

## **REGULAR BOARD MEETING**

**4:00 pm, Wednesday, March 12, 2025**  
**School Board Office**

### **A G E N D A**

#### **LAND ACKNOWLEDGEMENT**

**PRESENTATION:** Texada Elementary School Growth Plan – A. Bella  
Edgehill Expansion Project Update – J. Formosa

#### **QUESTION PERIOD**

#### **CHAIRPERSON'S REMARKS**

**1. ADOPTION OF AGENDA**

**MOTION:** "THAT the Regular meeting agenda of March 12, 2025, be adopted as circulated."

**2. ADOPTION OF MINUTES**

**MOTION:** "THAT the Regular meeting minutes of February 19, 2025, be adopted as circulated."

**3. REPORT OF CLOSED MEETINGS**

3.a) February 19, 2025 – The Board met in-camera to discuss items which include legal and personnel.

**4. INCOMING CORRESPONDENCE**

- 4.a) James Thomson PAC to K. Van't Schip - Request for Proper Reporting Policies
- 4.b) PRISMA to qSD – 2025 Partnership
- 4.c) MOECC to Board Chairs – Funding for Child Care Pilot Programs on School Grounds

**MOTION:** "THAT the correspondence in items 4.a) to 4.c) be received."

**5. OUTGOING CORRESPONDENCE**

5.a) N/A

**6. SUPERINTENDENT OF SCHOOLS' REPORT**

- 6.a) 2025/2026 and 2026/2027 School Calendar Amendments

**MOTION:** "THAT the amended 2025/2026 and 2026/2027 School Calendars be approved."

- 6.b) 2027/2028 School Calendar Submission

**MOTION:** "THAT the 2027/2028 School Calendar be approved."

- 6.c) Summer Learning Program Offerings (oral)

- 6.d) Suspension, Exclusion, and Seclusion Report – September 3, 2024, to February 28, 2025

**MOTION:** "THAT the Superintendent of Schools' Report be received as presented."

**7. SECRETARY-TREASURER'S REPORT**

- 7.a) Election Update (oral)

**MOTION:** "THAT the Secretary Treasurer's report be received as presented."

**8. COMMITTEE REPORTS**

- 8.a) Committee of the Whole Report – No meeting in March

**9. OTHER BUSINESS**

- 9.a) April Committee of the Whole (oral)

**MOTION:** "THAT the April Committee of the Whole Meeting be cancelled."

- 9.b) Review Board Work Plan

**MOTION:** "THAT the 2024-2025 Board Work Plan be amended as presented."

- 9.c) Report back on Partner Liaison Meeting (J. Miller) (oral)

**QUESTION PERIOD**

**MEDIA QUESTION PERIOD**

**ADJOURNMENT**

## **REGULAR BOARD MEETING**

**4:00 pm, Wednesday, February 26, 2025**  
**School Board Office**

### **MINUTES**

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Present: Jaclyn Miller, Dale Lawson, Maureen Mason, Kirsten Van't Schip

Also in attendance: Vianne Kintzinger (Interim Superintendent), Steve Hopkins (Secretary-Treasurer)

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The meeting was called to order at 4:00 pm by Chairperson Miller.

### **LAND ACKNOWLEDGEMENT**

**PRESENTATION:** Westview Elementary School Growth Plan – J. Kennedy

J. Kennedy and M. Shipley presented the mid-year review of Westview Elementary School's growth plan, focusing on foundational learning and creating a safe, welcoming, and inclusive environment. The discussion emphasized the diverse needs of the school community, which includes Indigenous students and families new to Canada. Recognizing that safety is experienced differently by individuals, the school has worked to define safety broadly, incorporating physical, cultural, and academic aspects. Strategies include using an eco-cycle framework to assess initiatives, refining approaches when needed, and ensuring clear communication about school efforts.

Efforts to foster inclusivity extend to families, with intentional outreach to make them feel welcomed and engaged. With 42 families speaking languages other than English at home, school communications are easily translatable to minimize misunderstandings. Ayajuthem is spoken daily to reinforce Indigenous perspectives, and house teams are being rebranded to reflect Indigenous values. To support students with dysregulation, the school has adjusted intervention strategies, developed a sensory room, and collaborated with occupational therapists. These shifts have helped students and staff manage behavior more effectively, contributing to a more stable learning environment.

