



SCHOOL DISTRICT NO. 47 (POWELL RIVER) BOARD OF EDUCATION
Committee of the Whole
12:00 pm, Wednesday, December 14, 2022
SCHOOL BOARD OFFICE

A G E N D A

PRESENTATIONS: **12:00 – 12:10** M. Riddell
 12:15 – 12:45 Jessica Johnson, District Principal of Indigenous Education
 Trustee Orientation

1. APPROVAL OF AGENDA

1.a) **MOTION:** “THAT the Committee of the Whole meeting agenda of December 14, 2022, be adopted as circulated.”

2. STANDING COMMITTEES

2.a) Education Committee

- i) SD47 to Hegus Hackett - Draft
- ii) Advocacy Letter – Calls to Action (Oral – J. Miller)
- iii) Student and Family Affordability Fund – District Initiatives
- iv) School Logo Refresh – Draft Process (K. Payne)

2.b) Operations Committee

- i) Website Infrastructure Upgrade – Project Update (Oral – K. Payne)
- ii) 2022/2023 Amended Budget – Timing & Process (Oral – S. Hopkins)

2.c) Policy Committee

- i) Policy 7, Board Operations 14.2 Trustee Remuneration (Oral – S. Hopkins)
- ii) Policy Manual Refresh – Project Update (Oral – S. Hopkins)

3. OTHER COMMITTEES

3.a) Board Committees

- i) Minutes – JMC Meetings 20220926 and 20221128
- ii) Minutes - Local SOGI Leads Meeting 20220915
- iii) Minutes - DL SOGI Leads Meeting 20220915
- iv) Minutes – District Wellness Meeting 20221027
- v) Draft Minutes - OLC Meeting 20221207
- vi) Minutes - Health Committee Meeting 20221006
- vii) Health Committee (Oral - J. Miller)

4. OTHER INFORMATION

4.a) BCSTA Academy – Reflections (Discussion)

- i) Role of School Trustee Liaison
- ii) Board Business/Motions

4.b) South Coast Branch – Prospective Meeting (Discussion)

4.c) Board Work Plan – For Information

ADJOURNMENT

SH/attachments



December 8, 2022

Hegus John Hackett

Via email: john.hackett@tn-bc.ca

Dear Hegus Hackett,

The Board of Education would like to thank you for your commitment and collaboration with us to finalize the *ᑭᐱᑦᐱᑦ* Education Agreement.

We commend you for taking proactive steps towards having a duly elected *ᑭᐱᑦᐱᑦ* citizen on the Board of Education. We are writing to request a meeting for further dialogue to understand how we can support the Nation moving forward on this important issue.

We look forward to hearing from you.

Yours truly,

Ms. Dale Lawson
Chairperson
Board of Education
School District 47 (Powell River)

DL/ac

Student and Family Affordability Fund – Instructions to School Districts

August 29, 2022

The Ministry is allocating \$60 million in one-time funding to school districts to increase food security for students and their families, and to support students, parents, and guardians with affordability concerns.

[District by district allocations](#) have been announced. This one-time funding is being disbursed under section 115(1)(a) of the *School Act*, should be treated as a Special Purpose Fund on the school district financial statements, and should be fully spent by June 30, 2023.

The funding can be used to:

1. Improve students' access to nutritional food / meals, before, during and after the school day
2. Directly offset costs to parents, guardians, and students, such as school supplies or other cost pressures they are facing using existing mechanisms such as hardship policies

Spending on Food Security

- Spending by the district on Food Security should be **in addition** to any planned or budgeted spending on food and meals programs.
- Districts are encouraged to use healthy, local and/or B.C. food where possible and to utilize existing processes and providers (including not-for-profits).
- Funding can be spent to:
 - Increase nutritional opportunities for students throughout the day
 - Provide nutritional food and meal support to additional students
 - Provide additional food and meal supports to students with dependent children where appropriate

Spending on Family Assistance

- Spending by the district must directly offset costs for parents, guardians, and students and be **additional** to any planned or budgeted spending for hardship or family supports
- Funding use includes, but is not limited to:
 - Providing basic school supplies that might otherwise be purchased by parents, guardians, and students (e.g., pens, paper)
 - Waiving education-related fees (e.g., additional supplies for shop, culinary and craft classes, workbooks, camps, field trips, relevant cultural events, other student society meetings including those related to equity, diversity, and inclusion, and instrument and equipment fees or other fees charged by school districts)
 - Supporting with clothing/footwear required for school sports and other school activities

Local Processes

- School districts must engage with Indigenous rightsholders (e.g., through their Indigenous Education Council) to determine any unique needs of Indigenous students.
- School districts must use the funding in as flexible, private and stigma free manner as possible, utilizing existing hardship fund processes with additional flexibility. Boards should use this opportunity to review their hardship policies to include stigma- and barrier-free access to supports.

- District Parent Advisory Councils should be included in the process, and information on the support available should be communicated to all school staff (specifically counsellors) as they interact daily with students.
- Boards should also engage with equity-deserving communities to ensure that the unique needs of all diverse student populations are met.

Reporting

- Reporting will be required at the end of the school year, in addition to the reporting in the Amended Annual Budget and audited Financial Statements for 2022/23. Spending plans are not required.
- An interim, high-level report will be required in January 2023.
- A more detailed report will be required at the end of the school year. A draft reporting template will be distributed shortly and will ask for:
 - **Spending on Food Security**
 - Total amount spent by the district on food supplies and staffing, and spending with third-party providers, in addition to what was budgeted
 - Number of students supported by existing budgeting receiving increased or additional nutritional food/meals supports
 - Number of additional students accessing nutritional food/meals programs in addition to those already budgeted for
 - Examples of types of spending, including any examples where the quality of food/meals provided has improved
 - There should be no administration or overhead spending (e.g., equipment, non-food supplies) in this category
 - **Spending on Family Assistance**
 - Total amount of parental costs offset by category
 - Number of students helped
 - Examples of the type of supports supplied
 - There should be no staffing, administration, or overhead spending in this category
- School districts will also be asked to report on how students accessed the funding:
 - What processes were used to identify parents, guardians, and students who could benefit from this funding, including those from diverse communities where equity is a consideration?
 - Did you engage with your Indigenous Education Council (IEC or local equivalent) to identify the needs of Indigenous students?
 - If so, who did you engage with and how?
 - If not, what other engagement with Indigenous peoples did you undertake?
 - How did you support First Nations students living on reserve / other First Nations students and other Indigenous students attending your schools with this funding?
 - Number of students
 - Amount of funding
 - Types of support



Student and Family Affordability Fund

The Ministry has allocated \$60 million in one-time funding to school districts to increase food security for students and their families, and to support students, parents, and guardians with affordability concerns. This one-time funding allocation represents \$343,568 in additional resources in support of students in Powell River.

