

BOARD DEVELOPMENT PLANNING AD HOC COMMITTEE

11:00 am, Wednesday, November 5, 2025

School Board Office

NOTES

Present: Gretchen Conti, Maureen Mason

Also in attendance: Paul McKenzie (Superintendent)

1. **APPROVAL OF AGENDA**

MOVED: G. CONTI

SECONDED: M. MASON

THAT the Board Development Planning Ad Hoc Committee Meeting Agenda of November 5, 2025, be adopted as circulated

STATUS: CARRIED

2. **CONFIRMATION OF COMMITTEE CHAIR**

Trustees Conti and Mason were confirmed as Co-Chairs. The Superintendent will assist with agenda development.

3. **REVIEW OF TERMS OF REFERENCE**

The committee reviewed the Terms of Reference.

4. **MEETING SCHEDULE PLANNING**

The committee agreed on the following meeting dates: December 3, January 7, February 4, March 4, April 1, May 6, and June 3, from 11:00 a.m. to 12:00 p.m. Some reporting back may occur in closed session to allow for more open discussion regarding professional development needs

5. **WORKPLAN AND PRIORITIES**

The committee discussed priorities for supporting board development, beginning with existing BCSTA resources and identifying additional materials to provoke inquiry and support learning. Members emphasized the importance of connecting provincial resources to local context and developing tools that address both collective and individual trustee learning needs. Discussion included clarifying procedural elements such as the difference between Committee of the Whole and Regular meetings, making motions, and adding agenda items. The committee explored creating a survey to gather trustees' reflections on collective priorities, personal interests, and

how curiosity and inquiry can inform board work. The purpose of the survey would be to guide resource development and professional learning plans. Upcoming steps include bringing a proposed survey forward.

6. **NEXT STEPS AND ACTION ITEMS**

The committee agreed to share a proposed survey and discuss it at the next meeting, with consideration of scheduling additional time in January's closed session for deeper discussion. The survey will help identify both collective learning priorities and individual areas of interest, serving as a foundation for developing an inquiry question later in the process.

7. **ADJOURNMENT**

MOVED: G. CONTI

SECONDED: M. MASON

THAT the Board Development Planning Ad Hoc Committee Meeting Agenda of November 5, 2025, be adjourned.

STATUS: CARRIED

The meeting adjourned at 12:00 pm

SH/attachments