Regular surveys help track progress, with mid-year data showing that 80% of intermediate students can identify a safe adult at school. Screen use restrictions have been effective on school grounds but remain a challenge at home. Family survey responses indicate strong feelings of support from

the school, and monthly staff surveys show increasing positivity. The school is working on simplifying its goal language to "You Belong Here" to reinforce a sense of inclusion.

Looking ahead, priorities include addressing attendance concerns by strengthening connections with families, maintaining a focus on continuous improvement, and seeking feedback from staff and the Parent Advisory Council. The school continues to refine support for students with behavioral challenges, working closely with a behavior analyst to reintegrate students into classrooms successfully.

## **QUESTION PERIOD**

There were no questions.

## **CHAIRPERSON'S REMARKS**

Today, we come together to recognize Pink Shirt Day, a powerful reminder of the importance of kindness, inclusion, and standing up against bullying in all its forms. As a district, we reaffirm our commitment to fostering safe, welcoming spaces where every student feels valued and supported. Let's continue to lead by example, promoting empathy and allyship every day—not just today.

This month, our schools are actively engaging in Black History Month, honoring the significant contributions and rich histories of Black Canadians. Through various educational activities and events, students are exploring the diverse cultural heritage and historical narratives that have shaped our nation.

We are approaching the 2025 School Trustee By-Election, a vital opportunity for community members to contribute to the governance of our educational system. The nomination package for one seat is now available for prospective candidates. The by-election will happen on April 12 and there will be advance voting opportunities as well as mail in ballots. We urge those passionate about education and community service to consider this impactful role.

Earlier this month, all staff – and Trustees --participated in a Professional Development Day. Our keynote speaker, Len Pierre, kicked off the day with a keynote about Indigenous Cultural Safety and several engaging sessions ranging from Technology in Math to Universal Design for Learning to Primary Years, were offered throughout the day. Students and staff from the Brooks culinary program prepared an amazing lunch for all staff. And I'm personally grateful to have a day surrounded by all our amazing staff who are committed to developing professionally.

Yesterday, the district hosted a Kindergarten Registration Fair, one of many efforts that we've set up to help families learn more about their child's upcoming year and to get support with the registration process. As a reminder, French Immersion registration closes at the end of this month and the English stream registration closes at the end of March. We can't wait to meet all our brand-new students next year. And while next year may still seem far away, the course catalogue at Brooks is now out and secondary students are in the process of making course selections for September.

Lastly, I will just share that I will be attending the BC Trustees Associations' Partner Liaison meeting next week with Vianne and Steve as well as other Board Chairs, Superintendent's and

Secretary-Treasurers from around the province. The objective of the meeting is to discuss relevant issues in education, so I look forward to reporting back on what we hear.

**1. ADOPTION OF AGENDA**

**MOVED: K. VAN'T SCHIP**

**SECONDED: D. LAWSON**

**THAT the Regular Meeting agenda of February 26, 2025, be adopted as circulated.**

**STATUS: CARRIED**

**2. ADOPTION OF MINUTES**

**MOVED: M. MASON**

**SECONDED: K. VAN'T SCHIP**

**THAT the Regular Meeting minutes of January 22, 2025, be adopted as circulated.**

**STATUS: CARRIED**

**3. REPORT OF CLOSED MEETINGS**

3.a) January 22, 2025 – The Board met in-camera to discuss items which include personnel.

**4. INCOMING CORRESPONDENCE**

4.a) Minister of Education and Childcare to Board Chairs - Establishment of the Ministry of Infrastructure

S. Hopkins and V. Kintzinger provided an update on the establishment of the Ministry of Infrastructure, noting that school capital funding has been transferred to this new ministry, which will also oversee health and post-secondary infrastructure.

