



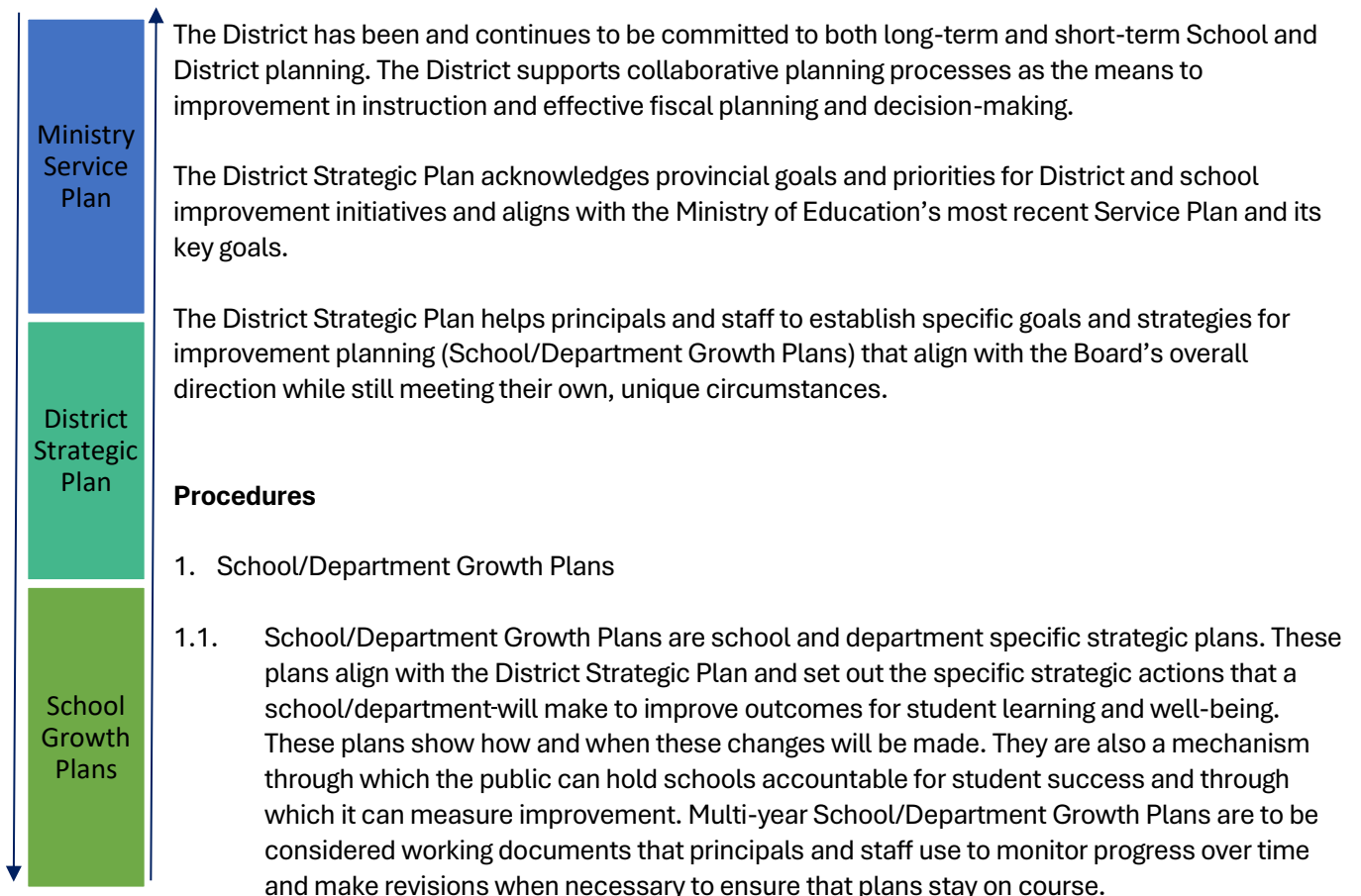
STRATEGIC PLANNING: REPORTING AND ACCOUNTABILITY

Background

The District Strategic Plan sets the strategic direction for the District during the Board’s four-year term. School/Department Growth Plans are also multi-year and allow for a process that emphasizes continuous improvement and each school’s unique learning situation. Departments include Learning and Student Support Services, Indigenous Education, Early Learning and Child Care, Human Resources, and Technology.

Effective and impactful implementation rests in strategically aligned planning that ensures all School / Department Growth Plans goals are specific, measurable, achievable, realistic, and time-bound (SMART); and that they align with the District’s entire Strategic Plan, in order to facilitate meaningful progress within the five-year mandate of the plan.

This Administrative Procedure outlines the District’s framework for monitoring and reporting on the District Strategic Plan and School/Department Growth Plans.





2. Accountability Framework

- 2.1. To facilitate regular monitoring and refining of improvement processes for both the District Strategic Plan and School/Department Growth Plans, the Superintendent has established a framework and timeline to guide actions. The concept of continuous and quality improvement through an inquiry lens needs to be embedded into the daily activities and tasks of individuals within the District, with iterative checkpoints for progress updates and opportunities for feedback and revision included.
- 2.2. Data systems and measures of progress will be reviewed regularly (see Timeline). Educational leaders will also encourage regular growth and improvement conversations, reflect on progress made, and adjust, as needed, throughout the year and the multi-year improvement cycle. Opportunities to celebrate and share successes will also be part of the structures and norms within and across schools, as well as across the system.

3. Timeline

June **Review Annual Plans**

Examine data and implementation strategies, consider school specific data and District professional development goals, and iterate plans based on the newest information.

Celebrate Success

Each year, principals and staff will share successes from the school year with the school community.

July **Update School/Department Growth Plans**

Principals and staff will submit draft School/Department Growth Plans to the Superintendent for review by July 15.

Principals will provide a summative report on the School Growth Plan to the Superintendent for review by July 15.

September **Review Annual Plans**

Principals will review draft School/Department Growth Plans with staff and school community and finalize.

Input Annual Plans

Principals and staff will finalize updates to School/Department Growth Plans by September 30.

Review Enhancing Student Learning Report

The Board will review and approve the District Enhancing Student Learning Report.



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Prepare and Submit Enhancing Student Learning Report

The Board will submit to the Minister a report completed in accordance with the Enhancing Student Learning Reporting Order by September 30.

October **Monitor Annual Plans**
December Principals will review their School/Department Growth Plans and progress regularly with staffs and school community.

Principals will communicate their progress to the school community through newsletters, social media, and meetings.

The Superintendent will support principals when and where needed as schools implement their plans.

January **Interim Progress Updates**
Principals will update School/Department Growth Plans, on an ongoing basis through the year

Principals will share interim school improvement progress with the Directors by mid-school year.

Directors will present the interim report to the Superintendent.

February **Monitor Annual Plans**
to May Principals will continue to review their School/Department Growth Plans and progress regularly with staff and school community.

Principals will continue to communicate their progress to the school community through newsletters, social media, and meetings.

The Superintendent will continue to support principals when and where needed as schools implement their plans.

Reference: Sections 7, 8, 8.4, 8.5, 22, 65, 75, 85 *School Act*
Statement of Education Policy OIC 1280/89
Education Improvement Commission (2000). *School Improvement Planning: A Handbook*.
Hanover Research (2014). *Best Practices for School Improvement Planning*.
Leithwood, K. (2013). *Strong Districts and Their Leadership*.

Adopted: December 9, 2020
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