



SCHOOL DISTRICT NO 47 (POWELL RIVER)
4351 Ontario Avenue, Powell River, BC V8A 1V3
Telephone: 604 485 6271 Fax: 604 485 4895

STUDENT REGISTRATION PACKAGE

Kindergarten Students, Grade 1 to 7 Students (including French Immersion) new to the Powell River School District or students wishing to transfer to a school outside of their catchment area

Please register by completing our registration form/package - make a copy of your child's birth certificate or passport (for K students) and either scan/email or fax your completed registration package to your school of choice by March 19, 2021 (prior to Spring Break). The Ministry of Education stipulates that parents may defer the enrollment of their child for not more than one year. Students registering after March 19, 2021 cannot be guaranteed a placement at their school of choice or local area.

New to Powell River School District - Grades 8 to 12 Students

Please follow the instructions above and either scan/email or fax your completed registration package to Brooks Secondary School by March 19, 2021 along with your course selection form.

French Immersion Kindergarten

Parents may apply for space in the Kindergarten French Immersion Program for the upcoming school year by completing an application form between January 25 – February 26, 2021. Please see link on website.

Partners in Education Program (new registrations)

Partners In Education (Powell River) (K-12)

Please apply online at <https://forms.sd47.bc.ca/Pages/pieform.aspx> or contact the school directly.

Partners In Education – Island Discovery (K-12)

Please apply online at <https://islanddiscovery.ca/registration/process/> or contact the school directly.

Our School Locations

Brooks Secondary School (including Brooks Offsite, Digital Film School, Dual Credit Programs, Night School)	5400 Marine Avenue, Powell River, BC, V8A 2L6
Edgehill Elementary	7312 Abbotsford Street, Powell River, BC, V8A 2G5
Henderson Elementary	5506 Willow Avenue, Powell River, BC, V8A 4P4
James Thomson (including Early French Immersion Applications {check SD47 website for French Immersion Application deadline dates})	6388 Sutherland Avenue, Powell River, BC, V8A 4W4
Kelly Creek Community School	2341 Zilinsky Road, Powell River, BC, V8A 5C1
Texada Elementary	2007 Waterman Street, VanAnda, BC, V0N 3K0
Westview Elementary	3900 Selkirk Avenue, Powell River, BC, V8A 0T8
Partners in Education (Powell River)	7105 Nootka Street, Powell River, BC, V8A 5E3
Partners in Education – Island Discovery (Bowen Island)	889 Cowan Point Drive, Bowen Island, V0N 1G2
Ahms Tah Ow	4351 Ontario Avenue, Powell River, BC, V8A 1V3

Registration checklist:

- Birth Certificate
- BC Care Card
- Any other relevant documentation involving guardianship, court orders etc.



School District #47 REGISTRATION PACKAGE

PREFERRED SCHOOL _____

Previous District: _____ Previous School: _____

Grade (current): _____ Was your child previously registered in a Pre-School **Strong Start** Program? Yes No

Will you be concurrently enrolled with another school? Yes No

If Yes, please indicate School and District _____

Additional information the School should be aware of: _____

Special Education Services received at previous school: _____

STUDENT INFORMATION

Legal Last Name: _____

Gender: Male Female Other _____

Legal First Name: _____

Birth Date: _____ DD-MMM-YYYY

Usual Last Name: _____

BC Services Card Rec'd Birth Certificate Rec'd

Middle Name(s): _____

Telephone No. _____

Preferred First Name: _____

PRIMARY STUDENT ADDRESS

Street Name & No. _____

Mailing Address: Same as Property Address

Apt. # _____

Town: _____

Postal Code: _____

BACKGROUND INFORMATION

Country & Province of Birth: _____

Aboriginal Ancestry: Yes No

Primary Language Spoken: _____

Citizen of Tla'amin Nation: Yes No

PARENT/GUARDIAN INFORMATION

Parent/Guardian 1: Mr. Mrs. Ms. Dr.

Parent/Guardian 2: Mr. Mrs. Ms. Dr.

Last Name: _____

Last Name: _____

First Name: _____

First Name: _____

Relationship: _____

Relationship: _____

Living With Student: Yes No

Living With Student: Yes No

Address: *Same as above*

Address: *Same as above*

Place of Employment: _____

Place of Employment: _____

Work Phone No. _____

Work Phone No. _____

Home Phone No. _____

Home Phone No. _____

Unlisted: Yes No

Unlisted: Yes No

Cell Phone No. _____

Cell Phone No. _____

E-mail Address _____

E-mail Address _____

Do you have a specific custody arrangement we should know about? Yes No

If yes, please provide a copy of the court order

SIBLINGS

Name: _____
Relationship: _____
Birthday: DD-MMM-YYYY DD-MMM-YYYY DD-MMM-YYYY

IN DISTRICT EMERGENCY CONTACT INFORMATION (OTHER THAN PARENT)

Contact 1

Last Name: _____
First Name: _____
Relationship: _____
Home Phone No. _____
Unlisted: Yes No
Email: _____
Work Place: _____
Work Phone No. _____
Cell No. _____