School Based Initiatives will receive an initial budget of \$100 per student as outlined below.

School	Affordability Fund Initiatives	Funding Allocation
Edgehill	<ul style="list-style-type: none"> Instruments for band classes. School jerseys or t-shirts for gym class. Bikes for Rippers who are vulnerable. Enhancing 'hardship funds' for clothing options (including wet weather options). Enhance food programs. City bus passes for students or families who may require them. 	234 x \$100.00 = \$23,400.00
Henderson	<ul style="list-style-type: none"> Enhancing food programs and nutritional opportunities for students and families. Hardship funds for clothing options. Cover costs of home alone program. Recreation gift cards (see District suggestion). 	122 x \$100.00 = \$12,200.00
James Thomson	<ul style="list-style-type: none"> Enhancing food programs. Clothing program for vulnerable students in primary grades. 	246 x \$100.00 = \$24,600.00
Kelly Creek	<ul style="list-style-type: none"> Enhancing food programs. Clothing program for vulnerable students. Transportation assistance through courtesy pass or transportation assistance to vulnerable families. 	178 x \$100 = \$17,800.00
Texada	<ul style="list-style-type: none"> Enhanced food programs. 	33 x \$100 = \$3,300.00
Westview	<ul style="list-style-type: none"> Enhance food programs. 	365 x \$100 = \$36,500.00
Brooks	<ul style="list-style-type: none"> Cost-free class materials and workbooks. Cost-free extra-curricular trips. 	763 x \$100 = \$76,300.00
District	<ul style="list-style-type: none"> Recreational opportunities at the Complex on Professional Development Days. 	
For Board Discussion	<ul style="list-style-type: none"> March break opportunities. Summer opportunities. Supplements to vulnerable families. District meal initiatives. DPAC ideas – forthcoming after November 23rd meeting. 	



BOARD BRIEFING

WHAT: Logo refresh and/or redesign for each school

WHY:

- Many school logos are very dated
- We are lacking high quality/resolution logo files of existing logos to support our brand work
- We would like to Indigenize the logos to reflect and respect the territory on which each school resides
- The work can present a nice community engagement opportunity by leveraging Tla'amin/First Nations artists

CONTEXT:

When the SD47 logo was refreshed last August, many principals came forward expressing a desire to have a new or updated school logo. While each school is at a different phase in this journey (see status of school logos at end of this document), we would like to agree on an overall approach to the redesign process so that there is consistency across schools.

THE OPPORTUNITY:

How we rollout this effort could present a nice opportunity to connect with the community and Tla'amin Nation, specifically. Parent and student engagement could be organized and there could also be a learning experience for students to be exposed to a local artist, art, and potentially the Indigenous philosophy of naming. All names have a history and that is certainly the case for schools; therefore, we could also proactively address historical naming practices. Essentially, by doing this purposefully, we could ensure there were curricular connections that inspire rich cultural and educational activities. An example of how this could roll out:

- Media announcement on the plan that includes:
 - 1) an ask to parents/students from each school to submit words and phrases that capture the spirit, history, and uniqueness of the school. We then use those to inform the artist brief.
 - 2) an ask for Tla'amin/First Nations artists to express their interest in this paid project.
- We could construct a fun school event around the word/phrase/history sentiment exercise. Indigenous Education team is already thinking about doing murals at schools and we could link to this effort or any other cultural event they are planning.

- We could create a small working group to assign/select artists with schools, depending on level of interest.
- SD47 would promote the artist and the process through all communications channels. We could do some fun reveal events at each school or a combined district event.
- (This is just an example plan)

An effort like this will no doubt spur conversation around the district’s plans for a name change; therefore, it also provides an opportunity to address our decision and incorporate that into our public announcement in a proactive way.

The process would also allow us to potentially create a new district logo and also ensure that there is a consistent thoroughfare of some element that shows up between school logos and the district. We could also consider all the “tag lines” associated with each school and the district as well, as an option.

NEXT STEPS:

Post the concept discussion with the Board, immediate next steps would be:

- Consultation with each principal on the status for their school, interest, collaboration opportunities, etc.
- Outlining a detailed project plan for sign-off.

Current state for each school logo (still to be confirmed with each principal):

- Edgehill – high priority
- PIE – high priority (becoming POLS and 20-year anniversary)
- Henderson – priority; currently two logos being used
- Westview – no action?
- Kelly Creek – tbd
- James Thomson – tbd
- Brooks – perhaps a small update (tbd)
- Texada - tbd

MINUTES

Joint Management Committee (JMC)

Date: Sept 26/22

Present

Vanessa Coray, PD Chair

Ashley Nordman, Allison Burt, Roseann Dupuis, Maranda Burnikell, Jay Yule, Leanne Gahan

1. Call to Order

Time: 3:49pm Chairperson: Vanessa Coray

Land Acknowledgement

2. Adoption of Agenda

MOTION: Moved by: Ashley/Allison
THAT the agenda be adopted as amended.

Amendments:

- i) d. Special Project Application
- j) Teacher WellnessTIP

CARRIED

3. Approval of Minutes

MOTION: Moved by: Leanne/Rosie:
THAT the minutes of the May 30/22 meeting be approved as circulated.

