, involving professionals like a physical therapist, speech-language pathologist, and school counselor.

- Utilization of virtual classrooms for PIE and Texada, focusing on creating masks.
- Ongoing efforts to build connections with the Elder in residence program, along with a successful family welcome-back dinner.
- Progress in building the IEC (Indigenous Education Council) team, with momentum building and regular connections with Tla'amin Nation staff.

2.b) Finance & Facilities Committee

2.b.i) 2023/2024 Amended Operating Grant Information

In the update on the 2023/2024 Amended Operating Grant Information, S. Hopkins reported the following:

- Amended budget is based on actual enrollment, impact on grants is approximately \$200,000.
- A summary of grants was presented.
- In February, the Committee of the Whole will have an updated formal budget based on new information, set to be adopted at the Regular Meeting later in the month.

2.c) Policy Committee

2.c.i) Policy 7 – Board Operations, Section 14: Trustee Remuneration

Trustees reviewed Section 14, which addresses Trustee Remuneration. The policy outlines an annual review conducted every January, taking into account similar increases to those received by unionized and other staff. In the current school year, unionized staff members received a 5.5% increase with an additional 1.25%, resulting in a total increase of 6.75%. Non-union staff, on average, saw a comparable increase.

Throughout the province, different districts employ various methods to determine trustee remuneration, such as aligning the Consumer Price Index (CPI) or tying it to union wage increases. Present stipends align with benchmarks at similarly sized school districts.

A recommendation for an increase of 6.75% was endorsed.

A BCSTA survey on trustee remuneration is available and can be shared in an in-camera meeting, with the caution that this information should not be openly distributed.

2.c.ii) Administrative Procedure 260 – Field Trips & Outdoor Experiences

This procedure has been a two-year work in progress and has been circulated to principals, teachers and CUPE for feedback. It is now ready for implementation, with forms set to be available by the end of the week. While some areas will require changes and involve additional work, the revisions make the process more comprehensive, particularly in clarifying the various classifications of field trips and risk-related considerations. This improved process has been informed by YouthSafe Outdoors and aligns with the approaches taken by other districts.

Feedback was received related to the flow chart that is included in the AP, indicating that it is challenging to read for individuals with vision impairments due to the coloring used.

3. COMMITTEE REPORTS

3.a) N/A

4. OTHER INFORMATION

4.a) Communications to provide an update on the district logo kickoff (oral)

During the update, K. Payne informed the board that the strategic plan has been formatted and will be available in print the following week. The plan is accessible on the district website in both flipbook and printable formats. The communications team is actively engaged in the district logo kickoff, and initial feedback from staff, gathered through a survey, has been limited. Trustees have been assigned homework, which includes reviewing staff feedback and comments.

In addition, a summary of school district logos from across the province was presented for consideration. Trustees are encouraged to identify any noteworthy elements and provide feedback directly to K. Payne.

4.b) SOGI Bingo

Trustees engaged in a game of Kahoot from the SOGI Bingo game. Plans were made to “Wear the Rainbow”.

4.c) Board Work Plan – For Information

The plan was provided for information.

4.d) 2024 National School Board Conference for Public Education Leaders

Discussion centered around prospective Trustee attendance at a National School Board Association Conference. Some trustees expressed interest in attending, recognizing that additional costs could be covered by the underutilized professional development budget in previous years. A recommendation was put forth, emphasizing the valuable learning opportunities at a national level.

It was underscored that a board motion is necessary for trustee attendance at conferences not affiliated with BCSTA, BCPSEA, and CSBA.

In referencing past experiences, staff noted their participation at an NSBA event and characterized it as an excellent opportunity.

A recommendation was made to allocate resources for trustee attendance at the National School Board Association.

ADJOURNMENT

The meeting adjourned at 2:08 p.m.

SH/attachments



COMMITTEE OF THE WHOLE

12:30 pm, Wednesday, February 14, 2024
School Board Office

NOTES

Present: Jaclyn Miller, Kirsten Van't Schip, Rob Hill, Dale Lawson, Maureen Mason

Also in attendance: Jay Yule (Superintendent), Steve Hopkins (Secretary-Treasurer)

The meeting was called to order at 12:39 p.m. by Chairperson Miller.

LAND ACKNOWLEDGEMENT

1. APPROVAL OF AGENDA

MOVED: D. LAWSON

SECONDED: K. VAN'T SCHIP

THAT the Committee of the Whole Meeting Agenda of February 14, 2024, be adopted as circulated.