**MOVED: D. LAWSON**

**SECONDED: M. MASON**

**TO receive the correspondence.**

**STATUS: CARRIED**

**5. OUTGOING CORRESPONDENCE**

5.a) qSD to City of Powell River - Mid-Level Connector Letter of Support

- 5.b) qSD to S. Fletcher – Support for Mural Project
- 5.c) qSD to W. Dunlop, R. Cocksedge, and N. Voghell – Letter of Appreciation

**6. SUPERINTENDENT OF SCHOOLS' REPORT**

**6.a) Superintendent's Mid-year Achievement Report**

The Superintendent's mid-year achievement report highlighted trends in graduation and student transitions, emphasizing the need for a deeper understanding of attendance challenges and student retention. While traditional in-person students continue to see strong completion rates, there are concerns about students who disengage before graduating, particularly in online learning environments. The district is using an inquiry-based approach to analyze where and why students are leaving. Efforts are focused on improving support systems to ensure students remain engaged and successfully complete their education.

The report also reviewed Adult Dogwood completions, which impact overall district results. While only 3% of Brooks students graduated with an Adult Dogwood, the rate is much higher at PIE (36%) and online (53% for designated students). Efforts have been made to develop clear criteria to identify students best suited for this pathway. Student learning survey results highlighted areas for improvement, such as social skills development, with Indigenous students reporting higher levels of engagement. Post-secondary transition rates dropped in 2020/21 but saw an increase in 2021/22. Dual credit program success rates were reviewed, with a notable increase in participation in academic programs like English 115, which has grown from 3 to 25 students this year.

**MOVED: D. LAWSON**

**SECONDED: M. MASON**

**THAT the Board of Education accept the Superintendent's Achievement report as presented.**

**STATUS: CARRIED**

**6.b) Ombudsperson – Exclusion of Students from Schools**

V. Kintzinger noted that districts have been asked to report on students excluded from school dating back to the 2021/22 school year. This request aligns with ongoing discussions about suspension data and raises important questions about definitions—specifically, whether a suspension qualifies as an exclusion. Clarifying these distinctions will be essential for accurate reporting and analysis.

6.c) School Calendar Information & Prospective Amendment (oral)

V. Kintzinger reported that staff had reviewed the three-year school calendar, noting that while a professional development (Pro-D) day was moved from June to April for the 2024-25 school year, the 2025-26 and 2026-27 calendars had not yet been adjusted. Following consultations with qTA and CUPE, it was determined that April is not a consistently suitable time for a professional development day due to Easter. As a result, the district has proposed moving the previously planned June professional development day to the Friday before the May long weekend. The board expressed support for this change, and the proposed calendars will be shared with the school community for comment before being brought back to the board for final approval in March.

6.d) Suspension, Exclusion, and Seclusion Report – September 3, 2024, to January 31, 2025

The report was provided for information.

**MOVED: D. LAWSON**

**SECONDED: K. VAN'T SCHIP**

**THAT the Superintendent of Schools' Report be received as presented.**

**STATUS: CARRIED**

**7. SECRETARY-TREASURER'S REPORT**

7.a) 2025/2026 Budget Process (oral)

S. Hopkins provided a brief overview of the 2025/26 budget process, including summer work planning. Ministry grants will be announced in March and shared with the board in April. Budget development will take place in May and June, with a preliminary budget presented at the May Committee of the Whole and the final budget brought to the June Regular meeting for adoption.

7.b) Emergency Preparedness and Response Planning - February 21<sup>st</sup> Earthquake (oral)

The recent earthquake provided the district with an unscripted live test of its earthquake response protocols. There were no injuries or damage to buildings, but areas for improvement were identified. Schools generally responded well, though the board office's response was less consistent. Feedback from the Health and Safety Manager indicated varied experiences, with some people outside not noticing the movement. To capitalize on this opportunity, the district is surveying building principals and managers to gather insights on what worked well and how communication was handled. The results will help refine emergency response practices, including improving reporting protocols to the board office and ensuring

more timely communication with families. Efforts will also include providing parents with information on how emergency responses are carried out.