CARRIED

4. Financial Report

Still waiting for final FTE numbers to finalize budget

5. Admin. Report

173 FTE; 216 people – but waiting for Sept. 30th for final numbers. Waiting on Matt hull to give TTOC rate and FTE rate.

6. Coordinator's Report

In the works; working with Kristy Payne on a logo prior to putting out the newsletter and report.

7. Other Business

- a) JMC bylaws – new bylaws for everyone. Updated May 2022
- b) Schedule and Goals given. Vanessa will be working with PD reps to make sure teacher autonomy is respected and self-directed/collab time is given
- c) Summer Por D Days: Wv worked on a production. All schools had great feedback from their learning.
- d) Sept 23 PD Days. Vanessa participated in the Blanket Exercise wit EH staff and a BCTF workshop with Brooks staff at the OLC. Other schools' reports will be trickling in.
- e) October PSA day: a few local offerings; Vanessa and reps will be encouraging people to apply for their \$475
- f) District Day: budget can likely remain \$10 000, with both Marc and Myron (reduce number of prizes to keep within budget)
 - a. Marc Garneau – teachers want to have him back for a follow-up from last year (\$1000) because feedback was so good last year
 - b. Myron Dueck approx. \$5000-6000
 - c. Ignite Speakers \$50 honorarium
 - d. Call for nominees in Nov
- g) BCTF TIP Application – book club inquiry project. Currently just PD reps participating Allison Burt and Calico Clark also want to join. Looking for district matching funds. Jay concerned that other book clubs will be looking for release time in the future. How can we distinguish this application from a book club? What is the culminating project that stays at the worksites? How will this inquiry benefit all staff? District has no issue with matching funds, but application needs to be tweaked so it doesn't look so much like a book club, because it isn't. Can other people participate? All teachers have the option to apply for a BCTF tip grant. Send tweaked application to Jay for approval prior to sending in to BCTF.
- h) Personal PD Application review
 - a. Travel abroad – application Approved by HR, sent to JMC for approval. Application meets PD lens. Approved for 2 release days per personal pd application plus personal pd funding.
- i) JMC applications
 - a. Carol Wyatt: Peer coaching 3 Days (\$1125) Motion: Allison/Leanne; Approved
 - b. Lisa Baker: New teacher Mentorship 3 days (\$1125) Motion: Ashley/Allison; Approved
 - c. Leanne & Caroline: Curriculum Implementation 4 days (\$1500) Motion: Rosie/Ashley; Approved
 - d. Brendan Clark, Natasha Bakker & Nancy Hewlett: Special Project 2 days each (\$2250) Special Projects only funded up to \$1250 Motion: Rosie/Maranda Approved. District or Brooks will kick in the other \$1000
- j) BCTF Wellness TIP: share out

MOTION: Moved by: Allison/Rosie:
THAT the meeting be adjourned at 4:41 pm.

CARRIED

Next Meeting: Monday, November 7/22

MINUTES

Joint Management Committee (JMC)

Date: Nov 28/22

Present

Vanessa Coray, PD Chair

Michelle Doyle, Ashley Nordman, Allison Burt, Roseann Dupuis, Maranda Burnikell, Kirsten Van't Schip, Jay Yule, Leanne Gahan

1. Call to Order

Time: 3:49pm Chairperson: Vanessa Coray

Land Acknowledgement

2. Adoption of Agenda

MOTION: Moved by: Leanne/Allison:

THAT the agenda be adopted as is.

CARRIED

3. Approval of Minutes

MOTION: Moved by: Ashley/Rosie:

THAT the minutes of the Sept 26/22 meeting be approved as circulated.

CARRIED

4. Financial Report

Motion to move the financial report to Other Business.

5. Admin. Report

Just needing clarification around planning of Pro D time for support staff.

EA and CUPE Pro D will be coordinated by Brett and CUPE. These staff will join the teacher Pro D days and can join any teacher workshops or participate in other workshops provided. Pro D would be directed by either admin, or District Coordinator, depending on which PD day it is if no workshops are suited to their interest. No extra workshop planning will be required, for CUPE-specific workshops. EAs will go to workshops that are relevant to their jobs. JMC will not be approving/funding CUPE ProD. Details should be resolved through CUPE bargaining, currently in progress.

6. Coordinator's Report

November newsletter in the works (December). See October Newsletter from Anna. Only a handful of workshop proposals came in. Deadline may need to be extended by a week. Email to come out Nov 29.

7. Other Business

a). October PSA day: 42 teachers travelled, 167 PD applications came in, in the first 8 weeks of school.

b). District Day

- a. Booth Criteria: what is the criteria?
 - educational

c). BCTF Application

Not approved; did not fit criteria according to BCTF. Feedback was that it fits with a SURT.

d). PIE ID PD

All PD days should now be aligned with the SD47/Powell River-based days for PIE. But they can carve out time because they have more flexibility for activities, but plans need to be submitted to the school board. Ideally, we would like them to participate in the District Day and align with the wider district PD days.

Stephanie working on a proposal for a workshop on district day (voluntary for PIE teachers, so teachers can other attend that or district day)

School funds can be used to travel to our district day. Not accommodations. OLC could be used for accommodations

e). Eat and Learn Series

Could we combine all or some of the Coordinator workshops to fall on one day, regularly scheduled? Could be 2 one-hour sessions, with dinner. Maybe once a month or every other month. Teachers could attend two workshops over the course of one evening. It would be District Coordinated, with support from PD chair and District Coordinators. This might streamline the meetings for all the after school/evening offerings. It may cut down on what people can attend, as some want to attend multiple things. Are these workshop offerings part of the Coordinator role? Yes.

f). District Teacher Coordinators' time (ie. Literacy, Math, etc.)