STATUS: CARRIED

2. STANDING COMMITTEES

- 2.a) Education & Strategic Planning Committee
2.a.i) 2026/2027 School Calendar – Draft

J. Yule introduced the draft of the 2026/2027 school calendar for review. The district plans to distribute this draft to parents and stakeholders to gather feedback. The collected feedback will be presented to the board in March, alongside a finalized calendar for approval. The draft calendar is consistent with previous years and aligns with the calendars of other local school districts.

- 2.b) Finance & Facilities Committee
2.b.i) 2023/2024 Amended Budget

S. Hopkins presented the amended budget for the 2023/2024 fiscal year. The amendments reflect updates to the approved board service plan and

incorporate changes to ministry grants based on actual enrollment versus projections. Notably, there is a net \$200,000 difference between the preliminary and amended budgets, attributed in part to lower-than-anticipated enrollment. Among other items, there were adjustments to expenditures as a result of unfilled staffing in certain areas.

The committee reviewed schedules 2, 2a, 2b, and 2c, with attention given to the inclusion of the new Feeding Futures grant as a special purpose grant.

Additionally, the committee engaged in a discussion regarding the government's recently announced restrictions for international students. J. Yule highlighted that while these changes primarily impact post-secondary students, there may be implications for international students considering post-secondary education. The district has observed a decline in international student registrations for the current school year.

2.b.ii) Emergent Bus Funding Request

S. Hopkins presented a letter sent to the ministry in January, requesting additional funding beyond the allocated capital plan to address an urgent issue with a bus that did not meet the ministry's replacement criteria. The ministry has granted approval for the request, and an amended motion will be proposed for consideration at the February Regular meeting.

2.c) Policy Committee

2.c.i) Administrative Procedures Related to Student Safety

J. Yule presented a document summarizing district policies, procedures, and initiatives aimed at ensuring student safety within schools. The district is currently considering several changes to existing administrative procedures and is in the process of developing a new administrative procedure specifically addressing instances of sexual assault. Materials adapted from the Sooke school district will be shared with the RCMP and qathet Safe before being brought to the board for review.

During the discussion, the committee suggested the following:

- Incorporating guidance on trauma-informed practices within an administrative procedure to provide additional direction to staff.
- Developing a harassment and bullying administrative procedure that focuses on students, as the current district administrative procedure primarily addresses staff instances.
- Conducting an annual review of administrative procedures related to student safety.
- Including information on newly announced outcomes related to sexual image exploitation and providing a link to the 'For Your Eyes Only' reporting tool.

J. Yule added that the district is allocating resources to support additional learning opportunities on trauma-informed practices. The initial one hour session will help to assess staff understanding of these practices.

(1) AP 170 – Harassment and Bullying

This administrative procedure is designed for staff, and there is a recognized need for separate guidance directed at students. Despite links to the ERASE bullying reporting tool being available on school sites, and the regular communication of processes and expectations for student conduct each year, the district acknowledges the absence of a comprehensive written guide. The development of written guidance, including links to the ERASE reporting tool, aims to enhance clarity for both students and parents. Additionally, clear definitions for bullying and harassment will be incorporated to enhance understanding of student behavior.

(2) AP 175 – Safety: Violence in the Workplace for District Employees / Violence Protocol

The administrative procedure is also specific to employees. The committee discussed changes to WorkSafeBC coverage to support mental health conditions that result from the workplace. The changes were intended to provide support to first responders, however may be considered in other workplaces. It is unknown whether WorkSafeBC will apply these benefits for claims submitted by school staff.

(3) AP 206 – Sexual Health Education

J. Yule highlighted that sexual health education is integrated into the curriculum and clearly outlined in ministry documents. Trustees suggested incorporating links to the prescribed curriculum, including SOGI curriculums, to enhance clarity for parents.

(4) AP 311 – Safe Schools

Staff have recognized that certain administrative procedure titles lack descriptiveness and will be reviewed to ensure accessibility for both staff and parents in finding the information they need.

The committee discussed current practices during school start-up and recommended the inclusion of these procedures in the annual review with staff and students. Additionally, there was a suggestion to share the relevant information with parents.

(5) AP 325 – Child Abuse Investigations in Schools

The committee agreed that the procedure should be reviewed with all staff on an annual basis considering that allegations of abuse could be reported to various staff members not directly involved in the classroom, such as school secretaries or bus drivers. Although the administrative procedure explicitly mandates that administration be

notified when a report is made to the Ministry of Children and Family Development (MCFD), there have been instances where this information has not been shared.

- (6) AP 325 Appendix - Trilateral Protocol Agreement Responding to Child Abuse and Neglect

The protocol agreement was included for review.