**MOVED: D. LAWSON**

**SECONDED: K. VAN'T SCHIP**

**THAT the Secretary Treasurer's report be received as presented.**

**STATUS: CARRIED**

**8. COMMITTEE REPORTS**

8.a) Committee of the Whole Report for February 12, 2025

Recommended motions arising from the Committee of the Whole Meeting:

2024/2025 Amended Budget

**MOVED: K. VAN'T SCHIP**

**SECONDED: M. MASON**

**THAT the 2024/2025 Amended Budget be adopted as presented.**

**STATUS: CARRIED**

Student Suspensions – Discussion

**MOVED: K. VAN'T SCHIP**

**SECONDED: D. LAWSON**

**THAT the Superintendent conduct a review of student suspension details and report back to inform further discussion.**

**STATUS: CARRIED**

Trustee By-Election

**MOVED: D. LAWSON**

**SECONDED: M. MASON**

**TO appoint Twyla Slonski as the Chief Election Officer and Steve Hopkins as the Deputy Chief Election Officer for the 2025 Trustee By-Election.**

**STATUS: CARRIED**

The trustee by-election is scheduled for April 12, with advanced voting on April 2 and 9. S. Hopkins recommended standing down the Committee of the Whole meeting

on April 9, as it falls within the campaign period and coincides with an advanced voting date. The board will consider this recommendation at the March Regular meeting.

June Committee of the Whole Meeting Date

**MOVED: M. MASON**

**SECONDED: K. VAN'T SCHIP**

**TO move the June Committee of the Whole to June 18, 2025.**

**STATUS: CARRIED**

South Coast Branch – Prospective Motion

**MOVED: M. MASON**

**SECONDED: K. VAN'T SCHIP**

**TO support the South Coast Branch's motion to request additional funding to enhance school district cybersecurity.**

**STATUS: CARRIED**

**9. OTHER BUSINESS**

9.a) N/A

**QUESTION PERIOD**

There were no questions.

**MEDIA QUESTION PERIOD**

There were no questions.

**ADJOURNMENT**

**MOVED: D. LAWSON**

**SECONDED: M. MASON**

**THAT the Regular Meeting of February 26, 2025, be adjourned.**

**STATUS: CARRIED**

The meeting adjourned at 5:40 p.m.

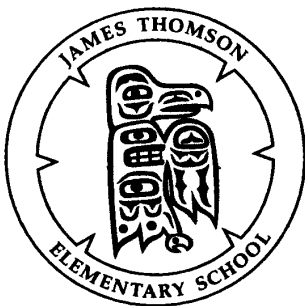
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J. Miller  
Chairperson

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S. Hopkins  
Secretary-Treasurer

SH/attachments



## James Thomson Elementary School Parent Advisory Committee (PAC)

6388 Sutherland Avenue  
Powell River BC  
V8A 4W4

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**Kirsten Van't Schip**

Board of School Trustee

**qat̓et (qathet) School District**

4351 Ontario Ave, Powell River, BC V8A 1V3

CC: qSD District Parent Advisory Council

**Subject:** Request for Proper Reporting Policies

**Dear Kirsten Van't Schip,**

We are writing to bring to your attention the lack of proper reporting procedures for students and their legal guardians in the SD47 district policies. During the 2023-2024 school year, our PAC worked diligently to have proper procedure in place for the student's legal right to; anonymous reporting tools and proper pathways for outcomes to sexual harassment and assault complaints.

It has now come to our attention that this mechanism is lacking in the Transportation department policies. Administrative Procedure 560; Student Transportation Services; 4.6 outlines how a bus driver can file a complaint against a student. It has all the procedure in place including expected outcomes. AP560 does not however outline how a student, or their legal guardian, may file a complaint should they feel unsafe while in the care of the Transportation Department.

Please note we have been in Contact with Jared Formosa, SD47 Operations Director, concerning this oversight. These discussions have not resulted in our legal right to a pathway for filing a complaint.

As the JT PAC representative on the SD47 Board of Trustees we ask that you address this oversight and further ensure that all SD47 departments have, child-safety focused procedures included in their policies. The objective of such policies is so our district can run effectively and efficiently with transparency and accountability at the forefront of decision making within the public sector.

We look forward to your timely response to our request.

