

BOARD ANNUAL WORK PLAN

2026-2027

JULY

Board Meeting Agenda Items

- ☐ No regularly scheduled meetings

Events

- ☐ Canadian School Boards Association 2026 Trustee Gathering on Education, Innovation and Reconciliation (July 5-8)
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AUGUST

Board Meeting Agenda Items

- ☐ No regularly scheduled meetings

Events

- ☐ Trustee Working Session (TBD)
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SEPTEMBER

Board Meeting Agenda Items

- ☐ Review the Audit Findings Report, Management letter and Financial Statement Discussion and Analysis Report
- ☐ Approve the Audited Financial Statements
- ☐ Approve the submission of the proposed Minor Capital Plan
- ☐ Approve the Enhancing Student Learning Report
- ☐ Review the Superintendents School Opening Report
- ☐ Review the Board Annual Work Plan
- ☐ Review the Board Annual Work Plan

Events

- ☐ Recognize National Truth & Reconciliation Day (September 30)
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OCTOBER

Board Meeting Agenda Items

- ☐ No Meetings in October

Events

- ☐ Recognize World Teachers' Day (October 5)
 - ☐ General School Election (October 17)
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NOVEMBER

Board Meeting Agenda Items

- ☐ Board Inauguration
- ☐ New Trustee Orientation
- ☐ Election of Board Chairperson & Vice Chairperson
- ☐ Review School Growth Plans
- ☐ Review the submission of the Executive Compensation Disclosure Report
- ☐ Review quarterly Fiscal Accountability Report
- ☐ Election of Provincial Council and BCPSEA Representatives
- ☐ Trustee Orientation (TBD)
- ☐ Approve Department Operational Plans
- ☐ Routine review of select Board Policies

Events

- ☐ Attend and participate in BCSTA Trustee Academy (November 26-28)
 - ☐ Attend Remembrance Day Assemblies
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DECEMBER

Board Meeting Agenda Items

- ☐ Approve the submission of the annual Statement of Financial Information (SOFI)
- ☐ Approve Trustee Appointments to Board Committees, to Internal Administrative Committees, and to External Committees, Organizations and Agencies
- ☐ Review the Board Annual Work Plan
- ☐ School Presentations: TBD

Events

- ☐ Attend Winter Concerts
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JANUARY

Board Meeting Agenda Items

- ☐ Review quarterly Fiscal Accountability Report
- ☐ Review and approve prospective increases to Trustee Remuneration
- ☐ Remit Financial Disclosure Forms by January 15
- ☐ Review proposals for substantive changes
- ☐ School Presentations: TBD

Events

- ☐ Represent the Board at the BCPSEA Annual General Meeting (TBD)
 - ☐ Recognize Literacy Week
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FEBRUARY

Board Meeting Agenda Items

- ☐ Approve the Amended Annual Budget
- ☐ Review School Calendar Consultation Information
- ☐ Approve the budget development process and timelines for the following years annual budget
- ☐ Review proposed Draft School Calendar Submissions or Amendments (CotW)
- ☐ Proposals: Board Authority Authorized Courses (CotW)
- ☐ Proposals: Academies (CotW)
- ☐ School Presentation: TBD

Events

- ☐ Represent Board at BCSTA Provincial Council (February 19)
 - ☐ Recognize Pink Shirt Day – Anti Bullying (February 25)
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MARCH

Board Meeting Agenda Items

- ☐ Review the Superintendent's Student Success report
- ☐ Approve School Calendar Submission
- ☐ Review the Board Annual Work Plan
- ☐ School Presentations: TBD

Events

- ☐ Chairperson – Represent at Ministry of Education Annual Partner Liaison Meeting (TBD)
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APRIL

Board Meeting Agenda Items

- ☐ Review government grant information for the following years annual budget
- ☐ Approve Capital Plan Bylaw (from Ministry Capital Plan Response Letter)
- ☐ Review quarterly Fiscal Accountability Report
- ☐ Approve terms of engagement and appoint or reappoint auditor
- ☐ School Presentation: TBD

Events

- ☐ Recognize the Anniversary of Tla'amin Treaty (April 5)
- ☐ Recognize Education Week (TBD)
- ☐ Attend BCSTA AGM (April 15-17)

MAY

Board Meeting Agenda Items

- ☐ Approve Annual Facility Grant Plans
- ☐ Formalize Board Development Plan
- ☐ Review Community Connections Report
- ☐ School Presentation: TBD

Events

- ☐ Recognize Mental Health Week (May 3-9)
- ☐ Attend Elementary Track and Field Meet

JUNE

Board Meeting Agenda Items

- ☐ Approve the Annual Budget
- ☐ Approve Major Capital Projects
- ☐ Review Carbon Neutral Action Report
- ☐ Review Strategic Plan
- ☐ Review Board Meeting Calendar
- ☐ Review the Board Annual Work Plan

Events

- ☐ Recognize Children and Youth in Care Week
- ☐ Attend Employee Recognition event
- ☐ Attend Board Retirement Celebration
- ☐ Attend Graduation Ceremonies (June 5)
- ☐ Attend Award & Scholarship Event
- ☐ Recognize National Indigenous Peoples Day (June 21)

ONGOING

- ☐ Advocate for public education
- ☐ Attend trustee development and/or orientation sessions
- ☐ Meet annually with Indigenous Education Council (IEC)
- ☐ Review and approve capital project bylaws as required
- ☐ Undertake trustee & superintendent evaluations
- ☐ Hear appeals as needed
- ☐ Ratify collective agreements as needed
- ☐ Represent Board at BCSTA Branch Meetings
- ☐ Attend school functions
- ☐ Review BCSTA communications, including proposed motions for the BCSTA AGM
- ☐ Receive and consider program review reports, as required