- (7) AP 350 – Student Conduct / Codes of Conduct

As per previous discussions, codes of conduct are meant to be reviewed annually at every school.

- (8) AP 355 – Student Discipline

The administrative procedure was shared for information.

Revisions to these administrative procedures and any new administrative procedures will be presented to the board for further discussion at an upcoming meeting.

- 2.c.ii) Administrative Procedure 145 – Use of Personal Communication Devices

The administrative procedure was shared in response to the recent ministry announcement on cell phones in schools. The district is awaiting additional guidance, understanding that the focus is on emphasizing appropriate and limited use rather than a complete ban. Teachers currently have autonomy for educational purposes, and further direction is anticipated. K. Brach is scheduled to meet with staff and DPAC to discuss screen time in classrooms, potentially leading to the development of a new administrative procedure.

- 2.c.iii) Administrative Procedure 452.1 – Role of Director of Technology

S. Hopkins reported that revisions have been made to reflect the recent hire to the position. Previously designated as a District Principal, the role has now been updated to Director of Technology.

3. COMMITTEE REPORTS

- 3.a) Environmental and Sustainability Committee – M. Mason (oral)

M. Mason provided a summary of her participation in the January Environmental and Sustainability Committee meeting. She emphasized that the committee's plan is research-based and aligns effectively with the board's strategic plan. In response to trustee requests, it was agreed to share information, including both qualitative and quantitative survey results that informed the plan, via email.

J. Yule indicated that R. Barfoot will continue to coordinate the initiative, ensuring necessary support or release time. D. Lawson mentioned that the plan received positive feedback from DPAC, generating enthusiasm and interest among parent

representatives. The draft plan is scheduled to be presented to the board in an upcoming meeting.

4. OTHER INFORMATION

4.a) BCSTA Leadership Series – Gibsons

J. Miller and K. Van't Schip have confirmed their attendance at the session on March 9. Travel arrangements for the session were discussed, and School District 46 has offered \$150 to assist in covering travel costs for this event.

4.b) Sunshine Coast request for support for an AGM motion related to Early Learning

J. Miller conveyed that trustees had discussed, via email, a proposed motion developed by School District 46 for BCSTA AGM related to funding for early learning. Trustees agreed to support the motion formally at the upcoming regular meeting. The motion put forth by School District 46 is as follows:

THAT the Sunshine Coast School District requests the BCSTA South Coast Branch to propose a motion advocating for per-pupil funding to support districts with the infrastructure capacity required to coordinate childcare initiatives in school districts.

K. Van't Schip noted that other BCSTA branches have established a procedure for development of branch motions. She will continue to explore available models and share findings with the South Coast Branch at the next meeting.

4.c) Partner Liaison Meeting – J. Miller

J. Miller reported on her attendance at the ministry's Partner Liaison Meeting. She noted that the presentation on safe and inclusive schools was particularly engaging, and will look for slides from that presentation to share with trustees.

4.d) SOGI Bingo – The Performance of Pink

Trustees reflected on the reading material "The Performance of Pink" and shared their own personal stories and impressions.

4.e) Board Work Plan – For Information

The plan was provided for information.

ADJOURNMENT

The meeting was adjourned at 2:12 p.m.

SH/attachments

Amended Annual Budget

School District No. 47 (qathet)

June 30, 2024

School District No. 47 (qathet)

June 30, 2024

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*NOTE - Statement 1, Statement 3, Statement 5 and Schedules 4A - 4D are used for Financial Statement reporting only.

AMENDED ANNUAL BUDGET BYLAW

A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 47 (QATHET) (called the "Board") to adopt the Amended Annual Budget of the Board for the fiscal year 2023/2024 pursuant to section 113 of the *School Act*, R.S.B.C., 1996, c. 412 as amended from time to time (called the "Act").

1. The Board has complied with the provisions of the *Act*, Ministerial Orders, and Ministry of Education and Child Care Policies respecting the Amended Annual Budget adopted by this bylaw.
2. This bylaw may be cited as School District No. 47 (qathet) Amended Annual Budget Bylaw for fiscal year 2023/2024.
3. The attached Statement 2 showing the estimated revenue and expense for the 2023/2024 fiscal year and the total budget bylaw amount of \$51,910,474 for the 2023/2024 fiscal year was prepared in accordance with the *Act*.
4. Statement 2, 4 and Schedules 1 to 4 are adopted as the Amended Annual Budget of the Board for the fiscal year 2023/2024.