  
Pacific Region International Summer Music Association  
FESTIVAL & ACADEMY

To: qathet School District Board of Trustees  
c/o qathet School District,  
4351 Ontario Avenue,  
Powell River,  
BC V8A 1V3

March 4, 2025

Dear Board of Trustees,

On behalf of the Pacific Region International Summer Music Association (PRISMA), I would like to thank you for the support from the School District since the inception of PRISMA.

PRISMA is gearing up for its 2025 season, which runs June 16 - 28 in qathet. This year, our students will be arriving in town 3 days earlier than any other year to enable more time to practise and master Mahler Symphony No. 6, which will be uniquely intertwined with his Kindertotenlieder. Another exciting addition to our festival this year is the world premiere of Mosolov Symphony No. 3.

PRISMA is well on its way once again to planning and executing the PRISMA for Kids program 2025. Music education is always a top priority for us, and we truly enjoy spreading the benefits of live music to the youth in the qathet region. Numerous studies and anecdotal evidence highlight how music positively impacts emotional well-being and mental health in youth, including stress reduction, social connection, and mindfulness and relaxation. PRISMA's partnership with SD47 allows PRISMA to bring world-class music and the associated mental health benefits into the classroom and beyond. We truly love inspiring today's youth through music and look forward to continuing to spread joy through music for years to come.

Here is the full content of PRISMA for Kids:

- Spring visits to local SD47 schools by Maestro Arthur Arnold
- Saturday, June 28: PRISMA on the Beach, a free family-friendly community celebration
- Tuesday, June 24: Open rehearsal of the PRISMA Festival Orchestra Students
- Tuesday, June 24 – P4K Evening Concert, “No Strings Attached”  
A free family-friendly event that starts with a funfair and includes an instrument petting zoo

PRISMA kindly asks that SD#47 provides the following requests as partnership for PRISMA for Kids 2025:

- Access to musical instruments (as required and with oversight by Mr. Paul. Cummings)
- Use of School Busses (with arrangements the same as in previous years)
- Advertising on the reader board at Brooks.
- Financial contribution of \$5000.00

Yours sincerely,

*Melanie Munroe*

Melanie Munroe  
Executive Director, [executivedirector@prismafestival.com](mailto:executivedirector@prismafestival.com)

CC: Erica Reimer, SD#47, Executive Assistant [erica.reimer@sd47.bc.ca](mailto:erica.reimer@sd47.bc.ca)

Attached: PRISMA 2024 Annual Report



March 4, 2025

Ref: 306782

Dear Board of Education Chairs:

I am writing to provide you with an update on funding for child care on school grounds pilots in your respective school districts.

Like you, I firmly believe that schools are at the heart of communities and that they offer the potential to help address the child care needs of families. Since the launch of the Child Care BC plan in 2018, the Ministry of Education and Child Care gradually introduced several child care on school ground pilot initiatives.

These pilots are referred to as the “Integration Inquiry Project”, which occurred in 3 school districts, the “Just B4” preschool offered in 24 districts, a “School Age Child Care” project in 3 districts and a “Seamless Day Kindergarten” pilot in 33 districts. These various pilot models were designed to explore the integration of education and child care through different program models and service delivery approaches. There are currently 38 of 60 school districts participating in 1 or more pilots.

The Ministry is extending funding for an additional year with the condition that districts work with the Ministry in establishing more sustainable models of child care delivery. Funding allocations will be determined based on the pilot programs the district is operating, and will be targeted to support sustainability of existing child care spaces.

The year ahead will be focused on transition, with support from the Ministry, to ensure that the existing child care spaces families depend on are operational next school year. The Ministry will also be working on government policy, and with each of these districts over the coming school year, to support continued expansion of child care on school grounds.

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I also want to share that the Ministry has been evaluating the various models. Findings have highlighted key learnings, opportunities and barriers that school districts experience when it comes to expanding child care on school grounds, particularly in terms of school-aged care. This includes specific challenges with moving from pilot models to sustainable child care programs as highlighted in the Trustee motion put forward in September 2024, Stable Operating Funding to Support Coordination of School District Child Care Spaces. All of this will be incorporated in our work over the next school year.

The Ministry is committed to continue working to expand access to school age care on school grounds and ensure continuity of care that meets the needs of children, families, and school communities.