Having teachers apply for 3 days release time to JMC is not an effective use of the Coordinators' time. Teachers should directly communicate to schedule some time to work with the coordinator, as the Coordinator is available. There is an infographic on the SD website listing Coordinators and their role

g) PD Coordinator's time

Izi was going to come talk to the JMC about Vanessa's time. Workload has increased a great deal, due to remote learning, increase in FTE (PIE and general increase in enrollment), multiple cheques are being written for each teacher. Izi has already talked to Jay about a possible 0.1 increase to Vanessa's role. JMC has already paid for an increase in the role of 0.1. An additional 0.1 would come out of the JMC budget. PRDTA exec would have to pay JMC back. But it is teacher's money, what do teachers want to spend the money on? The Exec hires the Coordinator. JMC recommends that the PRDTA Exec put forth a motion that the JMC use JMC funds to pay the Coordinator an additional 0.1. JMC will also ask the Exec to permanently resolve the issue of repeated requests for increases to the PD Coordinator role.

h) JMC Applications, October approved

- a. Jerrold Mendoza (teacher collaboration, 3 mornings 0.6 = \$669.60)
- b. Darren Bennett and Chris Bratseth (Special Project \$1250)
- c. Erik Paulsson – new teacher mentorship (2.4 days)

i) Budget

PD coordinator salary will increase, pending Exec Committee motion

Wait to approve proposed budget, after PRDTA Exec motions to approve increase in Coordinator's role

and until the BCTF vote and the Contract is ratified.

i). JMC Applications (November)

- a. SD47 Diverse Book Challenge Project: Librarians – Special Project \$1250
Cost of books to be covered by district. Approved

8. Adjournment

MOTION: Moved by: Ashley/Leanne:
THAT the meeting be adjourned at 4:56 pm.

CARRIED

Next Meeting: January 30/23

District SOGI Committee – Local School Leads

Meeting Minutes

Thursday, September 15th, 2022

Present: Willow Dunlop (District), Jen Didcott (Brooks), Ian Landy (formerly EH), Alex Bella (BOP), Amanda Zaikow (JT), Jessica Adam (WV), Jenni Brander (KCCS)

Regrets: Allison Burt (Admin.), Diana Calderone (Henderson), Michelle Shipley (WV Co-Lead), Rhonda Gordon (Texada), Rob Hill (Trustee Liaison)

Updates: *Welcome to Megan Skidmore who will now be representing both Henderson and Edgehill on our Committee! We are very happy to have you on board.*

Thank you to Ian Landy for your contributions in the Lead role at Edgehill and support in finding a new representative. Thank you also for your generous offer to continue supporting the SOGI Committee through tech. and sharing resources.

1. Check-in Round: joys, goals, needs	Jen D. Becoming a more visible rep. at Brooks; early for needs Ian L. – Supporting schools with web presence and access to resources; supporting new Lead at EH Alex B. – Building connections at BOP; Amanda Z. – getting regular SOGI time at staff meetings: need time Jessica A. – quick strategies to sneak in SOGI updates for staff; goal to get GSA happening regularly; need to provide resources at the right time so they get used; looking for creative solution Jenni B. – incorporating SOGI connect implicitly; staff proactive and mindful with student transition; working to build on inclusion club/library at lunch to provide safe space and connection Willow D. - a goal is to improve committee structures, tracking, and communications; I ask for timely responses to communication and rsvps/regrets
2. Refresher: key documents & resources (Roles , Policy , Opposition , Dates)	Action: Please be familiar with the documents and locations and share frequently (eg. at Staff Meetings). Through MS Teams: go to General> Files
3. SOGI Kits & Resources (eg. stickers)	<ul style="list-style-type: none">Willow has created a <i>NEW</i> SOGI Kit tracking document

	<p>Action: Leads please do an inventory prior to each meeting and send a copy to Willow.</p> <p>Action: Willow to add an updated list of SOGI recommended texts to the Teams Page</p>
<p>4. SOGI Advisory: Terms of Service and member selection</p>	<p>Updates regarding intended Advisory Committee (Parents/caregivers; teens; CUPE)</p> <p>Action: Willow to share DRAFT Terms of Service shortly – <i>please email feedback</i></p> <ul style="list-style-type: none"> - Willow will go through DPAC/ PAC/ GSA first (Tq); PRCYFSS (YRC) <p>Actions: Please email feedback on Terms of Service; All Leads, please direct anyone to Willow who might be interested in joining</p>
<p>5. Out In Schools Visits (Oct. 24-26)</p>	<p>Whenever possible, SOGI Leads should act as hosts at their school site during visits (targeting Grade 5 students at each school).</p> <p>Action: Please request time to facilitate a debrief at your Staff Meeting in October. What observations suggest how the presentation was received? What are some impacts for your school? How can learning continue in classrooms?</p> <p>October 21st ProD Opportunity – am session at Brooks available to all staff (Willow hosting a virtual presentation with Out In Schools)</p>
<p>6. Operational Planning & Tracking for the year</p>	<p>Lead: Alex Bella (Brooks Offsite) Goal: Increase SOGI visibility Benchmarks: Bringing in a handful of books for student novel studies to resource shelf</p> <p>Lead: Jessica Adam and Michelle Shipley (WV) Goal: support routine inclusive safe space for students and support staff learning Benchmarks: scheduled group GSA/inclusion Club, bi-weekly connections with staff about SOGI topics</p> <p>Lead: Jenni Brander (Kelly Creek)</p>

	<p>Goal: Build on the inclusion club model. Become familiar with the new literature in the library and work on getting them into the right hands. Benchmarks: Nov. - have had first inclusion club meetings. Have read at least 10 books with diverse content and recommended 2 to individuals.</p> <p>Lead: Jen Didcott (Brooks) Goal: More Visibility as a solo school Lead at Brooks Benchmarks: Intro, connect at first staff meeting, create space for the kit at my workstation, get creative so its accessible and known, Eubie is interested in looking at more age appropriate, challenging reads for older students with me - watch this space</p> <p>Lead: Amanda Zaikow (James Thomson) Goal: Benchmarks:</p> <p>Lead: Megan Skidmore (Henderson) Goal: Benchmarks:</p> <p>Lead: Megan Skidmore (Edgehill) Goal: Benchmarks:</p> <p>Lead: Rhonda Gordon (Texada) Goal: Benchmarks:</p> <p>Lead: Allison Burt (Administration) Goal: Benchmarks:</p> <p>Liaison: Rob Hill (Board Trustee) Goal: Benchmarks:</p>
Next Meeting(s)	<p>Thursday, Nov. 24th 3:45-5:15pm (SBO downstairs room)</p> <p>Feb. 16th April. 20th</p>

