



**SCHOOL DISTRICT NO. 47 (POWELL RIVER)**  
**BOARD OF EDUCATION**  
**COMMITTEE OF THE WHOLE MEETING**  
**12:00 pm., Wednesday, May 10, 2023**  
**SCHOOL BOARD OFFICE**

**MEETING NOTES**

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Present: Dale Lawson, Rob Hill, Maureen Mason, Jaclyn Miller, Kirsten, Van't Schip

Also in attendance: Jay Yule (Superintendent), Steve Hopkins (Secretary-Treasurer)

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**Presentations – Ms. I. Loveluck, President PRDTA**

Ms. I. Loveluck spoke to the Board on the various roles and responsibilities of the PRDTA and the working, collaborative relationship with the District:

- Who we are and what we do.
- Executive for 2022/2023.
- President's Role
- President to Member Assistance.
- President's Health Wellness Role and other Responsibilities.
- Current Staff Representatives.
- Professional Development Representatives.
- Joint Committees.
- Ultimate Goal.

1. **APPROVAL OF AGENDA**

**Moved: J. Miller**

**Seconded: K. Van't Schip**

**THAT the Committee of the Whole Meeting Agenda for May 10, 2023, be adopted as presented.**

**Status: Carried**

## 2. STANDING COMMITTEES

### 2.a) Education and Strategic Planning Committee

#### i) BAA ELL Introduction to Language and Culture 10

J. Yule spoke to the document attached within the agenda. This will be carried forward to the Regular Board Meeting on May 17, 2023, for approval. Question asked about activities for ISP students within the school and in the community with the response being that there are many activities in both.

#### ii) 2023/2024 Learning Services Budget Considerations

The two-page document itemizes initiatives adopted last year that senior staff would like to see carried over to next year along with proposed school-based initiatives.

At this time, these are draft considerations. A deeper discussion will take place once strategic plan objectives are in place.

### 2.b) Finance & Facilities Committee

#### i) 2023/2024 General Budget Planning

S. Hopkins reminded the Board of the approved budget planning process for the upcoming school year.

S. Hopkins spoke to:

- Government grant amounts that were shared with Trustees the prior month.
- Reported that the draft budget currently includes staffing levels consistent with the current year.
- That the draft budget includes salary increases for all employee groups.
- That the draft includes all the considerations presented earlier in the agenda.
- Reported that a draft would be available for consideration for the June Committee of the Whole and then be approved at the Regular Meeting scheduled for June 21, 2023.

Discussion ensued with respect to various positions and to the school requests and how the District solicits this information. J. Yule spoke to the process that was undertaken.

#### ii) Operations Report

S. Hopkins spoke to:

- Edgehill & Kelly Creek Daycare Projects

##### Edgehill

- The School District has engaged a modular company.
- Design has been finalized.
- Ready to apply for a building permit.
- Construction will take place in lower mainland with anticipated delivery date late fall.
- May be ready for operation in January or soon after.

- Kelly Creek
  - Plans underway to renovate the Community House building and turn it into a daycare.
  - Project scope includes moving two portables from Brooks Secondary to Kelly Creek School. These portables will support the educational programs currently being run from the Community House.
  - The expected completion date is also late 2023.
- Capital Plan Implementation
  - Henderson gymnasium roof replacement is currently underway, and once completed the balance of the solar system will be installed.
  - James Thomson low sloped roofs will be replaced later in May with the work likely continuing until late June or early July.
  - HVAC and ventilation upgrade design for James Thomson is complete and the project is ready for tender.
  - Planning for a prospective addition to Edgehill Elementary is underway.
- Prospective Annual Facility Grant Projects
  - Plans for 2023/2024 will be brought forward for Board consideration at the May 17, 2023, meeting.
- Transportation Plans
  - Reminded Trustees of plans to amend the transportation pass application process for the upcoming school year.
  - The deadline for bus pass applications is mid-June. Communication strategy in place. The plan is for those who applied will have a pass for start of school.
  - Question asked about digital bus passes for high school. S. Hopkins responded.

2.c) Policy Committee  
N/A

### 3. COMMITTEE REPORTS

3.a) Minutes of French Advisory Meeting 2023.04.25

R. Hill touched on the DELF program which may be looked at for one of our schools.

J. Yule spoke to the reason there are fewer elective courses available.

The district received grant money to support full time teacher and CUPE support worker this school year.

3.b) Minutes of JMC Meeting 2023.04.24

i) JMC Draft Bylaws 2023.04.24

K. Van't Schip spoke to the meeting she attended and reported that they have been reviewing the terms of reference.

Ms. I. Loveluck stated that as recommended by JMC, some minor changes have been made at their Executive meeting – 0.40 release vs .30 and changed formatting to make it clearer.

J. Yule spoke to JMC using surplus available for individual teacher PROD. Important that this be worded in a way so when the surplus has been depleted, that it not be thought of as a cutback.

The contract states this is a joint committee – always pressure on JMC to increase JMC role. J. Yule is asking that this goes to their Executive. The School District is not opposed as it is coming out of their budget, and they know best how teachers should be supported with respect to Pro D.

3.c) Minutes of Health Committee Meeting 2023.04.20

i) Strength in Self

ii) Strength in Self Poster for Professionals

D. Lawson and K. Van't Schip spoke about several items in the minutes provided with the agenda.

**4. OTHER INFORMATION**

4.a) May Day Celebration – May 19, 2023

Invitation attached in agenda.

Maureen Mason will be in attendance. K. Van't Schip will be attending as a parent.

D. Lawson will let the Principal know who is planning to attend.

4.b) Board Work Plan

For information.

**ADJOURNMENT**

**Moved: J. Miller**

**THAT the Committee of the Whole Board Meeting be adjourned at 1:14 p.m.**

**Status: Carried**

SH/ac