I hope you find this information helpful. I wish your Board every success with the child care pilot projects and commend you for your leadership and collaboration in the continued success of child care initiatives in schools across the province.

Sincerely,

A handwritten signature in black ink, appearing to read "Lisa Beare", written in a cursive style.

Lisa Beare  
Minister

cc: Superintendents  
Secretary Treasurers

## **Local School Calendar** **2025-2026**

### **2025**

Tuesday	September 2	Schools Open
Friday	September 19	Professional Development Day
Tuesday	September 30	Truth and Reconciliation Day
Monday	October 13	Thanksgiving Day
Friday	October 24	Professional Development Day (Provincial)
Monday	November 3	Parent Teacher Interviews at Elementary Schools
Tuesday	November 11	Remembrance Day
Friday	December 19 Dec. 22 to Jan. 2	Schools close (end of day) for Winter Vacation Winter Vacation

### **2026**

Monday	January 5	Schools Re-open
Friday	February 13	Professional Development Day
Monday	February 16	B.C. Family Day
Friday	March 13 March 16-27	Schools Close (end of day) for Spring Break Spring Break <i>(March 26 &amp; 27 - in lieu for two summer Pro-D days)</i>
Monday	March 30	Schools Re-open
Friday	April 3	Good Friday
Monday	April 6	Easter Monday
Friday	May 15	Professional Development Day
Monday	May 18	Victoria Day
Friday	June 26	Administrative Day, Schools Close



## **Local School Calendar** **2026-2027**

### **2026**

Tuesday	September 8	Schools Open
Friday	September 25	Professional Development Day
Wednesday	September 30	Truth and Reconciliation Day
Monday	October 12	Thanksgiving Day
Friday	October 23	Professional Development Day (Provincial)
Monday	November 2	Parent Teacher Interviews at Elementary Schools
Wednesday	November 11	Remembrance Day
Friday	December 18	Schools close (end of day) for Winter Vacation
	Dec. 21 to Jan. 1	Winter Vacation

### **2027**

Monday	January 4	Schools Re-open
Friday	February 12	Professional Development Day
Monday	February 15	B.C. Family Day
Friday	March 12	Schools Close (end of day) for Spring Break
	March 15-25	Spring Break (March 24 & 25 - in lieu for two summer Pro-D days)
Friday	March 26	Good Friday
Monday	March 29	Easter Monday
Tuesday	March 30	Schools Re-open
Friday	May 21	Professional Development Day
Monday	May 24	Victoria Day
Wednesday	June 30	Administrative Day, Schools Close



## **Local School Calendar** **2027-2028**

### **2027**

Tuesday	September 7	Schools Open
Friday	September 24	Professional Development Day
Wednesday	September 30	Truth and Reconciliation Day
Monday	October 11	Thanksgiving Day
Friday	October 22	Professional Development Day (Provincial)
Monday	November 1	Parent Teacher Interviews at Elementary Schools
Thursday	November 11	Remembrance Day
Friday	December 17 Dec. 20 to Jan. 3	Schools close (end of day) for Winter Vacation Winter Vacation

### **2028**

Tuesday	January 4	Schools Re-open
Friday	February 18	Professional Development Day
Monday	February 21	B.C. Family Day
Friday	March 17 March 20-31	Schools Close (end of day) for Spring Break Spring Break (March 30 & 31 - in lieu for two summer Pro-D days)
Monday	April 3	Schools Re-open
Friday	April 14	Good Friday
Monday	April 17	Easter Monday
Friday	May 19	Professional Development Day
Monday	May 22	Victoria Day
Friday	June 30	Administrative Day, Schools Close



## **Local School Calendar** **2026-2027**

### **2026**

Tuesday	September 8	Schools Open
Friday	September 25	Professional Development Day
Wednesday	September 30	Truth and Reconciliation Day
Monday	October 12	Thanksgiving Day
Friday	October 23	Professional Development Day (Provincial)
Monday	November 2	Parent Teacher Interviews at Elementary Schools
Wednesday	November 11	Remembrance Day
Friday	December 18	Schools close (end of day) for Winter Vacation
	Dec. 21 to Jan. 1	Winter Vacation