	June 8 th (Not a meeting, but a year-end celebration; details to be confirmed)
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District SOGI Committee – Online Learning Leads

Meeting Agenda/ Minutes

Thursday, September 15th, 2022

Present: Willow Dunlop, Alyssa Stapleton, Meghan Carrico, Jessica Koop

Regrets: Allison Burt

<p>1. Check-in Round: joys, goals, needs</p>	<p>Jessica K. – PIE PR, students all over the world; flexible timing for meeting is a need (during the daytime)</p> <p>Meghan C. – Island Discovery – teaching English & Socials 9 online using inquiry models; goal to attend meetings; would like to have links and resources/ action items made easier to push out to teachers in a variety of areas (staff meetings are first Wednesday at 4pm).</p> <p>Alyssa S. - PIE CV – looking to create a GSA for PIE learners and connect with other GSAs; working on a Masters related to SOGI in an Outdoor Education context (working with CampOUT), looking to support changes locally (eg. OLC); need is having meetings during school day.</p> <p>Willow D. - Brooks EFP 10/District Sexual Health Education (grade 5 & 9 focus); improve SOGI Committee organizational components to better support Leads; needs clear and timely communications and collaborative input into tracking documents.</p>
<p>2. Refresher: key documents & resources (Roles, Policy, Opposition, Dates)</p>	<p>Please be familiar with the documents and locations and share frequently.</p> <p>Through MS Teams: go to General> Files</p>
<p>3. SOGI Kits & Resources (eg. stickers)</p>	<ul style="list-style-type: none">• Willow will share the NEW SOGI Kit tracking document and asks that Leads please do an inventory each meeting and sending it to me.• Please add a list of SOGI recommended texts to the Team• PIE PR could use more poster in their bins, new stickers, etc. (7-8 blended learning teacher would like more resources)

<p>4. SOGI Advisory: Terms of Service and member selection</p>	<p>Updates regarding intended Advisory Committee (Parents/caregivers; teens; CUPE)</p> <p>Action: All Leads, please direct anyone to Willow who might be interested in joining</p>
<p>5. Out In Schools Visits (Oct. 24-26)</p>	<p>Willow: follow up with Out In Schools Request October 24th, pm Teacher supporting Zoom participants from home? Facilitating debrief later on.</p> <p>October 21st ProD Opportunity – am session</p>
<p>6. Operational Planning & Tracking for the year</p>	<p>Meghan: Connect IDLC teachers to resources, and support for SOGI learning for teachers and students, ie. Where are the BINs, recommended texts, when an issue arises where to go for support, etc. Ask if there is an interest in a virtual GSA or with any in person classes.</p> <p>Jessica: Inform, connect, and engage PIE PR staff with our SOGI resources; showcase more SOGI and LGBTQ+ information on our social media platforms so students (and staff) feel represented and informed. Benchmark: present at next staff meeting; connect with PR Youth Centre about inviting PIE students to events; highlight various LGBTQ+ dates etc on Instagram and Facebook Group.</p> <p>Alyssa: Facilitate an opportunity for PIE learners to join a teacher supported GSA in the virtual landscape or in-person environment. Benchmark: create an online sign-up form and email out to all learners/families to gauge interest and beginning planning next steps.</p>
<p>Next Online Meeting(s)</p>	<p>Nov. 24th 9:30-10:30am</p> <p>Feb. 16th (Time to be confirmed) April. 20th (Time to be confirmed) June 8th (Not a meeting, but a year-end celebration; details to be confirmed)</p>

District Wellness Committee Agenda

Meeting Agenda/ Minutes

Thursday, October 27th, 2022

Present: Brett Plaisir, Michael Hilleran, Jen Didcott, Dawn MacCloud

Regrets: Vanessa Coray, Lisa Traer,

	Minutes:
<ol style="list-style-type: none"> 1. Land acknowledgement. Welcome to our new members Lisa Traer, Michael Hilleren ! 2. Finalized committee processes, budgets and financials loaded onto Microsoft Teams (Goal 1: Visibility) 	<ul style="list-style-type: none"> - Jen to reach out to Lisa re pickleball info as well as how to organize a spring golf beer tourney
<ol style="list-style-type: none"> 3. Finances Update 	<ul style="list-style-type: none"> - Steve Hopkins has confirmed a whopping \$25, 000 (Brett) Lets bring out all our ideas on
<ol style="list-style-type: none"> 4. Budget Update and sequence of our initiatives 	<ul style="list-style-type: none"> - All loaded for your perusal on teams!
<ol style="list-style-type: none"> 5. Implementing November/December initiative (working Title) <i>Discover qathet Winter Wellness</i> <ul style="list-style-type: none"> • Businesses involved • Passports /teams • Prize draws Dec 15th? • Brainstorm prize ideas 	<p>“The weather outside is frightful, but our town is so delightful” ...Join SD47 on a Santa Stroll!!</p> <p>Jen – will write up the copy for the instruction cards and passports to run past Christy Payne for a media blast Brett- Letter content to introduce the benefits of the “Santa Stroll “ to businesses Mike and Dawn - Will connect and collate participating businesses in a doc on teams for us.</p> <p>Jen, Vanessa? Lisa? – purchase the prizes</p>
<ol style="list-style-type: none"> 6. Wellness on SD47 portal Jen can write the copy- Brett perhaps can help with the access to back end of website? 	<p>Jen to Connect with Christy on making the changes</p>
<ol style="list-style-type: none"> 7. District Snowshoe trip/OLC /cabin party?! 	<ul style="list-style-type: none"> - Jen- find out rental info from Sam at PRoutdoors

Next Meeting(s) November 17 th , Dec 15 th , January 19 th , Feb 16 th , April 20 th , May 18 th , June 15 th	
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OUTDOOR LEARNING CENTER MEETING
3:30 pm, Wednesday, December 7, 2022
SCHOOL BOARD OFFICE

MINUTES

In attendance: J. Yule, D. Lawson, I. Loveluck, A. Shostak, T. Larkin, M. Landry, R. Gibson, H. Prichard, F. Krykorka, V. Sparrow

Regrets: K. Westland, R. Barfoot, J. Dyck

1. Introduction – J. Yule

J. Yule reviewed how and when the committee was formed (it is in its 11th year) and how the work has evolved over the years.