READ A FIRST TIME THE 21st DAY OF FEBRUARY, 2024;

READ A SECOND TIME THE 21st DAY OF FEBRUARY, 2024;

READ A THIRD TIME, PASSED AND ADOPTED THE 21st DAY OF FEBRUARY, 2024;

(Corporate Seal)

Chairperson of the Board

Secretary Treasurer

I HEREBY CERTIFY this to be a true original of School District No. 47 (qathet) Amended Annual Budget Bylaw 2023/2024, adopted by the Board the 21st DAY OF FEBRUARY, 2024.

Secretary Treasurer

School District No. 47 (qathet)

Statement 2

Amended Annual Budget - Revenue and Expense
Year Ended June 30, 2024

	2024 Amended Annual Budget	2024 Annual Budget
Ministry Operating Grant Funded FTE's		
School-Age	3,170,063	3,182,000
Adult	2,500	1,500
Total Ministry Operating Grant Funded FTE's	3,172,563	3,183,500
Revenues	\$	\$
Provincial Grants		
Ministry of Education and Child Care	45,946,265	45,759,891
Other	75,000	100,000
Tuition	608,120	727,500
Other Revenue	2,109,897	2,037,233
Rentals and Leases	138,900	125,900
Investment Income	172,500	110,000
Amortization of Deferred Capital Revenue	1,706,519	1,721,866
Total Revenue	50,757,201	50,582,390
Expenses		
Instruction	41,707,129	41,617,273
District Administration	2,319,313	2,384,822
Operations and Maintenance	6,512,475	6,277,279
Transportation and Housing	1,371,557	1,245,885
Total Expense	51,910,474	51,525,259
Net Revenue (Expense)	(1,153,273)	(942,869)
Budgeted Allocation (Retirement) of Surplus (Deficit)	835,065	644,632
Budgeted Surplus (Deficit), for the year	(318,208)	(298,237)
Budgeted Surplus (Deficit), for the year comprised of:		
Operating Fund Surplus (Deficit)		
Special Purpose Fund Surplus (Deficit)		
Capital Fund Surplus (Deficit)	(318,208)	(298,237)
Budgeted Surplus (Deficit), for the year	(318,208)	(298,237)

School District No. 47 (qathet)
 Amended Annual Budget - Revenue and Expense
 Year Ended June 30, 2024

	2024 Amended Annual Budget	2024 Annual Budget
Budget Bylaw Amount		
Operating - Total Expense	43,346,589	43,420,333
Special Purpose Funds - Total Expense	6,516,658	6,074,823
Capital Fund - Total Expense	2,047,227	2,030,103
Total Budget Bylaw Amount	51,910,474	51,525,259

Approved by the Board

Signature of the Board President _____ Date _____

Signature of the Superintendent _____ Date _____

Signature of the Secretary/Treasurer _____ Date _____

DRAFT

School District No. 47 (qathet)

Amended Annual Budget - Changes in Net Financial Assets (Debt)
Year Ended June 30, 2024

	2024 Amended Annual Budget	2024 Annual Budget
	\$	\$
Surplus (Deficit) for the year	<u>(1,153,273)</u>	<u>(942,869)</u>
Effect of change in Tangible Capital Assets		
Amortization of Tangible Capital Assets	<u>2,047,227</u>	<u>2,030,103</u>
Total Effect of change in Tangible Capital Assets	<u>2,047,227</u>	<u>2,030,103</u>
	<u>-</u>	<u>-</u>
(Increase) Decrease in Net Financial Assets (Debt)	<u><u>893,954</u></u>	<u><u>1,087,234</u></u>

School District No. 47 (qathet)

Amended Annual Budget - Schedule of Changes in Accumulated Surplus (Deficit) by Fund
Year Ended June 30, 2024

	Operating Fund	Special Purpose Fund	Capital Fund	2024 Amended Annual Budget
	\$	\$	\$	\$
Accumulated Surplus (Deficit), beginning of year	1,914,243		9,038,803	10,953,046
Changes for the year				
Net Revenue (Expense) for the year	(835,065)		(318,208)	(1,153,273)
Net Changes for the year	<u>(835,065)</u>	-	<u>(318,208)</u>	<u>(1,153,273)</u>
Budgeted Accumulated Surplus (Deficit), end of year	<u>1,079,178</u>	-	<u>8,720,595</u>	<u>9,799,773</u>

School District No. 47 (qathet)

