



REGULAR BOARD MEETING

4:00 pm, Wednesday, December 20, 2023
School Board Office

MINUTES

Present: Jaclyn Miller, Kirsten Van't Schip, Rob Hill, Dale Lawson, Maureen Mason

Also in attendance: Jay Yule (Superintendent), Steve Hopkins (Secretary-Treasurer)

PRESENTATION: 2023 Germany Exchange – M. Burnikell

During the presentation, Ms. Burnikell and the students reported on their 2023 exchange in Germany. The visit occurred in July, with partner students reciprocating in October. The students highlighted the following key points about their experiences:

- Formation of lasting bonds and connections with German students and their families.
- Exposure to and understanding of cultural differences and perspectives.
- Immersion in a different culture within a controlled environment.
- Development of an appreciation for travel.
- First-hand observation of the educational system in a foreign country.

Moreover, the students shared several distinctions between the German and home school experiences. Ms. Burnikell informed the board about the planning of another exchange for 2025. She emphasized that the exchange not only benefits students but also provides staff with an opportunity to understand education in diverse cultures. Informal conversations during the exchange shed light on different learning styles and curriculums, enriching the overall educational experience.

QUESTION PERIOD

No questions.

CHAIRPERSON'S REMARKS

Chairperson Miller expressed gratitude during her remarks, thanking schools and staff for extending invitations to trustees to participate in winter celebrations. She specifically acknowledged the commendable efforts of students in promoting kindness within schools. This included the creation and distribution of "Everyone Deserves a Smile" bags and Kindness Kritters. Ms. Miller also expressed appreciation for the mental health advocacy team's dedication to supporting initiatives aimed at enhancing student social and emotional well-being.

THAT the Superintendent of Schools' Report be received as presented.

STATUS: CARRIED

7. SECRETARY-TREASURER'S REPORT

7.a) Director of Information Technology Position (oral)
During the update, S. Hopkins announced that Ben Grant has been chosen as the new Director of Information Technology and is set to join the district in February. Mr. Grant brings extensive experience, having previously worked with SD58 in a comparable capacity. It was further mentioned that Mr. Landy will transition to a position with PIE, following the retirement of D. Fairbairn.

7.b) Month End Financial Report as at November 30, 2023
The report was provided for information. S. Hopkins informed the board that the ministry had announced an amended operating grant on the day of the meeting. Further details regarding this adjustment will be presented to the Committee of the Whole in January. Subsequently, the amended budget reflecting these changes is scheduled to be shared at the February Committee of the Whole, with anticipated approval at the February Regular Meeting.

MOVED: K. Van't Schip

SECONDED: R. Hill

THAT the Secretary Treasurer's report be received as presented.

STATUS: CARRIED

8. COMMITTEE REPORTS

8.a) Committee of the Whole Report for December 13, 2023

Additional Reference Documents:

8.a.i) Statement of Financial Information

8.a.ii) Policy 8 – Board Committees

8.a.iii) Policy 9 – Board Representatives

MOVED: K. Van't Schip

SECONDED: M. Mason

THAT Sloan Consultants be appointed to assist the Board in its evaluation of the Superintendent and to facilitate the Board in its Self-Evaluation process.

STATUS: CARRIED

MOVED: R. Hill

SECONDED: K. Van't Schip

THAT the Statement of Financial Information Report be received.

STATUS: CARRIED

MOVED: R. Hill

SECONDED: M. Mason

THAT the proposed amendments to Policy 8 - Board Committees and Policy 9 – Board Representatives be adopted as presented.

STATUS: CARRIED

9. OTHER BUSINESS

9.a) Annual Trustee Appointments

J. Miller announced trustee appointments to committees, based on the restructuring that took place at the Committee of the Whole. The appointments will be attached to these minutes for reference.

9.b) BCSTA Winter Academy – Trustees (oral)

J. Miller delivered an overview of the BCSTA Trustee Academy, attended by all trustees from November 23 to 25, 2025. Ms. Miller emphasized key elements, including presentations from students, sessions addressing good governance norms, and discussions on the relationships between boards and staff. Noteworthy addresses were provided by Kevin Lamoureaux and Monique Gray Smith, contributing to the academy's stimulating content.

9.c) Financial Disclosure Reminder

Trustees were reminded to submit their financial disclosure documents to the Secretary-Treasurer prior to January 15, 2024.

QUESTION PERIOD

A question was received from A. O’Keefe regarding the status of a request for changes to Administrative Procedures 160, 175 and 170 that came through the District Health and Safety Committee.

J. Yule indicated that the request had not been received on his desk, however consideration will be given to the request.

MEDIA QUESTION PERIOD

There were no questions from the media.

ADJOURNMENT

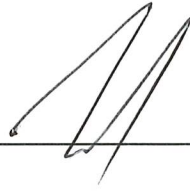
MOVED: M. Mason

THAT the Regular Board Meeting be adjourned at 4:25 p.m.

STATUS: CARRIED.



J. Miller
Chairperson



S. Hopkins
Secretary-Treasurer

BOARD OF EDUCATION REPRESENTATIVES

SCHOOL LIAISONS

School Name	Trustee
Brooks Secondary	Jaclyn Miller
Edgehill Elementary	Rob Hill
Henderson Elementary	Dale Lawson
James Thomson Elementary	Kirsten Van't Schip
Kelly Creek Community	Maureen Mason
Partners in Education	Dale Lawson
Texada Elementary	Rob Hill
Westview Elementary	Maureen Mason

BOARD COMMITTEES

Committee Name	Trustee
Committee of the Whole	All Trustees

REPRESENTATIVES TO INTERNAL ADMINISTRATIVE COMMITTEES

Administrative Committees	Trustee	Alternate
Environmental and Sustainability Committee	Maureen Mason	
Health Committee	Jaclyn Miller	
Justice, Equity, Diversity, Inclusion	Kirsten Van't Ship	
SOGI	Rob Hill	

REPRESENTATIVES TO EXTERNAL COMMITTEES, ORGANIZATIONS AND AGENCIES

External/Sectoral Committees	Trustee	Alternate
BCPSEA Representative	Jaclyn Miller	
BCSTA Provincial Council Representative	Rob Hill	
South Coast Branch	All Trustees	
District Parent Advisory Council	Dale Lawson	
Indigenous Education Council (TEA)	TBA	