Contact 2

Last Name: _____
First Name: _____
Relationship: _____
Home Phone No. _____
Unlisted: Yes No
Email: _____
Work Place: _____
Work Phone No. _____
Cell No. _____

MEDICAL INFORMATION (OPTIONAL)

Life Threatening Illness: Yes No (if yes, explain) _____
Permission to Transport: Yes No (if no, specify alternatives) _____
Other Health Factors: (i.e. allergies) _____

OFFICE USE ONLY

Registration Date: _____ Time: _____ Bus Student: Yes No

RELEASE OF INFORMATION

I PERMIT:

Y N

- My child's name, photo and/or video to be used in any school publications including web pages for the internet.
- My child to be included in any media coverage of a school or classroom event.
- The school to disclose my name, phone number, mailing address, and my child's name to the Parent Advisory Council for the purpose of school related communications.
- My child to participate in local field trips.
- My child to access the internet in support of their education.

AND ACKNOWLEDGE:

- That my child will use his/her locker/desk only for accepted school-related activities and that it may be inspected by the Principal or other person in authority with the Principal at any time without notice.
- That schools have the obligation and right to share demographic information with Provincial Health and Social Service agencies.
- That schools have the responsibility to investigate all threatening behaviour.

Note: If you take exception to any of the above, please discuss your objections with the Principal.

The information collected on the student registration form, and ongoing information regarding student progress and assessments, is collected under the authority of the *School Act*, in a web based format. The information is used for Ministry of Education reporting: demographic, enrolment, budget, facility, transportation, and operational analyses. It will be kept secure and confidential in accordance with the Freedom of Information and Protection of Privacy Act. Except as noted above personal information will not be release to a third party in a recognizable form without your permission.

Parent/Guardian _____ Date: _____
(Signature)

Parent/Guardian _____
(Please Print)

Proof of age checked by: _____



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CONSENT TO RELEASE CONFIDENTIAL STUDENT RECORDS (If Registering from Out of District)

STUDENT LEGAL SURNAME _____

STUDENT LEGAL GIVEN NAME _____

GRADE _____

BIRTHDATE _____

TO: STUDENT RECORDS

Name of previous school

Fax # _____

City, Province

The above named student has registered at _____ School. Please forward the complete student cumulative file, as well as confidential files that may exist.

If this information has been forwarded elsewhere, please notify us as soon as possible as to where it has been sent.

I, the undersigned, hereby authorize _____ School to request the release of any medical, psychological or school records on my child, which by law or otherwise, may be considered confidential or privileged. This form or copies thereof are equally valid.

Parent/Guardian _____
(Signature)

Date: _____

Parent/Guardian _____
(Please Print)

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MEDICAL INFORMATION FORM

Please complete and return to your child's school

This form will be kept in a Medical binder in the school office. If the condition changes it is the **parent/guardians responsibility** to inform the school in writing.

If the student has a medical problem or condition of which the parent/guardian wishes the school to be aware, please complete the following.

Student's Name _____ Birthdate _____
YY MM DD

Parent/Guardian's Name: _____

Address: _____

Telephone number: _____

IN DISTRICT EMERGENCY CONTACTS

Contact #1: Name: _____

Phone: _____

Contact #2: Name: _____

Phone: _____

Physician's Name: _____ Phone: _____

Dentist's Name: _____ Phone: _____

A. Check the following Medical Alert/Conditions which apply to your child:

Alerts: Diabetic Epileptic Heart Allergies
(Life threatening)

Other: _____

Conditions: Hearing Vision Allergies
(Non-Life Threatening)

Other: _____

Medication: _____

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B. Special considerations, if any, that the parent/guardian would like the school to make.

I give permission to share the above information with other community agencies with a need to know basis

Yes No

Parent/Guardian _____
(Signature)

Date: _____

Parent/Guardian _____
(Please Print)



SCHOOL DISTRICT #47 (POWELL RIVER) INFORMATION SYSTEMS STUDENT ACCEPTABLE USE AGREEMENT

A. PREAMBLE

1. Access to information systems, including Internet resources, is a privilege, not a right. Access is available only so long as the user complies with District policies and guidelines, and local, provincial and federal laws. Inappropriate or prohibited use may lead to suspension or termination of user privileges, legal prosecution or disciplinary action appropriate under any applicable laws, policies or regulations.
2. Users will conduct themselves in a courteous, ethical, and responsible manner while using these systems. All District Policies, including those on harassment, equity, and proper conduct of students apply to the use of information systems.

Sign to indicate agreement:

Student Name (printed) _____

Grade _____

Student Signature _____

Date _____

Parent Signature _____

B. PRIVACY AND CONFIDENTIALITY

1. District information systems, including Internet access, are neither private nor confidential and may be monitored by District or Provincial Learning Network staff without prior notice to maintain a secure and safe environment for staff and students.
2. The contents of computer hard drives and other storage devices owned, operated or maintained by the District may be accessed by the system administrator(s) without prior notice.
3. The system administrator(s) may block messages or remove files without warning that are unacceptable and/or in violation of District Policy or this agreement.
4. Parents/guardians can at any time request to see the contents of their child's District files where legally applicable.