Amended Annual Budget - Operating Revenue and Expense
Year Ended June 30, 2024

	2024 Amended Annual Budget	2024 Annual Budget
	\$	\$
Revenues		
Provincial Grants		
Ministry of Education and Child Care	40,307,107	40,562,568
Other	75,000	100,000
Tuition	608,120	727,500
Other Revenue	1,232,397	1,159,733
Rentals and Leases	138,900	125,900
Investment Income	150,000	100,000
Total Revenue	42,511,524	42,775,701
Expenses		
Instruction	35,457,282	35,763,745
District Administration	2,218,766	2,286,480
Operations and Maintenance	4,390,660	4,236,880
Transportation and Housing	1,279,881	1,133,228
Total Expense	43,346,589	43,420,333
Net Revenue (Expense)	(835,065)	(644,632)
Budgeted Prior Year Surplus Appropriation	835,065	644,632
Budgeted Surplus (Deficit), for the year	-	-

School District No. 47 (qathet)

Amended Annual Budget - Schedule of Operating Revenue by Source
Year Ended June 30, 2024

	2024 Amended Annual Budget	2024 Annual Budget
	\$	\$
Provincial Grants - Ministry of Education and Child Care		
Operating Grant, Ministry of Education and Child Care	40,300,516	40,498,818
ISC/LEA Recovery	(1,032,389)	(974,724)
Other Ministry of Education and Child Care Grants		
Pay Equity	243,304	243,304
Funding for Graduated Adults	2,000	2,000
Student Transportation Fund	91,754	91,754
FSA Scorer Grant	7,506	7,000
Labour Settlement Funding	694,416	694,416
Total Provincial Grants - Ministry of Education and Child Care	40,307,107	40,562,568
Provincial Grants - Other	75,000	100,000
Tuition		
Summer School Fees	8,120	7,500
International and Out of Province Students	600,000	720,000
Total Tuition	608,120	727,500
Other Revenues		
Other School District/Education Authorities	120,008	120,009
Funding from First Nations	1,032,389	974,724
Miscellaneous		
Misc. Billings & Recoveries	52,600	50,000
Purchase Card Rebate	17,500	15,000
Art Starts Grants	9,900	
Total Other Revenue	1,232,397	1,159,733
Rentals and Leases	138,900	125,900
Investment Income	150,000	100,000
Total Operating Revenue	42,511,524	42,775,701

School District No. 47 (qathet)

Schedule 2B

Amended Annual Budget - Schedule of Operating Expense by Object
Year Ended June 30, 2024

	2024 Amended Annual Budget	2024 Annual Budget
	\$	\$
Salaries		
Teachers	14,256,187	15,142,605
Principals and Vice Principals	2,822,400	2,543,477
Educational Assistants	4,048,858	3,171,649
Support Staff	3,260,120	3,392,424
Other Professionals	2,115,847	2,566,860
Substitutes	1,781,641	1,582,198
Total Salaries	28,285,053	28,399,213
Employee Benefits	6,324,200	6,349,393
Total Salaries and Benefits	34,609,253	34,748,606
Services and Supplies		
Services	3,867,555	3,978,572
Student Transportation	6,000	6,500
Professional Development and Travel	369,847	327,393
Rentals and Leases	306,100	299,687
Dues and Fees	288,500	275,500
Insurance	108,500	105,000
Supplies	3,161,334	2,974,575
Utilities	629,500	704,500
Total Services and Supplies	8,737,336	8,671,727
Total Operating Expense	43,346,589	43,420,333

School District No. 47 (qathet)

