



GIFTS TO SCHOOLS

Background

All gifts to schools must first be approved by the Secretary Treasurer. If approved, they will be accepted on the understanding that they become the sole property and responsibility of the District.

In the case of equipment donations the prime consideration will be safety of students and staff and ongoing maintenance costs will be a secondary consideration.

Procedures

1. To be acceptable, a gift must satisfy the following:
 - 1.1. It must have a purpose consistent with the objectives of the school.
 - 1.2. It must be offered by a donor acceptable to the District.
 - 1.3. It will not begin a program which the District would be unwilling to take over when the gift or funds are exhausted.
 - 1.4. It will not display an excessive amount of advertising.
 - 1.5. It will not imply endorsement of any business or products.
 - 1.6. It will not be inappropriate or harmful to the best education of students or impose any restrictions on the school program.
 - 1.7. It will not conflict with any provision of Board Policy, Administrative Procedure or the School Act.
2. A complete and up-to-date list of major items, e.g. equipment, site development, sets of books, etc., donated by Parent Advisory Councils to schools is to be maintained by the Principal.
 - 2.1. Projects such as playground equipment shall have approval from the Secretary Treasurer. Installation of such equipment will be under supervision of District personnel.
3. The District retains the right to refuse any gifts where it is deemed detrimental to the operations of schools.

Reference: Sections 8, 20, 22, 23, 65, 85 *School Act*
Income Tax Act

Adopted: March 14, 1995



Administrative Procedure 526

Reviewed: June 21, 2016

Revised: May 18, 2022