

ANTICIPATED CUPE POSTING – INTERNAL 2024-2025

Job Posting #	Position	Class Spec.	Location	Rate of Pay	Commencing
2024_25-2565	Education Assistant Per Class Spec 13.08 TEMPORARY until return of incumbent, June 30, 2025, or further notice.	James Thomson Elementary Please contact Matt Hull at (604) 483-3191 for more info.	6.0 hours per day, 8:45 am – 3:15 pm (includes 30-minute unpaid break). 30.0 hours per week, 10 months per year. Per Article 18.06, times may be adjusted by your Supervisor.	\$32.68/hour	May 5, 2025
2024_25-2566	Education Assistant Per Class Spec 13.08 TEMPORARY until June 30, 2025 or further notice.	Partners in Education - qathet School District Please contact Stephanie Hall at (778) 585-1555 for more info.	Tuesday 9:30 am to 5:00 pm (includes travel to Tla'amin Nation), Wednesday 9:30 am to 3:00 pm, Thursday, 9:30 am to 4:00 pm and Friday 9:30-3:00 pm. 24 hours per week, 10 months per year. Per Article 18.06, times may be adjusted by your Supervisor.	\$32.68/hour	May 5, 2025
2024_25-2567	Education Assistant Per Class Spec 13.08 TEMPORARY until return of incumbent, June 30, 2025, or further notice.	Brooks Secondary Please contact Jasmin Marshman at (604) 483-3171 for more info.	6.0 hours per day, 9:00 am – 3:30 pm (includes 30-minute unpaid break). 30.0 hours per week, 10 months per year. Per Article 18.06, times may be adjusted by your Supervisor.	\$32.68/hour	May 5, 2025
2024_25-2568	Office Manager 1 Per Class Spec 10.09 PERMANENT	School Board Office Please contact Steve Hopkins at 604-414-2604 for more info.	5.5 hours per day, Monday to Friday, 10:00 am to 4:00 pm (30-minute unpaid break) 27.5 hours per week, 10 months per year. Per Article 18.06, times may be adjusted by your Supervisor.	\$34.13/hour	Aug. 25, 2025

2024_25-2569	Office Manager 1 Per Class Spec 10.09 TEMPORARY until return of incumbent, June 30, 2026, or further notice.	Henderson Elementary Please contact Dean Thorsell at (604) 483-9162 for more info.	7.0 hours per day, 8:00 am – 3:30 pm (includes 30-minute unpaid break). 35.0 hours per week, 10 months per year. Per Article 18.06, times may be adjusted by your Supervisor.	\$34.13/hour	Aug. 25, 2025
2024_25-2570	Secretary Per Class Spec 10.02 PERMANENT	Brooks Secondary Please contact Jasmin Marshman at (604) 483-3171 for more info.	7.0 hours per day, 8:30 am – 4:00 pm (with 30-minute unpaid break). 35.0 hours per week, 10 months per year, Per Article 18.06, times may be adjusted by your Supervisor.	\$33.26/hour	Sept. 2, 2025
2024_25-2571	Secretary Per Class Spec 10.02 TEMPORARY until return of incumbent, June 30, 2026, or further notice.	Brooks Secondary Please contact Jasmin Marshman at (604) 483-3171 for more info.	7.0 hours per day, 8:30 am – 4:00 pm (with 30-minute unpaid break). 35.0 hours per week, 10 months per year, Per Article 18.06, times may be adjusted by your Supervisor.	\$33.26/hour	Sept. 2, 2025
2024_25-2572	Secretary Per Class Spec 10.02 PERMANENT	Partners in Education - qathet School District Please contact Stephanie Hall at (778) 585-1555 for more info.	5.0 hours per day, 8:00 am – 1:00 pm 25.0 hours per week , 10 months per year. Per Article 18.06, times may be adjusted by your Supervisor.	\$33.26/hour	Sept. 2, 2025

TO APPLY:

- Apply in writing quoting the posting number to Human Resources, by email to hr@sd47.bc.ca or by fax to 604-485-6435

Deadline for application: May 1, 2025, at 3:00 p.m.

Date Posted on SD Website: April 25, 2025 - Email: Clerical staff at all locations, CUPE LOCAL 476