Many programs are in place however, the committee is now tasked to look at all programs and development of outdoor education and sustainability within the District. This has been formed to bring stakeholders together to drive recommendations to the Board and to bring cohesion to the many things taking place. If there are issues, they can now come to this committee to discuss, decide, or bring to the Board.

J. Yule reviewed how the OLC has been funded using Island Economic Trust Funds not School District funds.

2. Review of Terms of Reference – J. Yule

This committee is now responsible for the Terms of Reference. J. Yule will chair the meetings and in his absence Steve Hopkins will chair. S. Hopkins will be invited should there be financial topics on the agenda.

Question asked if there could be a rep for each school. The PRDTA Pres will be sending the minutes to all the staff reps which in turn are made available to all staff. A list of this committee members will also be included in their next newsletter.

It was suggested that other members be added as determined by the Committee.

3. Outdoor Learning Centre Update – H. Prichard

H. Prichard thanked the District for the support over the years to develop outdoor education and provided the committee with an overview of the last 11 years, and outlined what is taking place presently at the centre.

- This last year, cleaned up some projects that were ongoing. Built a big gazebo, outdoor kitchen.
- One of the challenges for group is how to bookend a school year with a memory that they will remember for ever and a learning experience they will remember forever.
- Summers –OLC always available to non-profit groups for a nominal fee. Joint use agreement with City who this year ran a program.

- There is a conflict with Kathaumixw and LEAP both requesting use of the OLC at the same time next summer.
- Looking forward to working with group and plan for at least the next 10 years.
- OLC is now closed for next few months (until Feb 15). Business/rentals still taking place.
- Vessel donated a few years ago, but boat is not suitable and looking at possibly selling and purchasing other transportation vessel(s).

Question asked re: how many days there was a problem getting to the OLC. Response was that there are approximately five days a year that we have a bus issue where it can't get to the centre.

- Certifications, knowledge – experience – discussed. Minority have lots and the rests doesn't. Reviewed comparison of OLC vs Strathcona.

Many of things mentioned are items that newly formed committee will work on

4. Administrative Procedure for Field Trips – J. Yule

Proposed AP was reviewed. Those from this committee who are interested will now be tasked with taking on the review of the AP and presenting it for finalization. H. Prichard will be part. A. Shostak has volunteered. Important that we have a consistent process; one that is user friendly. Anyone who is interested in being part of this, please email Jay or Anna.

An email will be sent with the link to the proposed policy.

J. Yule reviewed the Family Affordability Fund which is meant to offset costs for parents. Asked for any ideas - should we have a free summer camp – what would that look like? Think about ways this could take place.

5. Round Table Discussion

- OLC Calendar – how it works on next agenda
- Could we offer a Spring break camp? There are high school students who are required to have completed 30 hours of work experience for graduation – could they help?
 - Doesn't need to be at the OLC – could be elsewhere.
- Question asked if volunteers were requested to sit on this committee. An email to join group went out to all teachers including PIE.
- Issues for further discussion
 - Transportation resolution
 - Calendar
 - Booking process
 - Permanent support positions at the OLC
 - Private/public bookings
 - Program coordination
 - Field trips
 - Expanding opportunities
 - Building capacity

Next meeting February 8, 2023, at 3:30 pm – School Board Office.



**Health Committee
Minutes
October 6, 2022, 10:00 – 12:00
Downstairs Meeting Room- SBO**

ATTENDING: Tawnie Gaudreau, Rita John, Tanja Larkin, Gordon Hoffman (in place of Rachel LeBlanc), Meghan Molnar (Via Teams), Wendy Kerr, Gerry Brach, Students: Kiran Hollman -Prichard, Reeve Morwood, Nikki Specht, Rachel Driedger (Nikki and Rachel-Youth Community Action Team members)

REGRETS: Rachel LeBlanc, Vanessa Sparrow, Tanja Hanson, Jaclyn Miller, Jill Lundgren.

Chair: Tawnie Gaudreau

Minutes: Rita John

Land Acknowledgement:

We acknowledge the Tla'amin Nation and people, on whose land we are privileged to live, work, play and learn.

-- ADDITIONS TO THE AGENDA

- None

-- ADOPTION OF PREVIOUS MINUTES

Previous minutes from June 2, 2022, were adopted by Tanya as is.

-- OLD BUSINESS:

none

-- NEW BUSINESS:

Welcome to our Youth reps: Kiran Hollman -Prichard, Reeve Morwood, Nikki Specht, Rachel Driedger

Offered students to share their perspective and insights.

REPORTS

HEALTH UNIT

Tanja Hanson/Meghan Molnar

- Meghan reported that Tanja is on a leave from work. Meghan will ask if someone at the local office can fill in and attend in her place.

Meghan Molnar

- Restructuring in VCH- Nutrition team is regional- dietitian team is under one manager for the full Vancouver coastal region. There are new positions- one new position is a community policy lead. Some of the positions have been filled.

- Teacher resource is being developed on positive body image. Meghan would love to connect with teachers to share this resource and get feedback. Created for elementary- up to grade 7. Tawnie will send the link out to school principals to pass onto staff.

- A sport nutrition program is being developed. Would love youth input to this resource. Tawnie will send link out to youth, so they have a chance to provide feedback.

- How are eating disorders and body image impacting students locally? There seemed to be an increase in disordered eating during the pandemic. Leta accepts patients with disordered eating. Wendy works collaboratively with Leta. Resources are difficult when people are adults.

