

qathet School District
Class Specification
HEALTH CARE ASSISTANT (13:06)



DESCRIPTION

Under the supervision of the school administrative officer and under the direction of a health professional and teacher the Health Care Assistant (HCA) performs work of a para-professional nature. The HCA is the primary source of para-professional education and health support for students who:

- require Level II health procedures as determined by the Ministry of Health; and who have a medical diagnosis of quadriplegia, or
- require Level II and Level III health procedures as determined by the Ministry of Health

This position involves providing a combination of child specific educational support, general supervision and Level II health support. It does not exclude other SSA's from interacting with these children and providing support or supervision as required provided such SSA's have received child specific training from local representative of the Ministry of Health pertaining to "In-School Support for Special Needs Students," a protocol between the Ministries of Education and Health.

DUTIES AND RESPONSIBILITIES

- Performs duties of SSA
- Implements Level II health procedures necessary while the child is in school, and which would normally be provided by the parent or guardian if the child were at home. These routines include but are not limited to gastrostomy feeding and related care, administration of pre-established and prescribed routine oxygen, administration of pre-measured and prescribed medication, seizure management and ostomy care
- Performs other assigned comparable duties which are within the scope of knowledge, skills, and ability of this position.

EQUIPMENT USED

- A wide range of instruction-related equipment.
- Health equipment as required
- Access to an automobile in good working order.

QUALIFICATIONS AND EXPERIENCE

- High School graduation
- Hold a current B.C. Licensed Practical Nursing Certificate and maintain current registration, and/or hold a B.C. Licensed Registered Nursing Certificate and maintain current registration
- Have completed either:

- a one-year Special Education Teacher Assistant program; or
- a two-year program in a related child helping service or profession other than the Nursing required above with the certificate or degree obtained from a recognized post-secondary institution; or
- two years' successful experience working with school-aged children with special needs
- Basic computer knowledge and facility with keyboarding
- A valid B.C. driver's insurance/insurance
- A current First Aid Certificate
- A current CPR Certificate

DIRECTION OF OTHERS

- Nil

DESIRABLE TRAINING AND EXPERIENCE

- Attends pre-service and in-service sessions as they are offered

Revision Date: January 27, 2000.