Amended Annual Budget - Operating Expense by Function, Program and Object

Year Ended June 30, 2024

	Teachers Salaries	Principals and Vice Principals Salaries	Educational Assistants Salaries	Support Staff Salaries	Other Professionals Salaries	Substitutes Salaries	Total Salaries
	\$	\$	\$	\$	\$	\$	\$
1 Instruction							
1.02 Regular Instruction	11,739,543	201,600	144,348	155,438	264,233	1,247,027	13,752,189
1.03 Career Programs		72,000					72,000
1.07 Library Services	214,808						214,808
1.08 Counselling	381,053	86,400					467,453
1.10 Special Education	1,378,744	259,200	3,703,403	14,750	536,490	207,500	6,100,087
1.30 English Language Learning	18,374						18,374
1.31 Indigenous Education	339,923	144,000	201,107			25,000	710,030
1.41 School Administration		1,699,200		861,421		38,000	2,598,621
1.60 Summer School						110,000	110,000
1.61 Continuing Education	91,871						91,871
1.62 International and Out of Province Students	91,871	72,000			72,163	4,114	240,148
Total Function 1	14,256,187	2,534,400	4,048,858	1,031,609	872,886	1,631,641	24,375,581
4 District Administration							
4.11 Educational Administration		288,000			334,092		622,092
4.40 School District Governance					88,610		88,610
4.41 Business Administration				201,802	525,420		727,222
Total Function 4	-	288,000	-	201,802	948,122	-	1,437,924
5 Operations and Maintenance							
5.41 Operations and Maintenance Administration				66,377	77,123		143,500
5.50 Maintenance Operations				1,301,897	176,188	100,000	1,578,085
5.52 Maintenance of Grounds				90,254			90,254
5.56 Utilities							-
Total Function 5	-	-	-	1,458,528	253,311	100,000	1,811,839
7 Transportation and Housing							
7.41 Transportation and Housing Administration				22,126	41,528		63,654
7.70 Student Transportation				546,055		50,000	596,055
Total Function 7	-	-	-	568,181	41,528	50,000	659,709
9 Debt Services							
Total Function 9	-	-	-	-	-	-	-
Total Functions 1 - 9	14,256,187	2,822,400	4,048,858	3,260,120	2,115,847	1,781,641	28,285,053

School District No. 47 (qathet)

Amended Annual Budget - Operating Expense by Function, Program and Object

Year Ended June 30, 2024

	Total Salaries	Employee Benefits	Total Salaries and Benefits	Services and Supplies	2024 Amended Annual Budget	2024 Annual Budget
	\$	\$	\$	\$	\$	\$
1 Instruction						
1.02 Regular Instruction	13,752,189	2,994,589	16,746,778	3,156,782	19,903,560	20,640,348
1.03 Career Programs	72,000	15,840	87,840	7,000	94,840	187,550
1.07 Library Services	214,808	51,556	266,364	25,808	292,172	348,349
1.08 Counselling	467,453	110,461	577,914	25,049	602,963	582,194
1.10 Special Education	6,100,087	1,462,536	7,562,623	1,809,551	9,372,174	8,972,678
1.30 English Language Learning	18,374	4,410	22,784	2,000	24,784	24,870
1.31 Indigenous Education	710,030	163,539	873,569	99,250	972,819	778,601
1.41 School Administration	2,598,621	589,182	3,187,803	100,446	3,288,249	3,278,535
1.60 Summer School	110,000		110,000	22,000	132,000	97,500
1.61 Continuing Education	91,871	22,049	113,920		113,920	111,854
1.62 International and Out of Province Students	240,148	53,766	293,914	365,887	659,801	741,266
Total Function 1	24,375,581	5,467,928	29,843,509	5,613,773	35,457,282	35,763,745
4 District Administration						
4.11 Educational Administration	622,092	136,860	758,952	58,679	817,631	812,841
4.40 School District Governance	88,610	4,431	93,041	68,959	162,000	241,579
4.41 Business Administration	727,222	166,042	893,264	345,871	1,239,135	1,232,060
Total Function 4	1,437,924	307,333	1,745,257	473,509	2,218,766	2,286,480
5 Operations and Maintenance						
5.41 Operations and Maintenance Administration	143,500	33,561	177,061	113,000	290,061	326,747
5.50 Maintenance Operations	1,578,085	346,448	1,924,533	1,290,554	3,215,087	2,978,122
5.52 Maintenance of Grounds	90,254	20,758	111,012	145,000	256,012	227,511
5.56 Utilities	-	-	-	629,500	629,500	704,500
Total Function 5	1,811,839	400,767	2,212,606	2,178,054	4,390,660	4,236,880
7 Transportation and Housing						
7.41 Transportation and Housing Administration	63,654	14,667	78,321	40,000	118,321	83,321
7.70 Student Transportation	596,055	133,505	729,560	432,000	1,161,560	1,049,907
Total Function 7	659,709	148,172	807,881	472,000	1,279,881	1,133,228
9 Debt Services						
Total Function 9	-	-	-	-	-	-
Total Functions 1 - 9	28,285,053	6,324,200	34,609,253	8,737,336	43,346,589	43,420,333

School District No. 47 (qathet)

Amended Annual Budget - Special Purpose Revenue and Expense
Year Ended June 30, 2024

	<u>2024 Amended Annual Budget</u>	<u>2024 Annual Budget</u>
	\$	\$
Revenues		
Provincial Grants		
Ministry of Education and Child Care	5,639,158	5,197,323
Other Revenue	877,500	877,500
Total Revenue	<u>6,516,658</u>	<u>6,074,823</u>
Expenses		
Instruction	6,249,847	5,853,528
District Administration	100,547	98,342
Operations and Maintenance	166,264	122,953
Total Expense	<u>6,516,658</u>	<u>6,074,823</u>
Budgeted Surplus (Deficit), for the year	<u>-</u>	<u>-</u>

