



SD47 Mental Health Coordinator Job Description

We are seeking a highly motivated and compassionate individual as a Mental Health Coordinator for elementary schools in Powell River. This position is pivotal in supporting the mental health and well-being of our students, in line with the BC curriculum and the Mental Health in School Strategy. The successful candidate will play a vital role in creating a safe, inclusive, and supportive environment for our students by promoting positive mental health, trauma informed, and social emotional learning practices.

Responsibilities

- Work with schools to foster a positive and inclusive school climate through the promotion of mental health awareness, education, and stigma reduction initiatives.
- Work collaboratively with teachers to support the implementation of evidence-based mental health, social emotional learning, and trauma informed resources/programs in alignment with BC Mental Health in Schools Strategy.
- Work with educators to strengthen the tools and resources needed to embed mental health and wellbeing into all classrooms.
- Monitor and evaluate the effectiveness of mental health programs and resources, making recommendations for improvement as needed.
- Collaboratively analyze local data sources with school teams to identify emerging trends and determine school-based actions.

Job Requirements

- A Bachelors' Degree in education or equivalent.
- Preference will be given to those who have a Master's in Education (M.A. or M.Ed.) or a related field.
- Preference will be given to those who have a minimum of three (3) years of experience providing mental health support in schools.
- A familiarity with the Ministry of Education and Childcare decision-making tool: Supporting Educators in Selecting Mental Health and Substance Use Resources.
- Completed the UBC modules: Learn Mental Health and Teach Mental Health.
- A strong understanding of mental health and mental health literacy resources and evidence-based programs
- Excellent interpersonal and communication skills with the ability to work collaboratively with students and staff.
- Effective time management skills.
- Ability to take initiative, work independently, and work collaboratively.
- Skill and knowledge of facilitation, positive communication, and creative thinking.
- Skills in working with students experiencing significant social, emotional, and behavioral issues.
- Excellent human relations, problem solving, as well as oral and written communication skills.
- Ability to use computer technology in an administrative and educational setting to manage meetings and all aspects of work assignments.