### **2027**

Monday	January 4	Schools Re-open
Friday	February 12	Professional Development Day
Monday	February 15	B.C. Family Day
Friday	March 12	Schools Close (end of day) for Spring Break
	March 15-25	Spring Break (March 24 & 25 - in lieu for two summer Pro-D days)
Friday	March 26	Good Friday
Monday	March 29	Easter Monday
Tuesday	March 30	Schools Re-open
Friday	May 21	Professional Development Day
Monday	May 24	Victoria Day
Wednesday	June 30	Administrative Day, Schools Close



## **Local School Calendar** **2027-2028**

### **2027**

Tuesday	September 7	Schools Open
Friday	September 24	Professional Development Day
Wednesday	September 30	Truth and Reconciliation Day
Monday	October 11	Thanksgiving Day
Friday	October 22	Professional Development Day (Provincial)
Monday	November 1	Parent Teacher Interviews at Elementary Schools
Thursday	November 11	Remembrance Day
Friday	December 17	Schools close (end of day) for Winter Vacation
	Dec. 20 to Jan. 3	Winter Vacation

### **2028**

Tuesday	January 4	Schools Re-open
Friday	February 18	Professional Development Day
Monday	February 21	B.C. Family Day
Friday	March 17	Schools Close (end of day) for Spring Break
	March 20-31	Spring Break (March 30 & 31 - in lieu for two summer Pro-D days)
Monday	April 3	Schools Re-open
Friday	April 14	Good Friday
Monday	April 17	Easter Monday
Friday	May 19	Professional Development Day
Monday	May 22	Victoria Day
Friday	June 30	Administrative Day, Schools Close



### Suspension, Exclusion and Seclusion Report YTD Sept 2024 to Feb 2025.xlsx

SUSPENSIONS (BY INCIDENT)	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	YEAR TO DATE
10 days or less (non-violent)		4	2	3	1	1					11
10 days or less (violent)	1	2	2	1	4						10
11-20 days (non-violent)											0
11-20 days (violent)											0
20 days or more (non-violent)											0
20 days or more (violent)											0
Indefinite (non-violent)											0
Indefinite (violent/threats of violence)											0
Indefinite (first drug offence)											0
Less than 20 days (first drug/alcohol offence)	4	3	1	2		2					12
Less than 20 days (second + drug/alcohol offence)											0
20 + days (first drug offence)											0
20 + days (second + drug offence)											0
Indefinite (second + drug/alcohol offence)											0
In-school suspension											0
<b>TOTAL SUSPENSIONS</b>	<b>5</b>	<b>9</b>	<b>5</b>	<b>6</b>	<b>5</b>	<b>3</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>33</b>
<b>EXCLUSIONS</b>											
Exclusions - Elementary											0
Exclusions - Secondary											0
<b>SECLUSIONS</b>											
Seclusions - Elementary											0
Seclusions - Secondary											0

*(Violent incidents include: fighting, physical altercations, threats of bodily harm, etc.  
Verbal is considered violent if threatening)*

## **Board Annual Work Plan 2024-2025**

### **July**

#### **Board Meeting Agenda Items**

- No regularly scheduled meetings

#### **Events**

- Canadian School Board Associations Congress (July 3-5)
- 

### **August**

#### **Board Meeting Agenda Items**

- No regularly scheduled meetings

#### **Events**

- None
- 

### **September**

#### **Board Meeting Agenda Items**

- Review the Audit Findings Report, Management letter and Financial Statement Discussion and Analysis Report
- Approve the audited financial statements
- Approve the submission of the proposed Minor Capital Plan
- Approve the Board Annual Work Plan
- Approve the Framework for Enhancing Student Learning Report
- Review the Superintendents School Opening Report
- Approve the contract for the Construction Management Services for the Edgehill Elementary School Classroom Addition project

#### **Events**

- Recognize National Truth & Reconciliation Day (September 30)

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## **October**

### **Board Meeting Agenda Items**

- Review School Growth Plans
- Review quarterly Fiscal Accountability Report
- Review the submission of the Executive Compensation Disclosure Report

