

RM System Daily Classroom Procedures – Speech-to-Text for Student with hearing aids or cochlear implants with Roger receivers (accompanying document to Phonak’s instructions on “Roger Neckloop for Speech to Text”)

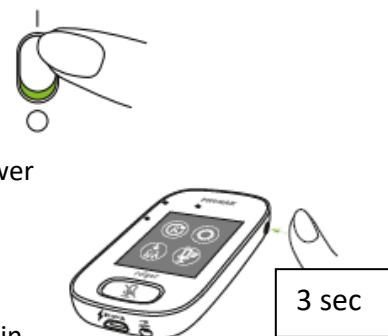
Receiver: Roger Neckloop for Speech-to-Text

Transmitter: Roger Touchscreen



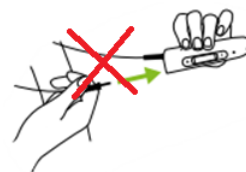
Initial set up:

- 1) Power ON the Neckloop by sliding the toggle up.
- 2) Power ON the Touchscreen transmitter by pushing and holding the power button until the screen lights up.
- 3) *Connect* the Neckloop to the Touchscreen by holding Touchscreen within 4 inches of the Neckloop and tapping “Connect”.



If connection is successful, “Roger Rx is connected” will appear briefly on the Touchscreen.

Note: when the Neckloop is used solely for speech-to-text purpose by a student with Roger receivers, the inductive neckloop is not needed. The Neckloop can simply be placed beside the device with captioning.



- 4) *Connect* the student’s receivers to the Touchscreen by holding the Touchscreen within 4 inches of EACH powered-on receiver and tapping “Connect”.
- 5) Ensure your computer, tablet or phone has a speech-to-text software installed.

- 6) Charge both the Touchscreen (2 hours for 100%, lasts 8 hours) and Neckloop (3 hrs for 100%, lasts 10 hours).

Every morning:

- 1) Following the attached Phonak's instructions, connect the Neckloop to your device using the appropriate cable.
- 2) Power ON the Neckloop.
- 3) Teacher wears the Touchscreen using the provided lanyard and adjusts the length of the lanyard as needed. The top of the Touchscreen should be within 20 cm from the mouth for optimum reception.
- 4) Power ON the Touchscreen.
- 5) Perform *Functional Check*.
 - ➔ From about 3-4 metres of student, cover your lower face or turn away from student and speak with a normal conversational voice into the transmitter and confirm student's understanding, e.g. "Can you point to the window?" *NOT* just "Can you hear me?"
- 6) Run the speech-to-text software on your device.
- 7) Teacher's speech is now captioned on the student's device as well as transmitted to the student's ear via their personal hearing device.



During short instruction breaks (e.g. quiet study):

- 1) Teacher to MUTE the transmitter by pressing the microphone button once. A red light will blink around the button.
- 2) IMPORTANT: Remember to *UNMUTE* the mic when instruction resumes. Press mic button once to UNMUTE.



End of the Day:

- 1) Power OFF Touchscreen and charge it at a safe, dry place. It takes 2 hours for it to fully charge, but it can be left in the charger overnight.
- 2) Power OFF the Neckloop, unplug it from the device and charge it at a safe, dry place.