

**qathet School District**  
Class Specification  
**BUS DRIVER (4.01)**



**DESCRIPTION**

Under the direction of the Garage Foreman this work involves the safe and efficient operation of a school bus in conformity with the provisions of the B.C. Motor Vehicle Act. Due to the nature of the position, the ability and skill to interact positively with staff, students and the public, is required. A bus driver may also perform other duties in combination with bus driving.

**DUTIES AND RESPONSIBILITIES**

- Operates a school bus transporting children in a safe and efficient manner
- Supervises bussed pupils and reports disciplinary problems to the principal concerned
- Maintains vehicle in a sanitary condition by cleaning both interior and exterior of bus
- Ensures that minor repairs are carried out and that vehicles meet accepted standards of safety
- Reports major items requiring repair to the agency responsible for carrying out such repairs
- Performs other assigned comparable duties which are within the scope of knowledge, skills and abilities required by this position

**EQUIPMENT USED**

- School bus
- Necessary equipment to maintain a safe, clean, sanitary vehicle

**QUALIFICATIONS AND EXPERIENCE**

- High School graduation
- Current British Columbia Class 2 Driver's License with Air Brake endorsement
- Knowledge of Rules and Regulation pertaining to the operation of a school bus required under the B.C. Motor Vehicle Act
- Skill in the safe and efficient operation and daily servicing of school busses
- Ability to understand and effectively carry out oral/written assignments
- Level I First Aid certificate
- Six months bus driving experience

**DIRECTION OF OTHERS**

- Responsible for the supervision of pupils riding a bus
- Authority to enforce the rules and regulations governing passengers on a school bus

**DESIRABLE TRAINING AND EXPERIENCE**

- Previous experience in the operation of passenger buses would be an asset

Revision Date: January 27, 2000.