School District No. 47 (qathet)

Amended Annual Budget - Changes in Special Purpose Funds
Year Ended June 30, 2024

	Annual Facility Grant	Learning Improvement Fund	Scholarships and Bursaries	School Generated Funds	Strong Start	Ready, Set, Learn	OLEP	CommunityLINK	Classroom Enhancement Fund - Overhead
	\$	\$	\$	\$	\$		\$	\$	\$
Deferred Revenue, beginning of year			63,840	477,591			798	7,735	
Add: Restricted Grants									
Provincial Grants - Ministry of Education and Child Care	122,953	153,294			128,000	14,700	241,980	225,426	131,811
Other			27,500	850,000					
	122,953	153,294	27,500	850,000	128,000	14,700	241,980	225,426	131,811
Less: Allocated to Revenue	122,953	153,294	27,500	850,000	128,000	14,700	242,778	233,161	131,811
Deferred Revenue, end of year	-	-	63,840	477,591	-	-	-	-	-
Revenues									
Provincial Grants - Ministry of Education and Child Care	122,953	153,294			128,000	14,700	242,778	233,161	131,811
Other Revenue			27,500	850,000					
	122,953	153,294	27,500	850,000	128,000	14,700	242,778	233,161	131,811
Expenses									
Salaries									
Teachers							140,817		7,000
Principals and Vice Principals									
Educational Assistants		136,870					40,000		
Support Staff					91,400			160,000	40,737
Other Professionals									
Substitutes								15,000	72,000
	-	136,870	-	-	91,400	-	180,817	175,000	119,737
Employee Benefits		16,424			21,600		36,163	35,000	2,574
Services and Supplies	122,953		27,500	850,000	15,000	14,700	25,798	23,161	9,500
	122,953	153,294	27,500	850,000	128,000	14,700	242,778	233,161	131,811
Net Revenue (Expense)	-	-	-	-	-	-	-	-	-

School District No. 47 (qathet)

Amended Annual Budget - Changes in Special Purpose Funds
Year Ended June 30, 2024

	Classroom Enhancement Fund - Staffing	Classroom Enhancement Fund - Remedies	Mental Health in Schools	Changing Results for Young Children	Seamless Day Kindergarten	Student & Family Affordability	JUST B4	SEY2KT (Early Years to Kindergarten)	ECL Early Care & Learning
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Deferred Revenue, beginning of year						52,811			
Add: Restricted Grants									
Provincial Grants - Ministry of Education and Child Care	1,996,181	417,879	55,000	6,000	55,400		25,000	19,000	175,000
Other									
	1,996,181	417,879	55,000	6,000	55,400	-	25,000	19,000	175,000
Less: Allocated to Revenue	1,996,181	417,879	55,000	6,000	55,400	52,811	25,000	19,000	175,000
Deferred Revenue, end of year	-	-	-	-	-	-	-	-	-
Revenues									
Provincial Grants - Ministry of Education and Child Care	1,996,181	417,879	55,000	6,000	55,400	52,811	25,000	19,000	175,000
Other Revenue									
	1,996,181	417,879	55,000	6,000	55,400	52,811	25,000	19,000	175,000
Expenses									
Salaries									
Teachers	1,609,823	309,353							
Principals and Vice Principals									144,000
Educational Assistants		41,657							
Support Staff					40,323		20,089		
Other Professionals									
Substitutes			18,000		2,900				
	1,609,823	351,010	18,000	-	43,223	-	20,089	-	144,000
Employee Benefits	386,358	66,869	2,000		9,677		2,411		31,000
Services and Supplies			35,000	6,000	2,500	52,811	2,500	19,000	
	1,996,181	417,879	55,000	6,000	55,400	52,811	25,000	19,000	175,000
Net Revenue (Expense)	-	-	-	-	-	-	-	-	-

School District No. 47 (qathet)

Amended Annual Budget - Changes in Special Purpose Funds
 Year Ended June 30, 2024