### **Events**

- Recognize World Teachers' Day (October 5)
  - Represent the Board at BCSTA Provincial Council (October 25-26)
- 

## **November**

### **Board Meeting Agenda Items**

- Election of Board Chairperson & Vice Chairperson
- Election of Provincial Council and BCPSEA Representatives
- Approve Department Operational Plans
- Routine review of select Board Policies
- Program review: Dual Credit Programs / Level 2 Report (CotW)

### **Events**

- Attend and participate in BCSTA Trustee Academy (November 21-23)
  - Attend Remembrance Day Assemblies
- 

## **December**

### **Board Meeting Agenda Items**

- Approve the submission of the annual Statement of Financial Information
- Approve Trustee Appointments to Board Committees, to Internal Administrative Committees, and to External Committees, Organizations and Agencies
- Review the Board Annual Work Plan
- Review Capital Project Update - Edgehill Elementary School

## Events

- Attend Winter Concerts
- 

## January

### Board Meeting Agenda Items

- Receive Strategic & School Growth Plan Interim Report
- Review quarterly Fiscal Accountability Report
- Review and approve prospective increases to Trustee Remuneration
- Remit Financial Disclosure Forms by January 15
- Review proposals for substantive changes
- Program review: Sustainability Program / Level 2 Report (CotW)

## Events

- Represent the Board at the BCPSEA Annual General Meeting (January 30-31)
- 

## February

### Board Meeting Agenda Items

- Approve the Amended Annual Budget
- Review School Calendar Consultation Information
- Approve the budget development process and timelines for the following years annual budget
- Routine review of select Board Policies
- Review the Superintendent's Student Success report
- [Review Proposed Draft School Calendar Submissions or Amendments \(CotW\)](#)
- Proposals: Board Authority Authorized Courses (CotW)
- Proposals: Academies (CotW)

## Events

- Represent Board at BCSTA Provincial Council (Zoom February 22)
  - Recognize Pink Shirt Day – Anti Bullying (February 26)
- 

## March

### Board Meeting Agenda Items

- Approve School Calendar Submission

- Review Provincial Motions for BCSTA AGM
- Review the Board Annual Work Plan
- Review Capital Project Update - Edgehill Elementary School

## Events

- Chairperson – Represent at Ministry of Education Annual Partner Liaison Meeting (March 7)
- 

## April

### Board Meeting Agenda Items

- Review Government Grant Information for the following years annual budget
- Approve Capital Plan Bylaw (from Ministry Capital Plan response Letter)
- Review quarterly Fiscal Accountability Report
- Program Review: Inclusive Education, including Sexual Health / Level 2 Report (CotW)

## Events

- Recognize the Anniversary of Tla'amin Treaty (April 5)
  - Recognize Education Week (April 15-19)
  - Attend BCSTA AGM (April 24-26)
- 

## May

### Board Meeting Agenda Items

- Approve Annual Facility Grant Plans
- Approve terms of engagement and appoint or reappoint auditor
- Formalize Board Development Plan
- Review Community Connections Report

## Events

- Recognize Mental Health Week (May 12-18)
  - Attend Elementary Track and Field Meet
-

## **June**

### **Board Meeting Agenda Items**

- Approve the Annual Budget
- Approve Major Capital Projects
- Review Carbon Neutral Action Report
- Review Strategic Plan
- Review Board Meeting Calendar
- Review the Board Annual Work Plan
- Review Capital Project Update - Edgehill Elementary School

### **Events**

- Recognize Children and Youth in Care Week
- Attend Employee Recognition event
- Attend Board Retirement Celebration
- Attend Graduation Ceremonies (June 7)
- Attend Award & Scholarship Event
- Recognize National Indigenous Peoples Day (June 21)

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### **Ongoing**

- Advocate for public education
- Attend trustee development and/or orientation sessions
- Review and Approve Capital Project Bylaws as Required
- Undertake Trustee & Superintendent Evaluations
- Hear Appeals as Needed
- Ratify Collective Agreements as needed
- Represent Board at BCSTA Branch Meetings
- Attend School Functions