An online survey was made available to Brooks students last year- 200 students completed the survey (25% of students)- the top three items- anxiety (60% of students doing survey), depression and eating disorders (in order).

- Is there a link between food security and disordered eating? Meghan- there is a link between the two.

- Youth Talking Circle- Sometimes parts of the curriculum are passed over. Students are concerned when the body image curriculum is not addressed fully.

- Target group- grade 5 and 9 for sexual health

YOUTH & FAMILY SERVICES

Rachel LeBlanc

- Gord Hoffman in attendance for Youth and Family Services.

Rachel is on a leave from work. Gord will attend in her absence.

- All program are back in full swing for the fall.

- Tues and Thurs youth program

- Wed- pride circle

- Men Finding Balance- Tues evenings (19+) average age- mid 30s- early 40s

- Early years program. Kid zone at Fall Fair (700 parents and children attended).

Willingdon beach program during the summer- around 600 participants- parents and children.

- Planning to adding more parent program- Circle of Security program will be offered. 8 week- 90-minute session- early new year. There is currently a waitlist. Contact admin at Y&F if you have someone on the list.

- Undergoing the accreditation process this year.

- Strength-In-Self program will continue. Agency has adjusted budgeting so this program can continue. 10-session short term program to bridge the gap while waiting for mental health services.

- Gabor Mate film being shown "Wisdom of Trauma"- October 22 at 1:30. Limited to 200 seats at Patricia Theatre.

- ORCA Bus- Back in service- will be back offering programming soon.

CHILD & YOUTH MENTAL HEALTH

Wendy Kerr

- Pat Rycroft retired at the end of September. Wendy Kerr is Acting Team Leader for the Child and Youth Mental Health team. Taken on a 6-month term as Team Leader.
- Tuesday intake continues. Staff will go anywhere and will also do virtual intakes
- Strength-In-Self is really appreciated by the Child and Youth Mental Health office, for those waiting for services through CYMH.
- Hope to get the Connect Parenting group going. It will be online. Great for accessibility.
- Kim retired and Rebecca has taken her position. Rebecca has returned from Bellas- more bodies in the building so the waitlist is getting under control.

YOUTH CONCURRENT CLINICIAN

Jill Lundgren

- position is reduced to 4 days per week.
- There have been a lot of conversation about gaps in service that would address needs of youth- combination of substance use and mental health. Conversations have been heard and plans and conversations are continuing.

TLA' AMIN

- Tawnie will reach out to Marlane to see if there is a replacement for Nolan.

FOOD LITERACY COORDINATOR

Vanessa Sparrow

-Vanessa sent this update for the meeting:

A brief update on the Food Literacy Program:

1. The Landed Learning program is taking place with a Grade 3/4 class at James Thomson this year. We have ten returning volunteers, and 4 new ones, which is fantastic. They are such a great group!
2. I am currently looking for someone who might want to step into Meghan Molnar's former role of Kitchen Facilitator for the remaining seven mornings at JT this year. The role involves demonstrating basic food prep skills, handing out supplies, cleaning up, etc. There will be volunteers doing the actual activities with the children, so the Kitchen Facilitator doesn't need to manage that. If Meghan is at the meeting, she can explain it better than I have here. If anyone knows someone who might be interested, I would be most appreciative if they could put them in touch with me. The students love their kitchen time, and it's a really rewarding program to be part of.
3. Garden-based education sessions are currently being planned for the coming year with all other elementary schools.
4. I do still have room for requests from teachers for support with any food literacy related activities, including cooking and gardening activity plans for any grade, materials/supplies, and garden maintenance consultation.

STUDENT SUPPORT SERVICES- SD47

Tawnie Gaudreau- Student Support Services

- VCH online training modules Seizures, Anaphylaxis, Diabetes and Asthma were made available to EAs at the last PRO-D day
- All elementary schools are providing after school care programs, and most are providing before school care
- School sports are up and running. Although retirement of key teachers who organize and coordinate district sports events will have an impact, a plan is in place to have Dean Thorsell support, coordinate and create a District Sports Handbook.
- Sexual Health- a new position was started in second semester last year. Targeted Grade 6/7 and grade 9 students. Parent session was offered. This year the target grades will be grade 5 and 9.
- Elementary coordinators- active living and mental health- district wide resource person. Dean Thorsell- the EASE program is being used. Tawnie and Allison will collaborate with the high school PHE department.
- Partnership with HELP- CHEQ- parents fill out during kindergarten entry. We have 75% participation this year.
- We signed onto do the YDI this year. Targets grade 11 students. Self-reporting questionnaire.
- We participate in the TDI (still in development), EDI, CHEQ, MDI, and will now do YDI.
- We will be participating in the McCreary survey this year. A provincial survey about health and wellness.
- We have one Roots of Empathy classroom this year. Cheryl Langdale is facilitating the program at Edgehill. Kaitlin Potesta and her baby will be the family involved.
- Lindsay Carlos is doing great work. Looking for another full time Family School Liaison worker. These workers support youth at the high school level in a variety of ways.

Student Voice:

- Lots of discussion happening about how to have information available regarding local resources available to schools. Connecting with teachers is important to students, especially those who have had adverse experiences at school. Peer support is crucial to connecting to resources. Youth representatives described many avenues for youth to be involved. Very interested to speak to Brooks Staff. Tanya will help facilitate a connection between youth and staff at Brooks.
- Out-In-Schools uses film to prompt education and dialogue about 2SLGBTQIA+ issues. Presentations will take place at the elementary schools, targeting students in grade 5 . Presenters will be coming October 24-26, 2022.

EARLY LEARNING-SD47

Rita John

- All information about SD47 Early Learning programming can be found on the school district early learning webpage: [Click here](#)

- **New Early Learning Staff**- the Ministry of Education has funded new positions in Early Learning for school districts. There is a new Vice-Principal of Early Learning and Child Care in SD47- Raun Rainbow.

- **StrongStart**-

- **StrongStart- In Class Programs**- Back to running programs as drop-in with snacks offered to participating children after spring break.