	Feeding Futures Fund	Outditory Outreach Program	TOTAL
	\$	\$	\$
Deferred Revenue, beginning of year			602,775
Add: Restricted Grants			
Provincial Grants - Ministry of Education and Child Care	417,806	1,392,384	5,577,814
Other			877,500
	<u>417,806</u>	<u>1,392,384</u>	6,455,314
Less: Allocated to Revenue	417,806	1,392,384	6,516,658
Deferred Revenue, end of year	<u>-</u>	<u>-</u>	541,431
Revenues			
Provincial Grants - Ministry of Education and Child Care	417,806	1,392,384	5,639,158
Other Revenue			877,500
	<u>417,806</u>	<u>1,392,384</u>	6,516,658
Expenses			
Salaries			
Teachers		19,844	2,086,837
Principals and Vice Principals		93,750	237,750
Educational Assistants	47,082		265,609
Support Staff	14,400	118,300	485,249
Other Professionals		294,995	294,995
Substitutes			107,900
	<u>61,482</u>	<u>526,889</u>	3,478,340
Employee Benefits	15,227	93,795	719,098
Services and Supplies	341,097	771,700	2,319,220
	<u>417,806</u>	<u>1,392,384</u>	6,516,658
Net Revenue (Expense)	<u>-</u>	<u>-</u>	<u>-</u>

School District No. 47 (qathet)

Amended Annual Budget - Capital Revenue and Expense
 Year Ended June 30, 2024

	2024 Amended Annual Budget			2024 Annual Budget
	Invested in Tangible Capital Assets	Local Capital	Fund Balance	
	\$	\$	\$	\$
Revenues				
Investment Income		22,500	22,500	10,000
Amortization of Deferred Capital Revenue	1,706,519		1,706,519	1,721,866
Total Revenue	1,706,519	22,500	1,729,019	1,731,866
Expenses				
Amortization of Tangible Capital Assets				
Operations and Maintenance	1,955,551		1,955,551	1,917,446
Transportation and Housing	91,676		91,676	112,657
Total Expense	2,047,227	-	2,047,227	2,030,103
Net Revenue (Expense)	(340,708)	22,500	(318,208)	(298,237)
Net Transfers (to) from other funds				
Total Net Transfers	-	-	-	-
Other Adjustments to Fund Balances				
Total Other Adjustments to Fund Balances	-	-	-	
Budgeted Surplus (Deficit), for the year	(340,708)	22,500	(318,208)	(298,237)

qathet School District

4351 Ontario Avenue Powell River, BC V8A 1V3 Canada
sd47.bc.ca • 604 485 6271



January 12, 2024

Ministry of Education and Child Care
Minor Capital Projects, Programs & Finance Unit
Attn: Nathan Whipp, Planning Officer
Via email to: Nathan.Whipp@gov.bc.ca

Dear Mr. Whipp,

Re: 2034/2024 Emergent School Bus Funding Request

I am writing to bring to your attention a critical matter concerning qathet School District's urgent need for Emergency School Bus Replacement funding.

We recently experienced a catastrophic engine failure on our A1470 2013 Type D 'Pusher' School Bus, leaving us with a significant gap in our transportation capabilities. Unfortunately, our spare bus, currently in use on a part-time basis for a posted route, is facing pre-existing maintenance issues, rendering it unreliable for consistent operation. This predicament places us at an increased risk of having to cancel transportation-eligible student curricular bus routes.

In light of this situation, we are seeking your assistance in securing the necessary funding to expedite the replacement of the affected school bus. This funding is crucial for maintaining the reliability and safety of our fleet, ensuring the uninterrupted provision of transportation services for our students.

If you require any additional information or wish to discuss further details regarding this funding application, please feel free to reach out to me directly or contact our Director of Operations, Jared Formosa, at 604-414-2631 or jared.formosa@sd47.bc.ca.

Your consideration of this request is greatly appreciated, as it directly impacts the well-being and educational experience of our students. We look forward to your support in addressing this pressing issue.

Sincerely,

A handwritten signature in black ink, appearing to read "Steve Hopkins".

Steve Hopkins
Secretary-Treasurer

Cc: Jared Formosa, Director of Operations

BCSTA Survey Request re 2026 AGM & CSBA Event in Whistler

CSBA meeting in Whistler in July 2026.

Thoughts to ponder:

- AGMs in the final year of our terms have typically been smaller, with fewer motions coming forward.
- Holding our AGM at the same venue during the same week would require trustees to stay an additional day.
- Keeping the AGM in Vancouver in April may negatively impact registration from BC-based trustees at the summer gathering in Whistler, as it would be expensive for boards to support two trips in a short amount of time.
- A virtual AGM in April, as BCPSEA is currently doing this month, is also an option. This choice would allow boards to use their travel budgets for the July conference.
- Some provincial associations have moved and attached their AGMs to the event.

Options: in person, virtual, or combined with CBSA.