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## BRITISH COLUMBIA EVERGREEN CERTIFICATE

### Background

The District is required by the Ministry of Education and Child Care to develop and make available to parents an Administrative Procedure setting out the requirements a student must meet for the District to recommend the British Columbia School Completion (“Evergreen”) Certificate. The School Completion (“Evergreen”) Certificate is intended to celebrate success in learning that is not recognized in a Certificate of Graduation (Dogwood Diploma).

A student enrolled in an educational program other than the graduation program will be eligible for a School Completion (“Evergreen”) Certificate. When a student with disabilities or diverse abilities and an Individual Education Plan (IEP) has met the requirements of the School Completion (“Evergreen”) Learning Plan, the District will recommend to the Ministry of Education and Child Care that they receive this certificate.

### Definitions

The School Completion (“Evergreen”) Certificate is a document awarded by the Ministry of Education and Child Care to students with disabilities or diverse abilities and an Individual Education Plan (IEP), who have met the goals of their education program, **other than graduation**.

School Completion (“Evergreen”) Learning Plan is a locally developed document designed to record the completion of individualized education program goals and demonstrate the experiences, achievements, qualifications, and skills of a student.

### Procedures

1. Principals of schools with grade 10, 11 or 12 students are responsible for making this Administrative Procedure available to parents.
  - 1.1 The Principal will ensure that students and their parents clearly understand that the School Completion (“Evergreen”) Certificate represents the completion of personal learning goals but does not represent graduation.
2. As referenced in the First Nations Education Agreement (TEA), Principals and the Nation will ensure First Nations students and their parents are provided with information about the immediate and long-term implications of a Certificate of Graduation (Dogwood Diploma), as compared with a School Leaving (“Evergreen”) Certificate to support informed decision-making by those First Nations students and their parents.

- 2.1 Prior to diversion of a 1a?amin student to a Student Leaving (“Evergreen”) Certificate path, a psychoeducational assessment must be completed, with the parents’ informed consent, and must identify the 1a?amin student as having an intellectual disability.
3. A student enrolled in an educational program other than the graduation program will be provided with a School Completion (“Evergreen”) Learning Plan in which to document the completion of requirements.
  - 3.1 The Principal, in consultation with teachers, is to ensure that a student in an educational program other than the graduation program has met the School Completion (“Evergreen”) Learning Plan requirements.
4. When a student has met the requirements of the School Completion (“Evergreen”) Learning Plan, the District will recommend to the Ministry of Education and Child Care that they receive this certificate.
5. A student with disabilities or diverse abilities will be judged to have met the requirements of their School Completion (“Evergreen”) Learning Plan if:
  - 5.1 The student has an Individual Education Plan (IEP) and is enrolled in an educational program not designed to meet the graduation program requirements.
  - 5.2 The student meets the individual learning goals contained in the IEP, or, where not all learning outcomes of the student’s educational program are included in the IEP, the student has successfully completed the educational program provided.
6. In addition to receiving an Evergreen Certificate, students on an Evergreen path are also entitled to a Ministry transcript of successfully completed Grades 10-12 courses, both for-credit and non-credit, including Ministry-authorized, Board/Authority Authorized (BAA), and Locally Developed (LD) courses (e.g. IEP courses).
7. Principals are responsible for sending to the Ministry of Education and Child Care their students’ demographic data, including the educational program completion dates.
8. Principals will distribute School Evergreen Certificates to students when the certificates are received from the Ministry of Education and Child Care.

Reference: Sections 20, 22, 65, 85, 177 *School Act*  
Ministerial Order 164/96 Student Credentials Order  
*Human Rights Code*  
*Workers’ Compensation Act*  
*Occupational Health and Safety Regulation*  
*Canadian Human Rights Act*  
*1a?amin Education Agreement*

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