-**StrongStart- SD47 ORCA Neighbourhood StrongStart**- The SD47 ORCA program is continuing and evolving this year. A new van has been purchased and will be outfitted with shelving inside to store our supplies. Our schedule is online at: [CLICK HERE](#)

-**StrongStart DO (Discover Online)**- Publications are sent out at the beginning of each month. The first publication was sent out in September and focused on Community. All publications are posted online after being sent out to all registered families. The publication is also forwarded to community partners. Find online here: [CLICK HERE](#)

- **StrongStart GO (in the Great Outdoors)**- We will offer our monthly outdoor program the first Tuesday of the month. All school classrooms are closed once per month to offer a collective outdoor program. We visited Mowat Bay last Tuesday (October 3, 2022). We had 14 children and their families attend.

- **CR4YC (Changing Results for Young Children) –**

- There was a provincial meeting on October 5. There will be 6 meetings this year. Two will be in person and the others will be virtual. Three teachers and 4 StrongStart faciliators will be participating. Are looing for community ECE participation. Diffuclit for community ECEs to participate with the present, severe ECE shortage.

- **ECE Support**- Early Years Educator’s Network (EYE Network) meetings have started this year. The first virtual meeting was last night (October 5, 2022). Meriko Kubota (Region Social Planner), Kristal Gordon (ECE), Lisa Heavenor (CCR) and Rita will again host these events. There will be a mix of virtual and in-person informal meetings throughout the year. Virtual meetings will take place every two months. There will be 4 in-person meetings. The goal is to: “Establishing a place for Childcare Providers to connect in our community”.

- - **Ready, Set, Learn/K Transitions**- work in this area are again planned for the spring.
- -**NEW District Capacity Building Funds**- Two of the three new programs are up and running.

1) Seamless Day- before and after school childcare for K students tied to the Kindergarten classroom and done collaboratively between two ECEs and the Kindergarten teacher.

- 2) Just B4- licensed afternoon preschool offered in StrongStart classrooms.
- 3) A first provincial meeting has taken place for Strengthening Early Years to Kindergarten Transitions (SEY2KT). Planning for our district is just beginning.
- SEY2KT Goal: focus on one community to foster coherent and seamless transitions to school for children and families through:
 - establishing a local context for partnership, strong relationships, and collaboration in planning and decision-making
 - working collaboratively to increase the exchange of knowledge, experiences and information about transition practices and experiences
 - improving pedagogical continuity between the Early Years Sector and Primary Education

- identifying and address the barriers in 'both systems' and determine what would be enabling conditions (e.g. shared pedagogical practices, joint professional learning opportunities)

ADMINISTRATORS

Tanja Larkin (VP Brooks)/Mike Hilleren (VP Edgehill)

- Getting the year started was smoother this year than last year.
- Student support staff meet every Monday to help connect youth to services they would benefit from.
- Mr. Hilleren is supporting students and staff in the 8/9 wing.
- Brooks Offsite is under new teacher leadership and Continuing Ed. 10-12 (alternative learning space) is offered at VIU helping to support with meeting graduation requirements and connecting with new Pathways program at VIU.
- Assemblies are back
- trips will happen again
- extracurricular is happening
- Food security is being addressed. Teachers have food in the classroom
- Career Fair is being planned- October 19th is career day. We will be using the parking lot. Participants are asked to bring props/vehicles/something to share
- Taking students to universities to connect them with higher education
- Student Support Services staff are working hard on getting IEPs up to date
- Arts- FART- Performing Arts Talent show. Fine Arts Reach for the Top.

Future meeting dates:

- December 1, 2022
- February 2, 2023
- April 6, 2023
- June 1, 2023



ANNUAL BOARD WORK PLAN 2022-2023

JULY

- CSBA Conference-perspective attendance

SEPTEMBER

- Receive Enhancing Student Learning Report
- Review School Growth Plans
- Review Audit Findings Report
- Adopt Annual Financial Statements
- Adopt Multi Year Capital
- Review Executive Compensation Disclosure
- Approve Power to Suspend
- Approve Maintenance of Order
- Recognize Orange Shirt Day – Every Child Matters

OCTOBER

- Recognize World Teachers' Day

NOVEMBER

- Election of Board Chairperson & Vice Chairperson
- Election of Provincial Council and BCPSEA Representatives

DECEMBER

- Receive Statement of Financial Information
- Approve Trustee Appointments to Committees and Community Liaison Groups
- Represent Board at BCSTA Provincial Council
- Attend BCSTA Trustee Academy

JANUARY

- Receive Strategic & School Growth Plan Interim Report
- Review Process for 2023-2027 Strategic Plan
- Review Trustee Remuneration
- Submit Financial Disclosure Forms by January 15th
- Represent Board at BCPSEA AGM
- Recognize Literacy Week

FEBRUARY

- Adopt Amended Annual Budget
- Review School Calendar Consultation Information
- Chairperson – Represent Board at Ministry of Education Annual Partner Liaison Meeting
- Represent Board at BCSTA Provincial Council
- Recognize Pink Shirt Day – Anti Bullying

MARCH

- Approve School Calendar Submission
- Review Provincial Motions for BCSTA AGM
- Approve Budget Process

APRIL

- Review Government Grant Information
- Attend BCSTA AGM
- Recognize Anniversary of Tla'amin Treaty
- Recognize Education Week

MAY

- Review Annual Facility Grant Plans
- Recognize Mental Health Week

JUNE

- Adopt Annual Budget
- Receive Carbon Neutral Action Report
- Review Strategic Plan
- Review Board Meeting Calendar
- Review Board Work Plan
- Recognize National Indigenous Peoples Day
- Recognize Children and Youth in Care Week

OTHER ITEMS SCHEDULED AS NEEDED

- Review Board Policies and Bylaws
- Review and Approve Capital Project Bylaws
- Trustee & Superintendent Evaluations
- Hear Appeals as needed
- Ratify Collective Agreements
- Represent Board at BCSTA Branch Meetings
- Attend School Functions
- Attend Employee Recognition Events