C. UNACCEPTABLE PRACTICES

1. Personal Safety of Students

- a. Students should not post personal contact information about themselves or other people. Personal contact information includes their address, telephone, school address, work address, etc.
- b. Students should not agree to meet with a contact they have only met online. Students and parents need to be aware that harassment and bullying occurs on the Internet and that students should report any incidents to their parents. Parents should report such activity to the appropriate authorities.
- c. Students should promptly disclose to their teacher or other District employees any messages users receive at school that are inappropriate or make them feel uncomfortable.

2. Illegal Activities

- a. Users will not attempt to gain unauthorized access to any District computer system or to any other computer system through the District or go beyond their authorized access. This includes attempting to log in through another person's account or access another person's files. These actions are illegal even if only for the purposes of "browsing."
- b. Users will not make deliberate attempts to disrupt the computer system or destroy data by spreading computer viruses or by any other means. These actions are illegal.
- c. Users will not use the access provided to engage in any illegal act, such as, but not limited to, arranging for a drug sale or the purchase of alcohol, engaging in criminal gang activity, or threatening the safety of a person.
- d. If students mistakenly commit an act that might be considered illegal, they should immediately tell their teacher or other District employee (or disclose this access in the manner specified by the school).

3. Security

- a. Users are responsible for their access to information systems and should take all reasonable precautions to prevent others from being able to use it. For example, users should **not** write any password on a post-it note and leave it in view or save a password in a password list. Under no conditions should users provide their password to another person other than a system administrator.

- b. Users must log off of their workstations when not in use to avoid unauthorized access.
- c. Users will immediately notify a teacher or the system administrator if they have identified a possible security problem. However, they should not go looking for security problems, as this may be construed as an attempt to gain access.
- d. Users will not make use of anti-security programs such as, but not limited to, keyboard loggers, password crackers, or unauthorized remote access software.
- e. If student users mistakenly breach security or find a virus, they should immediately tell their teacher or another District employee (or disclose this access in the manner specified by the school).

4. Inappropriate Language and Behaviour

- a. These restrictions apply to both public and private messages and material posted on Web pages.
- b. Users will not use language or imagery which is obscene, profane, lewd, vulgar, rude, racist, inflammatory, threatening, or disrespectful.
- c. Users will not post information that could cause damage or pose a danger of disruption to the District.
- d. Users will not engage in personal attacks, including but not limited to prejudicial or discriminatory statements.
- e. Users will not harass other persons 'The District Code of Conduct' defines harassment.
- f. Users will not knowingly or recklessly post false or defamatory information about a person or organization.
- g. If student users mistakenly post information that might be considered inappropriate, they should immediately tell their teacher or another District employee.

5. Respecting Privacy

Users will not post, copy, forward, or otherwise distribute private information about other people.

6. Respecting Resource Limits

- a. Users will not download large files unless absolutely necessary. If necessary, they will download the file at a time when the system is not being heavily used such as after class or business hours and immediately remove the file from the system computer to removable media. Users may be asked to terminate a large download if such activity impairs the efficient operation of the system or an educational activity.
- b. Users will not post chain letters or unsolicited mass emails.
- c. Users will not download, install and/or use **any** unauthorized software.

7. Plagiarism and Copyright Infringement

- a. Users will not plagiarize works that they find on the Internet. Plagiarism is taking the ideas or writings of others and presenting them as their own.
- b. Users will respect the rights of copyright owners. Copyright infringement occurs when users inappropriately reproduce a work that is protected by a copyright. If a work contains language that specifies appropriate use of that work, users should follow the expressed requirements. If it is not clear whether or not a work can be used, users should request permission from the copyright owner. If copyright cannot be explicitly determined, users should presume that it exists.

8. Inappropriate Access to Material

- a. Users will not deliberately access material that:
 - is profane or obscene such as, but not limited to, pornography
 - advocates illegal acts
 - advocates violence or discrimination towards other people such as, but not limited to, hate literature.
- b. If student users mistakenly access inappropriate information, they should immediately inform their teacher or another District employee.

D. VIOLATIONS

If this Acceptable Use Agreement is violated, it will be resolved in a manner consistent with Canadian law, District Policy, School-based Policy, or this Agreement.

E. PERSONAL RESPONSIBILITY

A user is liable for the costs of any damage that he or she may maliciously inflict on any District computer system. That damage may include physical damage or electronic damage to system files or data or the files or data of another person using the system. The user may be liable for the costs of repairing any physical damage or the cost of any technical services required to repair a loss of system functions or data.

F. LIMITATION OF LIABILITY

The District makes no guarantee that the functions or the services provided by or through the District information systems will be error-free or without defect. The District will not be responsible for any damage users may suffer, including but not limited to, loss of data or interruptions to service. The District is not responsible for the accuracy or quality of the information obtained through or stored on the system. The District will not be responsible for financial obligations arising through the unauthorized use of the system.